



**SIR M. VISVESVARAYA  
INSTITUTE OF TECHNOLOGY**



**KRISHNADEVARAYA COLLEGE OF  
DENTAL SCIENCES & HOSPITAL**



**SIR M. VISVESVARAYA  
SCHOOL OF ARCHITECTURE**



## INVITES APPLICATIONS FOR THE POST OF LEGAL HEAD

**Educational qualification:** Bachelor's Degree in Law (LLB) (Mandatory), Master's Degree in Law (LLM) (Preferred)

**Salary:** Salary will not be a constraint for the right candidate.

**Required Experience:**

- Minimum 8-15 years of relevant legal experience
- Prior experience in an educational institution/university preferred
- Experience in litigation, regulatory compliance, and contract management

**Preferred Location:** Bengaluru

**Age Group:** Under 50 years

**Roles and Responsibilities:**

- Responsible for Legal Advisory & Compliance - education laws, labour laws, data protection, and other applicable regulations.
- Responsible for development and implementation of legal compliance frameworks and internal policies.
- Responsible for Coordination with external advocates, law firms, and government authorities in handling legal notices and issues.
- Responsible for Draft, review, and vet contracts, MoUs, agreements, leases, licenses, vendor contracts, and consultancy agreements.
- Responsible for representing institution before courts, tribunals, and statutory authorities when required.
- Responsible in ensuring legal compliance in disciplinary proceedings, service matters, and grievance redressal.
- Responsible in ensuring compliance with Karnataka State Revenue Department rules & regulations.
- Responsible in ensuring compliance with all Indian Laws ie., Civil, Criminal, Labour including Shops & Establishment Act
- Responsible in handling RTI matters, data privacy, and intellectual property issues.

**Required Key Skills:**

- Strong knowledge of Indian education laws and regulations
- Excellent drafting, negotiation, and communication skills
- Ability to manage multiple legal matters independently
- High ethical standards and confidentiality

**Eligible candidates may apply with a detailed CV and supporting documents within 7 days from the date of this advertisement.**

**Campus: Hunasamaranahalli, Off Kempegowda International Airport Road, Bengaluru -562 157**

**Sri Krishnadevaraya Educational Trust**

**No. 16, Ballari Road, Sadashivanagar, Bengaluru 560 080**

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