



Office of the Principal

Sir M. Visvesvaraya Inst. of Technology

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Institute Level Committees

Student Welfare Committee/ Grievance Redressal Cell:

Students Welfare Committee has been formed with the sole intention to act as an interface between the Management and Students. The Committee administers and makes decisions concerning student welfare and grievance, taking up issues reported by students and resolves them by bringing it to the notice of the management.

Objective:

The main objective of Student Welfare Committee/ Grievance Redressal Cell is to identify and encourage creative talents, inculcate a spirit of discipline, leadership, social awareness and promote physical and mental development among the students. It also deals with the complex situations in a tactful manner to lessen the condition felt to be oppressive or dissatisfied. Encouraging the Students to express their grievances / problems freely and frankly, without any fear of being victimized.

Structure & Constitution of Student Welfare Committee/ Grievance Redressal Cell shall be as under:

Sl. No.	Name	Department/Designation	Responsibility
1	Prof. Rakesh S.G.	Principal	Chairman
2	Dr.V.Shantha	Warden,LadiesHostel	Convener
3	Mr.Elaiyaraja P.	Warden–Men’s Hostel	Member
4	Dr.Shivanna S.	Chief Local Guardian	Member
5	Mr.Madhu Kumar K	Transport Manager	Member
6	Dr.Rajesh Y.H.	PED	Member
7	Mr. Ravish P.Y.	Librarian	Member
8	Faculty Advisor	One from every department	Member

***HoD s to nominate and send the details to Principal’s office**

Roles & Responsibilities:

Without prejudice to the generality of functions mentioned, the roles &responsibilities of Student Welfare Committee/ Grievance Redressal Cell are as under.

- This committee shall review the conditions that contribute to the academic success, personal development and well-being of students.
- Assisting the students in their learning process - Addressing and solving their various issues.
- The Grievance Redressal Committee shall consider all grievance submitted in writing or online by an individual member of the Institution regarding employment/ association, working conditions and any alleged injustice done to an employee/ student while discharging his/her duties at the Institution.
- The convener shall call for a meeting and the member shall present the case before the committee for resolution. Both the complaint and the respondent need to be present along with any other person whose presence is required for the speedy resolution of the grievance.

- The Grievance Redressal Cell will study the documents namely petition/ application, the relevant documents, the statements of complaint, the statements of respondent and statements of witnesses, and shall discuss with those concerned and submit its recommendations to the Head of the Institution within one month, if possible, but in any case, not beyond three months, for further action.
- In case of false and frivolous complaint (if proved), the Grievance Redressal Cell will recommend Head of the Institution/ Disciplinary Committee to take appropriate action against the complaint.
- In resolving the grievances before it, the GRC will follow principles of natural justice.
- The Grievance Redressal Committee may mediate between the complainant and respondent, if required.

Student Induction Program:

Objective:

The main objective of this committee is to design and conduct induction program for first semester engineering students. Induction program makes the students feel comfortable in their new environment, open them up, set a healthy daily routine, create bonding in the batch as well as between faculty and students, develop awareness, sensitivity and understanding of the self, people around them, society at large and nature.

Structure & Constitution of Student Induction Program shall be as under:

Sl. No.	Name & Designation	Department / Designation	Responsibility
1	Prof. Rakesh S.G.	Principal	Chairman
2	Dr.G.M.Krishnaiah	HoD-Chemistry	Convenor
3	Dr. Hariharan N.	HoD-Physics	Member
4	Dr. S.K. Uma	HoD-Mathematics	Member
5	Mr. Elaiyaraja P	Warden-Men's Hostel	Member
6	Dr. Shantha V.	Warden-Ladies Hostel	Member
7	Mr. Ejaz Ahmed	Controller of Exams	Member
8	Dr.Rajesh Y.H.	PED	Member
9	Mr.Ravish P.Y.	Librarian	Member
10	Mr.Byre gowda B.K	NSS–Coordinator	Member

Roles & Responsibilities:

- Preparing for the conduct of the program.
- Organizing the daily activities.
- Familiarization with College, Department/Branch and other facilities
- Lectures & Workshops by Eminent People
- Visits in Local Area
- Feedback and Report on the Program

Ranking & Accreditation Committee:

Ranking & Accreditation Committee provides assurance that the institution or program has met accepted standards established by various NAAC, NBA and other ranking agencies.

Objective:

The objective of Ranking & Accreditation Committee is to set up the process for data collection from various departments, checking for accuracy, and uploading the same to the respective accreditation/ranking portals.

Structure & Constitution of the Ranking & Accreditation Committee shall be as under:

Sl. No.	Name	Designation / Department	Responsibility
1	Prof Rakesh S.G.	Principal	Chairman
2	Dr. Supriya V.G.	ECE	Convenor
3	Heads of all the Departments		

Roles & Responsibilities:

- Studying and understanding the accreditation manual provided by different accreditation agencies such as NAAC and NBA thoroughly.
- Preparing the list of short comings and giving inputs to the higher authorities about this and suggesting improvements well before us going for accreditation.
- Studying and analyzing accreditation reports/ranking reports of other premier institutions and making a comparison to know where we stand.
- Coordinating with officers at NAAC, NBA, and ranking agencies.
- Organizing expert talks on accreditation and rankings periodically.
- Scheduling sensitization sessions for faculty members, non-teaching staff and students on accreditation and rankings.
- Monitoring changes to accreditations and ranking standards, eligibility requirements, and policies.
- Preparing, coordinating, and writing all self-evaluation reports, together with gathering supporting evidence, and managing the preparation and logistics of accreditation visits.
- Providing leadership on accreditation and continuous improvement efforts to meet accreditation standards.
- Advising, providing guidance, and communicating frequently with faculty and HODs, and other institutional committees on accreditation and assessment-related activities.

Magazine Committee:

The College Magazine “Brindavana” is launched annually. The purpose of the Magazine Committee is to publish a magazine that highlights student and faculty achievements. The responsible committee for the publication of Magazine will facilitate the printing by giving advice and guidance where needed.

Objective: The main objective of the Magazine Committee is to collect the information from the various departments and various other stake holders, review the content and bring it in the publication format.

Structure & Constitution of the Magazine Committee shall be as under:

Sl. No.	Name	Department/Designation	Responsibility
1	Prof.Rakesh S.G.	Principal	Chairman
2	Dr.Priya Narayan	BT	Convenor
3	Dr.S.K.Uma	HoD- Mathes	Member
4	Dr.Jagadish Kumar D	BT	Member
5	Mr. K.V.R.Prasad	CV	Member
6	Mr.Ravish P.Y.	Librarian	Member

Roles & Responsibilities:

- Design the Magazine template. All issues include a message from the dignitaries, from the chief editor.
- To conduct meeting with the entire student and the staff coordinators.
- Form subcommittees to have a better publication.
- Assign topics to committee members for information gathering.
- Edit all information if required.
- Publish hardcopy and soft copy and distribute to all the stakeholders.

Disciplinary Action Committee:

Disciplinary Committee maintains discipline, dignity, decorum and rapport of the institute.

Objective: The main objective of Disciplinary Committee is to control the students through rules and regulations and channelization their youth energy into positive and creative direction and promotion of the manners, personality, character and civilization.

Structure & Constitution of the Disciplinary Action Committee shall be as under:

Sl. No.	Name	Department /Designation	Responsibility
1	Dr Shanmukharadhya K.S.	HoD-Mechanical	Chairman
2	Mr Elaiyaraja P.	Warden-Men's Hostel	Convenor
3	Dr Shantha V.	Warden-Ladies Hostel	Member
4	Dr Rajesh Y.H	PED	Member
5	Dr Rashmi K.V.	BT	Member
6	Mr K.V.R.Prasad	CV	Member
7	Mr.N Sasikumar	Physics	Member
8	Mr Prashanth B.B.	Humanities	Member

Roles & Responsibilities:

- Form Disciplinary Action Committee, conducting enquiries and recommending punishment where required.
- Ensuring gender equality in all places in the institution.
- Ensuring high levels of discipline among the students (both day scholars and hostellers)
- Enforcing timely arrival of students to the campus and attending all the classes as per the timetable.
- Curbing loitering of students in the corridors and other open spaces.
- Taking all precautions to avoid ragging incidents on and off the campus.
- Preparing a list of Do's and DON'Ts and circulating it among the students.
- Sending out advisories as per Govt. guidelines during an outbreak of any disease.
- Ensuring students follow the proper dress code while on campus.
- Creating awareness about personal hygiene.
- Initiating proactive measures to curb incidents of violence on the campus.

Academic Coordination Cell:

Academic cell was constituted in the college with an objective to coordinate all the academic activities in the college.

Objective: The Academic Coordination cell is responsible for overseeing the development and implementation of academic programmes and activities at an educational institution.

Structure & Constitution of the Academic Coordination Cell shall be as under:

Sl.No.	Name of the faculty	Department	Position
1.	Mr. Bhaskar C	EEE	Academic Coordinator
2.	Dr.G.K.Prashanth	Chemistry	Dy. Academic Coordinator
3.	Mr. Prasanna Kumar	Administration	Member

Roles & Responsibilities:

- The Academic Coordination cell is responsible for delivering an efficient and effective academic support service.
- Organize and coordinate academic activities
- Develop and maintain academic policies.
- Monitor and evaluate academic performance.
- Provide guidance and support to students.
- Liaise with external organizations and stakeholders.

Research Committee:

In a knowledge driven economy, the role of research in an academic institution is significant for its sustainability and development, and it is imperative to have knowledge-driven growth based on innovation. The quest for knowledge is the basic principle behind research. The quality of research work directly translates to the quality of teaching and learning in the classroom, thereby benefiting the students, the society and the country. Sir M.VIT focuses on promotion of research through quality publications so that institutions can evolve as a knowledge reservoir in the international arena.

Objective:

The main objective of research committee is to provide a focal point in the institution to coordinate R&D activities between various departments, faculty members and research students of our institution.

Structure & Constitution of the Research Committee shall be as under:

Sl. No.	Name	Department/Designation	Responsibility
1	Prof .Rakesh S.G.	Principal	Chairman
2	Dr.H.G. Nagendra	HoD-BT	Convenor
3	Dr.G.C.Bhanuprakash	HoD-ISE	Member
4	Dr.Supriya V.G.	HoD -ECE	Member
5	Dr.E.Kavitha	HoD-TCE	Member
6	Dr.S.K.Uma	HoD-Mathes	Member
7	Dr.Vanipriya C.H.	HoD -MCA	Member
8	Dr.Mahesh K.	EEE	Member
9	Dr.Prashanth S.H.	ME	Member
10	Dr.Hariharan Nalatore	HoD-Physics	Member
11	Dr.G.K.Prashanth	Chemistry	Member

External members: (Subject to approval from the Secretary)

1	Prof. Dr. Eswarahalli Dwarakadasa	CEO & MD at Karnataka Hybrid Micro Devices Ltd.	Member
2	Prof. Dr. Dinesh N.S.	Dept. of Electronics Systems Engineering, Indian Institute of Science, Bangalore.	Member
3	Dr. M.S. Dinesh	Sr. Scientist Level II, Philips India Research, India.	Member

4	Dr.Sameep Mehta	Sr. Manager & STSM, Knowledge Management & Engg. IBM Research, India	Member
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Roles & Responsibilities:

- To identify potential projects/sources of funds, and to communicate the same to various funding agencies across India.
- To establish collaboration with other universities, research centers, and industries with information on research and development projects.
- To liaise with public and private sectors and identify R&D projects including consultancy services which could be undertaken in our institution.
- Implementation, follow-up, progress and monitoring of on-going projects.
- To assist in matters related to collaborative research with other agencies.
- Encourage faculty members to do PhD and guide them while pursuing PhD that serve to advance knowledge, address societal needs, integrate applied knowledge for teaching, generate data for research, and stimulate innovation.
- Address potential conflicts of commitment between primary academic duties of the faculty and consultancy activities.
- Inculcate Good Research Practices (GRP) based on scientific integrity and research ethics.
- To conduct research work and survey for identifying entrepreneurial opportunities for our students and to organize talent show, in-house exhibition, business stall, etc.
- Conduct periodical meeting at every Quarter and send the minutes of meeting soft copy and Hard copy to Principal and IQAC for filing the records.

Examination Cell:

Objective:

To co-ordinate with the authorities of Sir MVIT and to ensure that examinations are conducted with the desired degree of credibility, uniformity and transparency.

Structure & Constitution of the Examination Cell shall be as under:

Sl. No.	Name of the faculty	Department	Responsibility
1.	Mr.Ejaz Ahmed	ME	Controller of Examinations
2.	Ms.S.Uma	Mathes	Dy.Controller of Examinations
3.	Dr.B.C.Srinivasa	CSE	Member
4	Dr.C.V.Mohan	EEE	Member
5	Mr.Nataraja R	ECE	Member
6	Mr.Vasantha S	MCA	Member
7	Mr.Sathyararayana S.M.	Admin	Member

Roles & Responsibilities:

- Coordinates with HoDs, to receive the details of the Fresh Batch of students.
- Coordinates with respective HoD and faculty and ensures receipt of question paper sets and schemes of evaluation for all Internal Examinations.
- Receives the filled in Examination Application forms from the students.
- Arranges to circulate the schedule of internal and semester examinations for all programs and display the same on Notice Boards.
- Arranges to prepare the list of candidates and the courses for which they are appearing for.
- Arranges for the issue of Hall tickets.
- Arranges to inform examiners for valuation of answer scripts.
- Informs the Chief Superintendent with regard to the malpractice cases, if any
- All examination concerned records to be kept in safe custody and be made available as and when required
- Any other task, which may be assigned by the Principal from time-to-time

Anti-ragging Committee:

Objectives: To promote the awareness among the students about the dehumanizing effect of ragging and its legal consequences. To keep a continuous watch and vigil over ragging so as to prevent its occurrence and recurrence. To promptly and stringently deal with the incidents of ragging brought to our notice.

Structure & Constitution of the Anti-Ragging Committee shall be as under:

Sl. No.	Name	Department /Designation	Responsibility
1	Prof. Rakesh S.G.	Principal	Chairman
2	Dr. Shanmukharadhya K S	HoD-ME	Convenor
3	Dr. G.M. Krishnaiah	HoD-Chemistry	Member
4	Dr. Hariharan Nalatore	HoD-Physics	Member
5	Dr. Prashanth S.H.	ME	Member
6	Dr. Rashmi K.V.	BT	Member
7	Ms. Nanda Shivamoggi	EEE	Member
8	Mr. Elaiyaraja P.	Warden, Men's Hostel	Member
9	Dr. Shantha V.	Warden, Ladies Hostel	Member
10	Mr. Madhukumar K	Transport Manager	Member
11	Dr. Rajesh Y.H.	PED	Member
12	Mr. Sasikumar N	Physics	Member
13	Mr. Prashanth B.B.	Humanities	Member
14	Mr. Sampath Kumar	ME	Member
15	Dr. Hariharan P	BT	Member
16	Ms. Chetana M.B	Mathes	Member
17	Mr. Ravish P.Y	Librarian	Member
18	Sub-Inspector of Police	Chikkajala Police Station	Member

What is Ragging ?

- Any act of Indiscipline, Teasing or Handling with Rudeness.
- Any act that Prevents, Disrupts the Regular Academic Activity.
- Any activity which is likely to cause Annoyance, Hardship.
- Psychological Harm or creates Fear or Apprehension.
- Any Act of Physical Abuse causing Assault, Harm or danger to Health.
- Any Act of abuse by spoken words, emails, SMS or public insult etc.
- Any Act of injury or infringement of the fundamental right to the human dignity.

- Any Act of Wrongful Confinement, Kidnapping, molesting or committing unnatural offences, use of criminal forces, trespass or intimidation.

Roles & Responsibilities:

- To take cognizance of any breach of discipline and suggest immediate disciplinary action in ragging such cases.
- To implement and coordinate anti-ragging measures along with Convener and members of teaching staff, Students and Alumni.
- To decide the quantum of punishment to be imposed on the erring students.
- To monitor discipline among students' community in classroom as well as at other places by surprise visit.
- To conduct enquiries of the defaulter students against individual/ collective indiscipline.
- To take preventive steps such as issue of notices, warnings, instructions, regulating certain actions etc. against individual or collective indiscipline.

Purchase Committee:

Objectives: To maintain an uninterrupted flow of materials to support the development schedules. To procure materials economically at a cost consistent with the quality and service required.

Structure & Constitution of purchase Committee shall be as under:

Sl. No.	Name	Department/ Designation	Responsibility
1	Prof. Rakesh S.G.	Principal	Chairman
2	Dr.H.G. Nagendra	HOD-BT	Convenor
3	Dr.G.C.Bhanu Prakash	HOD-ISE	Member
4	Dr.SupriyaV.G.	HOD-ECE	Member
5	Dr.Priyanka Sharma	HOD-MBA	Member
6	Dr.G.M.Krishnaiah	HOD-Chemistry	Member

Roles & Responsibilities:

- To take indents from the departments/committees/ faculty members etc. against the requirement.
- To supervise all the purchases made in the campus.
- To analyze quotations provided by the logistics department, and provide recommendations approval by the person having delegated powers.
- To request technical input from relevant staff as required.
- To ensure proportionality, transparency, accountability and fairness in the procurement process.

Hostel Committee:

Objective: To provide clean, safe and comfortable accommodation effectively and efficiently to the students.

Structure & Constitution of the Hostel Committee shall be as under:

Sl. No.	Name	Department /Designation	Responsibility
1	Prof.Rakesh S.G.	Principal	Chairman
2	Mr.Elaiyaraja P	Warden-Men's Hostel	Convenor
3	Dr.V.Shantha	Warden-Ladies Hostel	Member
4	Dr.PrashanthS.H.	ME	Member
5	Mr.Prashanth B.B.	Humanities	Member
6	Ms.Shantha H.Biradar	ISE	Member

Roles & Responsibilities:

- To provide them infrastructure conducive for their growth.
- To provide good healthy and hygienic food.
- To create an overall disciplined environment in the hostel.
- To create an environment so that a feeling of homesickness is not there amongst the students.
- The committee shall create a positive ambience in hostels.
- To organize various cultural and sports events in the hostel to bring out creative abilities of students.
- Proper maintenance of hostel and mess and to have a check on quality of food.

Sports Committee:

Objective: The Sports Committee is to promote every individual's health, physical well-being as well as the acquisition of physical skills among the students. The committee aspires to inculcate qualities such as sportsmanship, team spirit and bonding.

Structure & Constitution of the Sports Committee shall be as under:

Sl. No.	Name	Department/ Designation	Responsibility
1	Dr.Rajesh Y.H.	PED	Chairman
2	Mr.Sasikumar N	Physics	Convenor
3	Mr.Elaiyaraja P	Warden-Men's Hostel	Member
4	Mr.Madhukumar K.	Transport Manager	Member
5	Ms.Taniya Thomas	MBA	Member
6	Ms.Ramya N.	Civil	Member
7	Kavya B.	V Sem ECE	Student Member
8	K.B.Mithun Cariappa	III Sem EEE	Student Member
9	Abhinav Sharma	V Sem CSE	Student Member
10	Varun R.	III Sem ME	Student Member

Roles & Responsibilities:

- To create zeal amongst students towards sports.
- To organize training, coaching and education in sports for everybody so that they can learn to keep themselves physically fit.
- Having a database of students who are good at various sports
- To inculcate qualities such as sportsmanship, team spirit and bonding by organizing healthy competitions within campus.
- The committee shall serve the interests of the student's community by organizing competitive sports and other recreational activities i.e. both indoor and outdoor.
- To organize regular sports events in order to train students for state and national level competitions.
- To set the goals to win prizes in various state level and National level competitions.
- To arrange for additional coaching facilities to meet the set of goals.
- To have proper maintenance of sports accessories.
- To provide necessary infrastructure for the sports.

- To do inventory annually and submitting the report to the Head of the Institution.
- To give requirements on sports equipment to the committee, annually.
- To plan to conduct the competition at the university level at least once in two years.
- To conduct sports activities for faculty, staff and students.
- To give wide publicity to the student's achievements in the department and college noticeboard.
- Publicizing students' achievements in websites and local newspapers.
- Exhibiting the trophies won by the students in the best possible ways.

Alumni Committee:

Objective: To increase alumni interaction with the institution with an objective to create a network Among pass-out and current students.

Structure & Constitution of the Alumni Committee shall be as under:

Sl. No.	Name	Department /Designation	Responsibility
1	Mr.K. V.R.Prasad	CV	Chairman
2	Dr.Ravi kumar H.	CV	President
3	Mr.R.Nataraja	ECE	Secretary
4	Mr Phaninder Ravi P	ECE	Treasurer
5	Dr.Sreenivasa .B.C	CSE	Member
6	Dr Savita Choudhary	CSE	Member
7	Dr.Rajendra Singh	BT	Member
8	Mr.Raghav S	ISE	Member
9	Mr.Madhu kumar K	ME	Member
10	Ms.Savita Harkude	ETE	Member
11	Mr.Kumaraswamy R	EEE	Member
12	Ms.Sneha Bharti	MCA	Member
13	Ms.Srilakshmi V Rao	MBA	Member
14	Prominent Alumni of various departments		

Roles and Responsibilities:

- To identify Alumni president, Alumni Secretary, Treasurer.
- To conduct alumni meeting every year.
- To identify alumni coordinator from each and every department.
- To create and maintain MVIT Alumni portal which is hyperlinked from MVIT portal.
- To maintain a database of MVIT alumni from first batch to 2023 Batch.
- To conduct meeting within the college and plan for various alumni Activities.
- To invite alumni and honoring alumni during conferences, workshops and seminar.
- Conducting the regular meeting at every Quarter and send the minutes of meeting to Principal.
- Any other duties the Principal may assign.

Library & Information Resources Committee:

Objective: The primary purpose of the Library Committee is to study library needs and advise the Librarian on matters of general library policy and development of library resources.

Structure & Constitution of the Library & Information Resources Committee shall be as under:

Sl. No.	Name	Department /Designation	Responsibility
1	Dr.R.Sundara guru	Professor -ECE	Chairman
2	Mr.Ravish P.Y.	Librarian	Convenor
3	Dr.Hariharan Nalatore	HoD-Physics	Member
4	Library Coordinators of the Departments		

Roles and Responsibilities:

- To guide the Librarian in formulating general library policies and regulations which govern the functions of the library.
- To provide for proper documentation services and updating the library collection.
- To work towards modernization and improvement of Library and documentation Services.
- To formulate policies and procedures for efficient use of Library resources.
- To review library readership dept-wise.
- To adopt measures to enhance readership.
- To prepare budget and proposals for the development of the library.
- To seek feedback on Library functions from readers.
- To submit the annual report on the functioning of the library.
- To provide effective Journals and Research articles through online journals access.
- Conduct periodical meeting at every Quarter and send the minutes of meeting soft copy and Hard copy to Principal and IQAC for filing the records.
- Any other duties the Principal may assign.

Internal Quality Assurance Cell:

The IQAC plays a key role in improving and maintaining the quality of education of an institute. “The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the overall performance of institutions”.

Objective:

To the enhancement and integration among the various activities of the institution and institutionalize many good practices. To provide a sound basis for decision making to improve institutional functioning.

Structure & Constitution of the Internal Quality Assurance Cell shall be as under:

Sl. No.	Name	Department/Designation	Responsibility
1	Prof.Rakesh S.G.	Principal	Chairman
2	Dr.VanipriyaC.H.	HoD- MCA	Convenor
3	Mr.Prabhakar Raju G	Chairman ,Academic Committee & Trustee	Member
4	Mr.Vijay Gowda	Headof HR,Indena India, Member from Local Society	Member
5	Mr.Srinivas D.V.	Technical Director, Aspartika Biotech fromIndustry	Member
6	Ms. Bhavana Vijay Kumar	Asst. Vice President –Human Resources / NHRD Young Advisory Board, Bangalore Chapter,XLRI, Alumnus	Member
7	Dr.H.G. Nagendra	HoD-BT	Member
8	Dr.K.S. Shanmukharadhya	HoD-ME	Member
9	Dr.R.Sundaraguru	HoD-ECE	Member
10	Dr.H.L.Suresh	HoD-EEE	Member
11	Dr.E.Kavitha	HoD-ETE	Member
12	Dr.G.C.Bhanuprakash	HoD-ISE	Member
13	Dr.Ravikumar H.	HoD-CV	Member
14	Dr.Priyanka Sharma	HoD-MBA	Member
15	Dr.S.K.Uma	HoD-Maths	Member
16	Dr.G.M.Krishnaiah	HoD-Chemistry	Member
17	Dr.HariharanN	HoD-Physics	Member
18	Mr.Ravish P.Y.	Librarian	Member
19	Mr.K. Ejaz Ahmed	Controllor of Examinations	Member
20	Mr. Bhaskar C	Academic Coordinator	Member
21	Mr.Elaiyaraja P	IT Support	Member
22	Ms.Meghana V R	VII Sem(Civil) –Nominee From students	Member

Roles and Responsibilities:

- Development and application of quality benchmarks.
- Parameters for various academic and administrative activities of the institution;
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- Collection and analysis of feedback from all stakeholders on quality-related institutional processes;
- Dissemination of information on various quality parameters to all stakeholders;
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- Documentation of the various programs/activities leading to quality improvement.
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
- Development and maintenance of institutional database through the purpose of maintaining /enhancing the institutional quality;
- Periodical conduct of Academic and Administrative Audit.

National Innovation & Start-up Policy(NISP) &Entrepreneurship Cell:

Objectives:

- To act as an institutional mechanism for providing various services including information to budding Entrepreneurs.
- To foster better linkages between the Parent Institution, Industries and R&D institutions in the region and other related organizations engaged in promoting Small & Medium Enterprises (SMEs) including NGOs and other Voluntary Organizations.
- To catalyze and promote development-based enterprises and promote employment opportunities.
- To respond effectively to the emerging challenges and opportunities both at national and international level relating to SMEs and micro enterprises.

Structure & Constitution of the National Innovation &Start-up Policy (NISP) & Entrepreneurship Cell shall be as under:

Sl. No.	Name	Department /Designation	Responsibility
INTERNAL MEMBERS			
1	Prof.Rakesh S.G.	Principal	Chairman
2	Dr.Priya Narayan	BT	Convenor
3	Dr.Priyanka Sharma	HoD-MBA	Member
4	Dr.Mahesh K.	EEE	Member
5	Dr.R.Sivapriyan	EEE	Member
6	Mr.Muthuramalingam B	MCA	Member
7	Mr.Abhishek Thakur		Student Coordinator

EXTERNAL MEMBERS		
Sl. No.	Name	Designation
1	Dr.R.Nagaraja	Managing Director, Power Research & Development Consultants Pvt. Ltd.
2	Ms.Revathy Ashok	Startup Evangelist, Angel Investor, Co-founder Strategy Garage, Former MDTishman Speyer
3	Dr.Susheela Venkataraman	Governing Council Member and Joint Secretary at IIT Alumni Centre, Bengaluru
4	Mr.Shrinivas B.V.	Director & CEO at Aspartika Biotech Pvt.Ltd.
5	Mr.Nagachethan S.M.	Head, Housing Business at NaviFin Serv Pvt. Ltd / Bharat Inclusion Initiative Fellow

Roles and Responsibilities:

- To organize Entrepreneurship awareness Camps, Entrepreneurship development Programmes and Faculty Development Programmes in the region for the benefit of public.
- To develop and introduce curriculum on Entrepreneurship Development at various levels including degree/diploma courses of the parent institution and other institutes in the region.
- To guide and assist prospective entrepreneurs on various aspects such as preparing project reports, obtaining project approvals, loans and facilities from agencies of support system, information on technologies, etc.
- To motivate and train Engineering Students to become Entrepreneurs generating jobs for self and for others.
- To Conduct
 - ❖ Entrepreneurship Awareness Camps(EAC)
 - ❖ Entrepreneurship Development Programs(EDP)
 - ❖ Skill Development Programs(SDP)
- To assist students in starting Enterprises/Industries covering:
 - ❖ Product/Service Identification
 - ❖ Market Survey
 - ❖ Preparation of Project Reports

NSS Committee:

Objective: The overall objective of NSS is Personality Development of students through community service.

Structure & Constitution of the NSS Committee shall be as under:

Sl. No.	Name	Department /Designation	Responsibility
1	Prof.Rakesh S.G.	Principal	Chairman
2	Mr.Byre Gowda B.K.	ISE	Convenor
3	Mr.Raghav S.	ISE	Member
4	Ms.Veena B.G.	ME	Member
5	Mr Faiz Mohammed Karobari	ETE	Member
6	Ms Priyanka Nayak	EEE	Member

Roles and Responsibilities:

- Understand the community in which they work and their problems.
- Finding practical solutions to community problems and developing civil responsibility.
- Develop leadership qualities and capacity to meet disasters and emergencies.
- Gaining skills in mobilizing community participation.
- Practice national integration and social harmony.

Website, Media Publicity & e-newsletter Committee:

Publicity committee helps in creating awareness about the institute and helps in maintaining brand equity.

Objective: To ensure ongoing, high-quality publicity and build brand equity of the institute.

Structure & Constitution of the Website, Media Publicity & e-newsletter Committee shall be as under:

Sl. No.	Name	Department /Designation	Responsibility
1	Prof.Rakesh S.G.	Principal	Chairman
2	Dr.Vanipriya C.H.	HoD -MCA	Convenor
3	Dr. Rashmi K V	BT	Editor
4	Mr.Ravish P.Y.	Librarian	Media Support
5	Departmente-News letter Coordinators		

Roles and Responsibilities:

- The main aim of the Institution website is to provide the required information in accessible format with the best user experience. Committee is responsible in publishing each and every event conducted in the institute
- Institution must provide all the necessary information about the future events as well as it should have a blog/news menu where it can publish about the past events.
- Make sure that the newsletters are published on the website.
- Monitor the posts that are posted on social media channels.
- Committee should encourage students and faculties to share the post posted on the institute web page and social media pages.

Centre for Industry Institute Interaction Committee:

Objective: Interaction between institution & industry is essential for conduct of the Technical / management courses. With the globalization and opening up of Indian economy the requirements of the industries have changed considerably. All the Institutions have therefore to interact with industry / corporate on continuous basis to keep abreast with their needs. The feedback from Industry will enable the institute to introduce, modify and channel all academic and other processes for educating and training future leaders and entrepreneurs. This will also assist the students to get suitable placements and the competent for effective on the job performance in the industries at National and International level.

Structure & Constitution of the Centre for Industry Institute Interaction Committee shall be as under:

Sl. No.	Name	Department/Designation	Responsibility
1	Prof.Rakesh S.G.	Principal	Chairman
2	Dr.E.Kavitha	HoD-ETE	Convenor
3	Dr.Sasmita Mohapatra	ECE	Member
4	Dr.Mahesh K.	EEE	Member
5	Dr.Suma swamy	CSE	Member
6	Dr.Vanipriya C.H.	MCA	Member
7	Dr.Rashmi K.V.	BT	Member
8	Dr.S.Shivanna	Civil	Member
9	Dr.Priyanka Sharma	HOD-MBA	Member
10	Dr.Prashanth S.H.	ME	Member
11	Dr.G.K. Prashanth	Chemistry	Member

Roles and Responsibilities:

- The Industry Institute Interaction is considered as a key aspect for the development of student knowledge and placements.
- The committee goes hands-on with the placement department to facilitate placement activities.
- Industrial visits, Internship Training for the students in various Industries are organized for the students through the committee.
- Guest Lectures and workshops form Industry experts are arranged to enhance the student knowledge to match with the recent trends in technology.

Stock verification Committee:

Objective: This committee verifies the stock of all material both consumable and non-consumable acquired over a period of time in the institution.

Structure & Constitution of the Stock verification Committee shall be as under:

Sl. No.	Name	Department /Designation	Responsibility
1	Mr. Ramesh Kumar	Project Engineer	Chairman
2	Mr. Sunil Kumar	ICTS	Convenor
3	Mr.Shivakumar S	ME	Member
4	Ms.Shalini P.	ECE	Member
5	Mr.Sasikumar N	Physics	Member
6	Mr.Byregowda B.K.	ISE	Member
7	Ms.Shubha	Mathes	Member
8	Mr.Raghavendra Rao B.G	MCA	Member
9	Dr.Iswar Chandra	BT	Member
10	Mr.Suraj Kumar B.P.	CSE	Member
11	Ms.Kezia Joy Kumari	EEE	Member
12	Ms.Kavya	Chemistry	Member
13	Mr.Shriram Mustapure	CV	Member
14	Ms.Swarnalatha	MBA	Member

Roles and Responsibilities:

- To carry out stock verification of the all equipment and consumables in every department.
- To ensure that equipment and consumables are kept safely and not misused or misplaced and creating a sense of responsibility.
- To assess the reports after annual stock verification.

Equal Opportunities Cell:

Objective: The institute has constituted the equal opportunity cell with the objective of creating the awareness and optimal benefits extended by the Govt. and other bodies for the students from the community in destitute in the society and to check the facilities like scholarships distribution.

Structure & Constitution of the Equal Opportunities Cell shall be as under:

Sl. No.	Name	Department/Designation	Responsibility
1	Dr.K.S.Shanmukharadhya	HoD-ME	Chairman
2	Dr.Hariharan N	HoD-Phy	Convenor
3	Ms.Nivedita A.	MCA	Member
4	ABHIKALPANA	NGO	Member
5	Kalyan Kumar	VII Sem ETE	Student Member

Roles and Responsibilities:

- To establish coordination with government and other funding agencies for financial and other resources required for educational empowerment of students.
- To support students to overcome problems and barriers emanating from discrimination at any level within its mandate.
- To provide information and act as a counselling cum guidance centre for students especially with regard to academic, financial and scholarship application, due dates and distribution.

SC/ST & OBC Cell:

The aim of the cell is to assist the students who belong to Scheduled Caste (SC), Scheduled Tribe (ST) and Other Backward Communities (OBC), for supporting academic performance and financial benefits from the government. The cell is also focused on monitoring the strict implementation of reservation policy as per UGC guidelines.

Objectives:

- To integrate and promote the students who belong to SC/ST & OBC community at par with the main stream student body.
- To create a platform where students can point out their problems, regarding academic and non-academic matters.
- To monitor the implementation of reservation policy in the institution.

Structure & Constitution of the SC/ST & OBC Cell shall be as under:

Sl. No.	Name	Department /Designation	Responsibility
1	Prof .Rakesh S.G.	Principal	Chairman
2	Dr.G.Balakumar	ME	Coordinator
3	Ms.Anitha J	CV	Member
4	Mr.Eswar Raju	Administration	Member

Roles and Responsibilities:

- To observe the reservation policy for SCs/STs and OBCs in the institution.
- Committee often meets the students and faculties belong to SC/ST & OBC communities, to understand their problems and to assist them in resolving the problems.
- Creating awareness among the SC/ST & OBC students regarding the various Government and Non-Government scholarship schemes.
- To disseminate and counsel SC/ST & OBC students of the college to utilize the benefits of the schemes offered by the Government and UGC.

Internal Compliance Committee:

The Internal Complaint Committee will be responsible for the redressal of complaints made by employees and ensure time-bound treatment of the complaints as provided in the Act.

Objective: The objectives of the Internal complaint committee to prevent sexual harassment of women at the institute.

Structure & Constitution of the Internal Compliance Committee shall be asunder:

Sl. No.	Name	Department/Designation	Responsibility
1	Dr.S.K.Uma	Professor& HOD,Mathes	Chairman
2	Dr.Vanipriya C.H.	HoD - MCA	Convenor
3	Dr.V.Shantha	Professor -,ME& Warden-Ladies Hostel	Member
4	Dr.Mrinalini Menon	Faculty -,BT	Member
5	Ms.Nanda Shivamoggi	Faculty -EEE	Member
6	Mr.Manohar R	Faculty,ISE	Member
7	Mr.Aravind P.N.	Faculty,Mathes	Member
8	Ms. Reena Sonigrah	Well Being Consultant	Member
9	Ms.Saraswathi R.Rao	Secretary to Principal	Member
10	Ms.Savithri R	Jr.Asst.Instructor,CSE	Member
11	Mr. Mohammed Saddiq	Advocate	Member
12	Ms.Niveditha K.R. IIyear B.E. ETE	Student	Member
13	Ms.Bhoomika IIYear B.E .CSE	Student	Member
14	Mrs.HalimaR. Research Scholar-BT	Student	Member
15	Ms.Shalima Jain	Program Manager, Katalyst	Member from The NGO

Roles &Responsibilities:

Without prejudice to the generality of functions mentioned, the Roles & Responsibilities of Internal Complaint Committee is as under.

- Prevent discrimination and sexual harassment, by promoting gender amity among students and employees.
- Make recommendations to the management for changes/elaborations in the Rules in the student hand book and employees hand book, to make them gender just and to lay down procedures for the prohibition, resolution, settlement and prosecution of acts of discrimination and sexual

harassment, by the students and the employees.

- To ensure the implementation of the policy in letter and spirit through proper reporting of the complaints and their follow-up procedures.
- Deal with cases of discrimination and sexual harassment against women, in a time bound manner, aiming at ensuring support services to the victimized and termination of the harassment.
- Recommend appropriate punitive action against the guilty party to the Management.
- To uphold the commitment of the Institute to provide an environment free of gender-based discrimination.

MVIT ISTE Chapter:

Objective:

ISTE stands for Indian Society for Technical Education. ISTE is a leading National Professional non-profit making Society for the Technical Education System in India with a sole objective of Career Development of Teachers and Personality Development of Students and overall development of Indian Technical Education System as well. Being a national platform in the field of Engineering and Technology, it caters various needs of Central Government (including many activities of AICTE and NBA) with the help of its strong base of numerous national and state level technical educational institutions in the country.

Structure & Constitution of the MVIT ISTE Chapter shall be as under:

Sl. No.	Name of faculty	Department/ Designation	Responsibility
1	Prof.Rakesh S.G.	Principal	Chairman
2	Dr.SupriyaV.G.	HOD- ECE	Faculty Advisor
3	Mr.K.V.R.Prasad	Civil	Secretary/ Treasurer
4	Dr.G.C.Bhanu prakash	HoD-ISE	Member
5	Dr.Suresh H.L.	HoD-EEE	Member
6	Dr.Prashanth G.K.	Chemistry	Member

Roles & Responsibilities:

- Enhancing the self-confidence and self-esteem of students.
- Conducting various competitions within the University to enhance the competency and presentation skills of students.
- Encouraging innovation and excellence in students through various means.
- Promoting better career development opportunities and services for students.
- Arranging expert lectures.
- Extending full support for all the national seminars and technical event

Institute Innovation Council:

Major Focus of IIC

- To create a vibrant local innovation ecosystem
- Prepare institute for Atal Ranking of Institutions on Innovation Achievements Framework (ARIIA)
- Establish Function Ecosystem for Scouting Ideas and Pre-incubation of Ideas
- Develop better Cognitive Ability amongst Technology Students

Structure & Constitution of Institute Innovation Council shall be as under:

Sl.No.	Name	Department /Designation	Responsibility
1	Prof.Rakesh S.G.	Principal	Chairman
2	Dr.Vanipriya C.H.	HoD - .MCA	President
3	Dr.SoumyaPail	CSE	Vice-President
4	Dr.Sasmita Mohapatra	ECE	Convenor
5	Dr.Priyanka Sharma	HoD-MBA	Startup Activity Coordinator
6	Dr.E.Kavitha	HoD-ETE	ARIIA Coordinator
7	Dr.Priya Narayan	BT	Innovation Activity Coordinator
8	Dr.Shantha V.	ME	Internship Coordinator
9	Dr.Mahesh K.	EEE	IPR Activity Coordinator
10	Dr.Jagadeesh Kumar	BT	Social Media Coordinator
11	Dr.H.G. Nagendra	HoD-BT	Member
12	Dr.Supriya V.G.	HoD- ECE	Member
13	Dr.Hariharan N.	HoD-Phy	Member
14	Mr.K.V.R.Prasad	CV	Member
15	Dr.G. Balakumar	ME	Member
16	Ms.R.Latha	MCA	Member
17	Dr.Prashanth G.K.	Chemistry	Member
18	Mr.Phaninder Ravi P.	ECE	Member
19	Dr.Rashmi K.V.	BT	Member
20	Ms Seema S	ECE	Member
21	Ms.Deepti J R.	MBA	Member
22	Ms.Asharani A	ME	Member
23	Ms.Chandrakala R	MCA	Member
24	Mr.K. Radhakrishna	ECE	Member
25	Ms.Savithri R.	CSE	Member
26	Ms.Netravathi S.	CSE	Member

Roles & Responsibilities:

- To promote innovation in the Institution through multitudinous modes leading to an innovation promotion eco-system in the campus.
- To conduct various innovation and entrepreneurship-related activities prescribed by Central MIC in time bounded fashion.
- To identify and reward innovations and share success stories.
- To organize periodic workshops/ seminars/ interactions with entrepreneurs, investors, professionals and create a mentor pool for student innovators.
- To network with peers and national entrepreneurship development organizations.
- To create an Institution's Innovation portal to highlight innovative projects carried out by institution's faculty and students.
- To organize Hackathons, idea competition, mini-challenges etc., with the involvement of industry.

EKBHARATSHRESTHABHARAT–EBSBCLUB:

Ek Bharat Shreshtha Bharat (EBSB) has been one of the major flagship programmes of the Government to bring in cultural integration of the country as a part of the vision to build a “New India by 2022”. The program was launched by the Honorable Prime Minister to promote engagement amongst the people of states and union territories in the country in order to enhance mutual understanding and bonding between people of diverse cultures, thereby securing stronger unity and integrity of India. Our institution has also formed an EBSB club to promote this view.

Structure & Constitution of EK BHARAT SHRESTHA BHARAT–EBSB CLUB shall be as under:

Sl. No.	Name	Department /Designation	Responsibility
1	Dr.G.M.Krishnaiah	HoD-Chemistry	Chairman
2	Dr.Hariharan N.	HoD-Physics	Convenor
3	Mr.V.Rajesh Kumar	EEE	Member
4	Ms.Anitha J	CV	Member
5	Dr.Rajesh Y.H.	PED	Member
6	Ms.Vijayashri	ECE	Member
7	Ms.Chetana M.B.	Mathes	Member
8	Mr.Prashanth B.B.	Humanities	Member

STUDENTMEMBERS

Sl.No.	Name	Sem	USN
1	Adithya Deekshith	VII Sem EEE	1MV19EE008
2	Rahul N.	VII Sem EEE	1MV19EE073
3	Madakasira C.Vikas	VII Sem CV	1MV19CV017
4	K Kanchana	VII Sem CSE	1MV19CS054
5	Manu Patil	V Sem EEE	1MV20EE041
6	Dhanush	V Sem EEE	1MV20EE023
7	Nanditha	V Sem CV	1MV20CV018
8	Likitha P.	V Sem ECE	1MV20EC069

Roles & Responsibilities:

- To celebrate the unity in diversity of our nation and to maintain and strengthen emotional bonds between the people of our country.
- To promote the spirit of national integration through a deep and structured engagement between all Indian states and union territories.
- To showcase the rich heritage and culture, customs and traditions of either state for enabling

people to understand and appreciate the diversity that is India, thus fostering a sense of common identity.

- To establish long-term engagements.
- To create an environment which promotes learning between states, by sharing best practices and experiences.

IPR Cell:

Intellectual property (IP) refers to various distinct types of creations of the mind: inventions, literary, artistic works, symbols, names, images, and designs; for which a set of exclusive rights like copyrights, trademarks, patents, industrial design rights and trade secrets are recognized under the corresponding fields of law.

Objective:

An Intellectual Property Right(IPR) Cell has been formed at Sit MVIT to provide Knowledge by coordinating and conducting activities related to the Intellectual Property Rights in the Institution and also to create awareness among the stakeholders.

Structure & Constitution of IPR Cell shall be as under:

ADVISORY COMMITTEE:

Sl. No.	Name & Designation	Department	Responsibility
1	Prof.Rakesh S.G.	Principal	Chief Advisor
2	Mr.H. HemanthKumar Executive Secretary	KSCST	Chief Advisor (External)
3	Dr.H.LSuresh,Professor &HOD	EEE	Member
4	Dr.Vani priya C.H. HOD-MCA	MCA	Member
5	Dr.Priya Narayan Professor	BT	Member
6	Dr.S.Shivanna Asso.Professor	CV	Member
7	Dr.Prashanth S.H. Asst.Professor	ME	Member
8	Dr.G.K. Prashanth Associate Professor	CHEM	Member

EXECUTIVE COMMITTEE

Sl. No.	Name & Designation	Department	Responsibility
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1	Dr.Mahesh K. Professor	EEE	Coordinator
2	Dr.Supriya V.G HOD -ECE	ECE	Member
3	Dr. Suma Swamy Professor	CSE	Member
4	Mr.Vivek Anand Sagar	KSCST	Member (External)
5	Mr.B.V.Srinivas IP Practitioner	Entrepreneur, Aspartika Incubation Centre, Sir MVIT	Member (External)

Roles& Responsibilities:

- To create an awareness about IPR for faculties and students of the Institution.
- To impart training on future endeavors regarding patent filing processes, procedure of IPR, screen projects, make drafts and file patents to the competing authority.
- To conduct workshops, seminars and training course on IPR.
- To promote better understanding of IPR.
- To encourage faculty members and students to go patentable works.
- Frame and keep updated IPR Policy of the Institution.
- Communicate the IPR Policy to the various stakeholders and the Inventors of the Institution, students in general.
- Identify prospective inventions, innovations, Service improvement ideas and Copy rights.
- Study and recommend inventions etc for feasibility of converting to patents/Copy Rights.
- Compensate the Inventors with due reward for encouraging inventions.
- To promote technology advancements for improved quality of life and environment protection

Guests Coordination Committee:

Structure & Constitution of Guests Coordination Committee shall be as under:

Sl.No.	Name of the faculty	Department	Position
1	Mr.K.V.R.Prasad	CV	Chairman
2	Dr.VanipriyaC.H.	HODI/c. MCA	Member
3	Mr.Raghav S.	ISE	Member
4	Mr.Manohar R.	ISE	Member

Malpractice Cases Consideration Committee:

Structure & Constitution of Malpractice Cases Consideration Committee shall be as under:

Sl.No.	Name of the faculty	Department	Position
1	Ms.Krishnapriya Sharma	ECE	Chairman
2	Ms.S.Uma	Maths	Deputy Controller of Exams
3	Mr.Halesh S.B.	ME	Member
4	Ms.Beula	EEE	Member
5	Ms.Pradeepa	CV	Member
6	Mr.Prashanth B.B.	Humanities	Member



Prof. Rakesh S.G.

Principal
PRINCIPAL

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