

**SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY  
BANGALORE 562 157**

**IQAC MINUTES OF MEETING, DATED 26<sup>TH</sup> JANUARY 2022.**

VENUE ; BOARD ROOM

Members Present :

Name	Designation	Member	Signature
Dr.V.R.Manjunath	Principal	Chairman	
Dr.E.Kavitha	H.O.D.,TCE	Coordinator	
Sri.Prabhakar Raju	Academic Chairman &Trustee	Member	
Dr.Priya Narayan	Assoc. Prof., BT	Member	
Dr.H.L.Suresh	H.O.D., EEE	Member	
Dr.V.Shantha	Professor, ME	Member	
Dr.Sumaswamy	Professor, CSE	Member	
Dr.CH.Vanipriya	Assoc. Prof., ISE	Member	
Dr.Hariharan N	Assoc. Prof., Physics	Member	
Mrs.Tamil Selvi	Asst. Prof., Civil	Member	
Mr.Srinivas DV	Alumni, BT	Member	
Dr.I G Naveen	Asst. Prof., ECE	Special Invitee	
Dr Sowmiya Patil	Asso. Prof, CSE	Special Invitee	
Dr Jagdeesh	Assoc. Prof., BT	Special Invitee	
Mrs. Chaya	Asst. Prof., Maths	Special Invitee	
Mrs. Padma Gayathri	Asst. Prof., ETE	Special Invitee	
Mr Subhro	Asst. Prof., ETE	Special Invitee	
Mrs Sreelakshmi	Asst. Prof., ECTE	Special Invitee	

**Agenda**

1. Review of NBA Documents in the departments of CS, IS, BT and ME and Instilling NBA process in EE, CV, EC
2. Proposal for College level Symposium
3. Proposal for starting of New Journal by SIR MVIT.
4. Conduction and monitoring of SDP, FDP, STTP etc.,
5. New Industry members and Student Members for IQAC Team
6. Any other discussion with the permission of the Chair

**Discussion:**

The meeting started with the Chairman Welcoming all the Committee members

**1. Review of NBA Documents in the departments of CS, IS, BT and ME**

Four teams of IQAC members are formed for the verification and review of the document updating in the four departments. The groups are as follows

Team 1: For BT

1. Dr Vanipriya
2. Prof. Halesh
3. Prof. subhra Chakravarthy
4. Dr. Prashanth – Chem

Team 2 : For CSE

1. Dr Shantha
2. Dr Hariharan
3. Dr Mahesh
4. Prof. KVR Prasad

Team 3: for ISE

1. Dr. Priya Narayanan
2. Dr Naveen IG
3. Prof. Padma Gayathri
4. Prof. Chaya

Team 4: For ME

1. Dr Sumaswamy
2. Dr. Sowmiya Patil
3. Prof. Tamilselvi
4. Prof. Raghav

The teams are formed with an intention of Checking the documents, a learning exercise for the other departments (other than CS, BT, IS and ME) . The teams will be changed periodically.

For each criteria one college level coordinator will be identified and further checking will be done criteriawise in the future along with regular audits.

**2. Proposal for College level Symposium :**

IQAC has decided to conduct a college level symposium including students of all UG and PG departments. A team is formed for the successful planning and conduction of the same the team is as follows.

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1. Dr. Sowmya Patil – CSE
2. Dr Naveen IG – ECE
3. Prof. Sreelakshmi – TE
4. Dr. Lakshmi - MCA
5. Prof. Basha - ME
6. Dr C V Mohan - EEE
7. Dr Jagdeesh - BT
8. Prof. Vijayakumar - ISE
9. Dr Shivanna - CV
10. Prof Aravind - Mathematics
11. Prof. Kavya - Chem
12. Prof. Deepthi - MBA
13. Prof. Purnima Dixit - Phy
14. Dr. Anitha - Eng

Dr. Priya Narayanan is requested to prepare a budget and submit by 2<sup>nd</sup> May 2022. The tentative date for the symposium is 10-06-2022. All the final semester students will be contributing Technical articles, Prefinal students will be contributing Poster presentations and All students can contribute to Idea Presentations. A Panel discussion is also planned during the Symposium.

**3. Proposal for starting of New Journal by SIR MVIT.**

IQAC is proposing to start a International journal under the ambit of Sir M Visvesvaraya Institute of Technology. As the starting step a team is formed to work towards the issue of College Journal. The team is as follows

1. Dr E Kavitha - TE
2. Dr. Sowmya Patil – CSE
3. Dr Naveen IG – ECE
4. Prof. Sreelakshmi – TE
5. Dr. Lakshmi - MCA
6. Dr shantha - ME
7. Dr Sivapriyan - EEE
8. Dr Jagdeesh - BT
9. Dr Vanipriya - ISE
10. Dr Ravikumar - CV
11. Prof Shubha - Mathematics
12. Dr Prashanth - Chem
13. Dr Srinivas - MBA
14. Dr Hariharan - Phy
15. Dr. Anitha - Eng
16. Prof. Ravish - Library

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The team is given the task of discussing frequently and come out with the First Journal of Sir MVIT by June 2022.

**4. Conduction and monitoring of SDP, FDP, STTP etc.,**

All Members of IQAC are requested to actively conduct and monitor the conduction of various programs in the departments to keep the campus vibrant. IQAC has suggested Mr.Srinivas of Aspartika to device a FDP in coordination with Dr. Priya Narayanan in the topic of Innovation, Incubation and Startups Phase -1 in the third week of June, it will be FDP on Train the Trainers concept and it is state Level, after the FDP our internal Participants will be asked to conduct SDP in the same topic. Phase -II FDP will be planned in October or November 2022.

**5. New Industry members and Student Members for IQAC Team:**

As the existing student members of IQAC are Graduated new team team members will be selected based on the members suggestion in the next meeting. Suggestions for new Industry members are also sought.

The meeting ended with thanking all the members and Special Invitees.

**DR.E.KAVITHA**  
**COORDINATOR – IQAC**  
**SIR MVIT**

**Dr V R MANJUNATH**  
**PRINCIPAL**  
**SIR MVIT**



# SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY BANGALORE

## Minutes of Meeting

**JOURNAL COMMITTEE MEETING, Dated 28/04/2022**

**Venue: Board Room**

**Member Present:**

Dr. E Kavita  
Dr. Vanipriya – IS  
Dr. Sumaswamy – CS  
Dr Jagdeesh – BT  
Dr. Prashanth - Chemistry  
Dr. Srinivas - MBA  
Dr. Shantha – Mechanical  
Dr. Hariharan – Physics  
Dr. Sivapriyan – EEE  
Dr. Naveen I.G - ECE  
Prof. Sreelakshmi -ETE  
Dr. Anitha – Eng

### **Agenda:**

- (1) Proposal for starting of New Journal by SIR MVIT.
- (2) Journal committee formation
- (3) Assignment of responsibility to the committee members

### **Discussion:**

The meeting started with welcoming Journal Committee members

Six teams of Journal committee members are formed for the process of starting a new journal.  
The team is as follows

- (1) Application form for recognition from UGC CARE and Scopus.  
Dr. Sivapriyan – EEE
- (2) Journal Articles –  
Dr. Vanipriya – ISE  
Dr Prashanth – Chemistry  
Mr.Srinivas DV.
- (3) Journal Review Members  
Dr. V. Shantha – Mechanical  
Dr Ravikumar – CV

- (4) Budget  
Dr Srinivas - MBA  
Dr Hariharan - Physics
- (5) Website  
Dr Jagdeesh - BT
- (6) Plagiarism  
Dr. Anitha - Eng  
Prof. Sreelakshmi - TE

The meeting ended with thanking all the members.

Dr.E Kavita  
Co-Ordinator- IQAC  
Sir MVIT

Dr.Manjunath V.R  
Principal  
Sir MVIT