

**SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
BANGALORE 562 157**

IQAC MINUTES OF MEETING, DATED 4 th September 2021.

VENUE ; BOARD ROOM

Members Present :

Name	Designation	Member
Dr.V.R.Manjunath	Principal	Chairman
Dr.Hariharan N	Assoc. Prof., Physics	Member,I/C coordinator IQAC
Sri.Prabhakar Raju	Academic Chairman &Trustee	Member
Dr.Priya Narayan	Assoc. Prof., BT	Member
Dr.H.L.Suresh	H.O.D., EEE	Member
Dr.V.Shantha	Professor, ME	Member
Dr.Sumaswamy	Professor, CSE	Member
Dr.CH.Vanipriya	Assoc. Prof., ISE	Member
Mrs.Tamil Selvi	Asst. Prof., Civil	Member
Mr.Srinivas DV	Alumni, BT	Member
Dr Sowmiya Patil	Asso. Prof, CSE	Special Invitee
Dr Jagdeesh	Assoc. Prof., BT	Special Invitee
Mrs. Chaya	Asst. Prof., Maths	Special Invitee

Agenda

1. Review of NBA Documents in the departments of CS, IS, BT and ME
1. Conduction and monitoring of SDP, FDP, IIC events etc.
2. Academic Audit to be conducted
3. Feedback from the students
4. Any other discussion with the permission of the Chair

The meeting started with the Chairman Welcoming all the Committee members

1. Review of NBA Documents in the departments of CS, IS, BT and ME

In view of NBA visit all the four departments which may be expected any time, the coordinator reviewed the preparedness of these departments. The department representatives expressed that they are ready for the accreditation and all the files of all the criteria have been updated.

2. Conduction and monitoring of SDP, FDP, IIC events etc.

The coordinator expressed that the IIC activities have to be conducted as per the guidelines of Ministry of Education's Innovation Council. Dr. Vanipriya Ch, who is also the convener of IIC informed that the activities are being happening and reports are being submitted on timely on the IIC portal. It has been decided to conduct various Student Development Programmes need to be conducted in all the departments.

The Principal informed that the faculty are needed to attend the Faculty Development Programmes.

3. Academic Audit to be conducted

The coordinator informed that the academic audit need to be conducted in all the departments' ignorer to enhance the quality in teaching and learning. It has been decided that the audit can be done in the last week of January.

4. Feedback from the students

The feedback from the students on the faculty who are handling the subjects in the current semester has to be obtained. It has been decided to inform all the HoDs to take feedback from the students at the end of the semester before the SEE.

for 

IQAC Coordinator