



Sir M. VISVESVARAYA INSTITUTE OF TECHNOLOGY

Approved by AICTE New Delhi, Affiliated to VTU, Belagavi, Accredited by NAAC Off
International Airport Road, Krishnadevaraya Nagar, Bengaluru, Karnataka, Pin- 562157

IQAC MEETING

Date: 18-July-2018

Meeting Name:	IQAC Minutes of Meeting		
Date of Meeting:	18-July-2018	Time:	2:30 P.M to 4 P.M
Meeting Facilitator:	Dr E.Kavitha IQAC Co-ordinator	Location:	IQAC OFFICE

1. Meeting Objective

1. Programmes to be conducted under the aegis of SDPs
2. Preparation of AQAR (Annual Quality Assurance Report)
3. NAAC Results

2. Meeting Attendees

1.Dr. V.R. Manjuanth	Principal
2.Dr.E.Kavitha	IQAC Co-ordinator
3.Dr.P.Vijaya Karhtick	NAAC Coordinator
4.Dr.Suma Swamy	IQAC Member
5. Dr.Sheshappa.S.N	IQAC Member
6 .Mr.Naveen I.G	IQAC Member
7.Mrs.Tamilselvi	IQAC Member

Date : 18-July-2018

Place: Sir MVIT Campus.



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3. Meeting Agenda

Topics discussed	Owner	Time
1. IQAC Co ordinator Dr. E.Kavitha welcomed all the IQAC Members to the meeting.	IQAC coordinator	2:15 P.M
2. IQAC Co ordinator Reviewed NACC visit	IQAC Members	2:20P.M
3 . NAAC Co-ordinator Dr. P Vijayakarhik discussed about Preparation of AQAR(Annual Quality Assurance Report).	IQAC Members	2:30 P.M
4 . Dr. P Vijayakarhik requested all the IQAC Members to adhere to the format given by the NAAC AQAR Format.	IQAC Members	2:45 P.M
5 .NAAC Co-ordinator Dr. P Vijayakarhik told to the IQAC members that NAAC Results will be released in the month of August-2018	IQAC Members	3:00P.M
6.NAAC Co ordinator Dr.P.Vijayakarhik asked the status that all the points Mentioned by the NAAC Chairperson Dr.Sandeep Scanchetti has been implemented or not.	IQAC Members	3:10P.M
7.IQAC Co ordinator suggested all Departments to do a post mortem analysys like how the NAAC inspection went, What are all the suggestions made by the NAAC peer Team at the Institution level and Dept Level.	IQAC Members	4:15P.M
8.. The meeting ended with thanks to every one.		

Date : 18-July-2018

IQAC Co-ordinator


Dr.E.Kavitha

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IQAC MEETING

Date: 20-December-2018

Meeting Name:	IQAC Minutes of Meeting		
Date of Meeting:	20-December-2018	Time:	2:30 P.M to 4 P.M
Meeting Facilitator:	Dr.E.Kavitha IQAC Co-ordinator,	Location:	IQAC OFFICE

1. Meeting Objective

1. Review of the previous IQAC Meeting.
2. Academic Audit to be conducted
3. The status of AQAR

2. Meeting Attendees

Name	
1.Dr.V.R.Mnajunath	Principal
2.Dr.E.Kavitha	IQAC Co-ordinator
3.Dr.P.Vijayakarhik	NAAC Co-ordinator
4.Dr.Suma Swamy	IQAC Member
5. Dr.Sheshappa.S.N	IQAC Member
6 .Mr.Naveen I.G	IQAC Member
7 .Mrs.Tamilselvi	IQAC Member

Date : 20-December-2018

Place: Sir MVIT Campus.



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3. Meeting Agenda			
Topics discussed	Owner	Time	
1. Principal Dr V.R.Manjunath welcomed all the IQAC Members to the meeting.	Principal	2:15 P.M	
2. IQAC Co ordinator reviewed the status of previous IQAC meeting . He highlighted that research must be improved and the faculty members need to indulge themselves in research and need to publish the quality papers.	IQAC Members	2:20P.M	
3 . NAAC Co-ordinator Dr. P Vijayakarthish suggested to plan for activities under NSS, such as blood donation camp.	IQAC Members	2:30 P.M	
4 . IQAC Co-ordinator highlighted that a conference can be conducted in the Institute so that the faculty can publish papers in quality journals	IQAC Members	3:35 P.M	
5. One of the members suggested to conduct Hackathon which will bring out the innovative projects from the students. Dr. Vijaya Karthish took the responsibility of holding the Hackathon	IQAC Members	3:50P.M	
6.Principal enquired about the status of AQAR, IQAC coordinator said it's under the process.	IQAC Members	3:55 P.M	
7. The NAAC coordinator said that academic audit has to be done, for which principal agreed and said, he will notify academic committee to initiate the process.	IQAC Members	4:00 P.M	
8. The meeting ended with thanks to every one.	IQAC Members	4:05 P.M	

Date : 20-December-2018

IQAC Co-ordinator

E. Kavitha
Dr.E.Kavitha

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Date: 04.05.2019

PROCEEDINGS OF THE IQAC MEETING HELD ON 02.05.2019

Principal chaired the meeting.

MEMBERS PRESENT

1. Dr.H.L.Suresh, Professor & HOD, EEE
2. Dr.V.Shantha, Professor, ME
3. Dr.Sumaswamy, Professor, CSE
4. Dr.Hariharan N., Associate Professor, Physics
5. Dr.C.H.Vanipriya, Associate Professor, ISE
6. Dr.G.R.Kavitha, Associate Professor, ECE
7. Dr.Priya Narayan, Associate Professor, BT
8. Mrs.Tamil Selvi, Assistant Professor, Civil
9. Mr.Narayan Shetty, Administrative Manager, Sir MVIT Office

Principal welcomed the members to the meeting.

1. Reconstitution of IQAC

In view of effective functioning of IQAC, the Principal who also is the chairman of the committee had reconstituted the existing team by replacing some members and induction of new members as replacements. The newly constituted IQAC was brought to the notice of the members and introduction of newly inducted members was made.

2. Roles and responsibilities of IQAC:

The Roles and Responsibilities of the IQAC were read out and deliberated upon by the Principal. He mentioned that IQAC is a pivotal committee which should critically implement quality initiatives and monitor the overall progress of the Institution.

3. Activities planned to enhance quality:

Principal requested the members to conduct Quality Improvement Programmes, Faculty Development Programmes, Skill enhancement programs, Hands-on workshops, Short-term training, Industrial Visits, Guest Lectures, Pedagogy and ICT methods, all to improve Quality of Teaching Learning process etc. He suggested that, the coordinator could write to the external members, invite them for the meetings and seek their advice on



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issues related to enhancing of quality.

4. Preparation of AQAR:

Principal highlighted that the Annual Quality Assurance Report (AQAR) have to be uploaded on the College/NAAC website for the Academic year 2018-2019, on or before 31 October 2019. Hence he requested all the members to work towards the same.

Meeting ended with thanks to the members present and the chair.


IQAC Coordinator