

Ref.No.VIT/OFF/ M-5 /2019-20/1338

Date: 09.07.2019

PROCEEDINGS OF THE IQAC MEETING HELD ON 09.07.2019

The In-charge Principal, Dr. H G Nagendra chaired the meeting.

MEMBERS PRESENT

1. Dr.H.L.Suresh, Professor & HOD, EEE
2. Dr.V.Shantha, Professor, ME
3. Dr.Sumaswamy, Professor, CSE
4. Dr.Hariharan N., Associate Professor, Physics
5. Dr.C.H.Vanipriya, Associate Professor, ISE
6. Dr.G.R.Kavitha, Associate Professor, ECE
7. Dr.Priya Narayan, Associate Professor, BT
8. Mrs.Tamil Selvi, Assistant Professor, Civil
9. Mr.Narayan Shetty, Administrative Manager, Sir MVIT Office.

The In-charge Principal welcomed the members to the meeting.

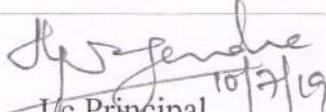
1. I/c Principal explained the similarities of Self-Assessment Report of NAAC with AQAR and suggested that we need to update the data for the year 2018-19 criteria wise.
2. The following members were assigned with the criteria-wise responsibilities towards gathering and updating of the data for AQAR:

Criteria – 1	Dr.H.L.Suresh, EEE and Dr.G.R.Kavitha, ECE
Criteria – 2	Dr.Sumaswamy, CSE and Dr.V.Shantha, ME
Criteria – 3	Dr.C.H.Vanipriya, ISE and Dr.Priya Narayan, BT
Criteria – 4 & 5	Dr.Hariharan N, Phy and Mrs.Tamil Selvi, Civil
Criteria – 6	Dr.Priya Narayan, BT and Mr.Narayana Shetty, Admin. Manager
Criteria – 7	Dr.Sumaswamy, CSE and Dr.V.Shantha, ME

3. He reiterated that IQAC should also set a bench mark and work towards attaining/maintaining the standards.
4. The members suggested that there should be a feedback / survey of the services at Admin Office and different sections, from the stake holders like parents and students. Impact analysis of the feedback needs to be done and suitable corrective actions to be incorporated, as per requirements.
5. The members requested the Principal to send a circular, so as to revitalize the responsibilities of department IQAC coordinators. Their active roles could ensure better coordination, planning and functioning.
6. I/c Principal also requested the members to send a list of various Department Level Committees that are active, so that their roles and responsibilities could be refined. A common set of committees could be made active across all departments.

- 7. I/c Principal suggested that all the Departmental level activities and their impact analysis must be reviewed by college level IQAC. Regular audits must be conducted to ascertain the quality initiatives and assessment methods.
- 8. I/c Principal also mentioned that the nominated external members must be invited for future meetings, and their feedback becomes relevant.

Meeting ended with thanks to the members present and the chair.


I/c Principal 10/7/19

To
All the Members of the Committee.

PRINCIPAL
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