

Date: 12.05.2020

NOTICE

PREVENTIVE MEASURES AGAINST COVID-19 PANDEMIC

As per the guidelines and SOP issued by the Department of Health & Govt. Of Karnataka, it has been decided to implement the following preventive measures against COVID-19 for the safety of staff in the college:

1. It is mandatory for all the staff to wear face mask while in the campus.
2. All staff must undergo temperature screening daily before entering the college and the record of the same must be submitted to the undersigned by the HODs with seal and signature every day before 11 a.m.
3. Hand sanitizers are provided to every department, which must be used by staff frequently as and when required to keep their hands safe and clean.
4. All staff must maintain standard social distancing while in the college. Safe distance must also be maintained while travelling by college bus.
5. Any staff suffering from fever/cold & cough/breathing problem, pregnant women staff and those residing in containment zones which are sealed down by Govt. authorities must inform the same over phone/email/WhatsApp message to the undersigned through their HODs. Such staff will be exempted from attending duties until 31.05.2020.
6. Class-IV employees and House-keeping staff will have to wear hand gloves in addition to face mask while in the college.
7. HODs must ensure safe and hygienic condition in their departments and direct the House-keeping staff to wash and clean all units regularly and empty the waste bins frequently.

Finally, every staff must have awareness about COVID-19 and cooperate with the college authorities in strictly following the above guidelines to keep the college and campus free from COVID-19 PANDEMIC.

Cc : 1. All HODs
2. Placement Director
3. Office Manager
4. Librarian

Copy to Hon'ble Secretary, Sri KET