



**SRI KRISHNADEVARAYA EDUCATIONAL TRUST**  
**SIR M. VISVESVARAYA INSTITUTE OF TECHNOLOGY**  
(Affiliated to VTU-Belagavi, Recognized by AICTE and Accredited by NBA&NAAC)

## Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances

Committee Name: Anti Ragging committee

Year: Aug. 2022-July 2023

Sl. No.	Description of the activity	Action Taken	Complaint Date	Action taken Date	Remarks
NIL	NIL	NIL	NIL	NIL	NIL

Year: Aug. 2021-July 2022

Sl. No.	Description of the activity	Action Taken	Complaint Date	Action taken Date	Remarks
NIL	NIL	NIL	NIL	NIL	NIL

Year: Aug. 2020-July 2021

Sl. No.	Description of the activity	Action Taken	Complaint Date	Action taken Date	Remarks
1	Email communication from <a href="mailto:helpline@antiragging.in">helpline@antiragging.in</a> : Based on an anonymous complaint, anti-ragging helpline asked Sir MVIT to investigate, to identify the person who was	A meeting with all the members of the anti-ragging committee was arranged immediately on 17.02.2021 to discuss about the action required for the query.	16.02.2021	17.02.2021	It was an anonymous letter communication to the ant-ragging helpline. The enquiry made

	ragged and to counsel him to feel safe. Ref No: ARCC/KA-6533	Principal addressed all the students of first year on 17.02.2021, but no students reported about the incidence of ragging. Coordinator met all the first year students at hostel and enquired. But there was no such incidence and all the students expressed that they are comfortable.			by the college authorities revealed that there was no such incidence happened in the campus and all were comfortable. Reported to Anti-ragging helpline on 18.02.2021
2	Email communication from <a href="mailto:helpline@antiragging.in">helpline@antiragging.in</a> : Based on an anonymous complaint made by a students from ladies hostel, anti-ragging helpline asked Sir MVIT to investigate and report. Ref No: ARCC/KA-6470	Principal communicated the email to the coordinator to investigate on 16.01.2021. Investigation was conducted at ladies hostel on 18.01.2021 by the coordinator, Warden-Ladies hostel and the representatives from Chikkajala police station, Bengaluru. All the students reported that there was no ragging.	16.01.2021	18.01.2021	It was an anonymous letter communication to the ant-ragging helpline with few names of the students. The enquiry made by the college authorities revealed that there was no such incidence happened in the ladies hostel and all were comfortable. Reported to Anti-ragging helpline on 18.01.2021.

Supporting documents enclosed: 1 and 2

Year: Aug. 2019-July 2020

Sl. No.	Description of the activity	Action Taken	Complaint Date	Action taken Date	Remarks
NIL	NIL	NIL	NIL	NIL	NIL

Year: Aug. 2018-July 2019

Sl. No.	Description of the activity	Action Taken	Complaint Date	Action taken Date	Remarks
NIL	NIL	NIL	NIL	NIL	NIL



Dr K S Shanmukharadhya  
Convenor: Anti-Ragging Committee Sir MVIT  
HOD Department of Mechanical Engineering

**PROFESSOR & HEAD**  
Department of Mechanical Engineering  
Sir M. Visvesvaraya Institute of Technology  
Bengaluru-562 157

**SIR M. VISVESVARAYA INSTITUTE OF TECHNOLOGY**

Krishnadevarayanagar, Hunasamaranahalli, International Airport Road, Bangalore - 562 157.

(Affiliated to Visvesvaraya Technological University, Recognised by AICTE &amp; Accredited by National Board of Accreditation, New Delhi. An ISO 9001 : 2008 Certified Institution)

Ph.: 080 - 2846 7248 / 2847 7024 / 25 / 26 Fax : 080-2846 7081

E-mail : principal@sirmvit.edu, sirmvitbgl@gmail.com, Web : www.sirmvit.edu



The Supervisor, ID: 12325  
Anti-Ragging & Anti-Racial Abuse Helpline

Date: 18.02.2021

Sir,

Sub : Anti Ragging committee report in response to your email dt. 16.02.21

**Ref. No. ARCC/KA-6533**

In response to your above referred email, the Anti Ragging committee conducted a meeting chaired by its coordinator, Dr. K. Shanmukharadhya (HOD ME) on 17.02.21 and the following course of action was taken with regard to the said complaint.

1. The Principal addressed all the 1<sup>st</sup> year students residing in Boys' Hostel in the CSE Seminar Hall at 3 p.m. and inquired if any student was facing problems in the hostel, especially related to issues such as ragging. No student complained about any such thing. However, the Principal advised the students to keep the mobile numbers of Anti ragging committee members, their department HODs and their Faculty Local Guardian and to immediately inform them for assistance in case of any problem or senior students calling them to their rooms.
2. Since a separate block (Unit-1) has been provided for 1<sup>st</sup> year students a security personal has been deployed to safe guard the students and to prevent any senior students from entering inside.
3. The Anti Ragging committee members visited the Hostel (Unit-1) in the evening and spoke to all the 1<sup>st</sup> year students to instill confidence in them and also advised them not to entertain any senior students invite to other Blocks and to immediately call any of the Anti-Ragging committee members and they will receive assistance immediately.
4. The committee also visited Unit-5 which has been named in the complaint and warned all the senior students to desist from any acts of ragging and if found guilty such students will be booked under Anti Ragging Laws.
5. The committee also decided that the Anti Ragging Flying Squad must visit the Hostel Unit-1 every day in the evening and to closely monitor and keep in touch with the 1<sup>st</sup> year students to ensure no incident of Ragging takes place.
6. The Boys' Hostel Warden and security staff have been directed to keep special watch on 1<sup>st</sup> year students and ensure their safety.

The Anti-Ragging committee Report along with necessary supporting documents and video clippings are enclosed in the attached file.

Finally, I wish to state that, our college is taking all necessary steps to prevent any form of ragging in our campus including Hostels and to maintain a Ragging free atmosphere.

This is for your kind information.

Thanks &amp; Regards



*(Signature)*  
Dr. V.R. Manjunath  
PRINCIPAL

SIR M. VISVESVARAYA INSTITUTE OF TECHNOLOGY  
Krishnadevarayanagar, Hunasamaranahalli  
International Airport Road, Bangalore-562157

*(Handwritten initials)*  
to file



HOD MECH &lt;hod\_mech@sirmvit.edu&gt;

**Fwd: Ref No. ARCC/ KA-6533**Principal SIR.MVIT <principal@sirmvit.edu>  
To: hod\_mech@sirmvit.edu

Tue, Feb 16, 2021 at 4:02 PM

----- Forwarded message -----

From: **Anti-Ragging Helpline** <helpline@antiragging.in>

Date: Tue, Feb 16, 2021 at 1:53 PM

Subject: Ref No. ARCC/ KA-6533

To: &lt;principal@sirmvit.edu&gt;

Cc: &lt;registrar@vtu.ac.in&gt;, &lt;re@vtu.ac.in&gt;, &lt;dcpnortheast@ksp.gov.in&gt;, &lt;compolbcp@ksp.gov.in&gt;, &lt;kachrooraj@gmail.com&gt;, &lt;deepak.syrex@gmail.com&gt;, &lt;chetna2927@gmail.com&gt;

*Co-ordinator  
Anti-Ragging  
Committee  
to inquire and  
submit report  
16/02/21*

**Ref No. ARCC/ KA-6533**

(NOTE:Please mention the above given Ref No in your reply)

Dear Sir/Madam,

We have received a complaint of ragging from a student of **Sir M. Visvesvaraya Institute of Technology**. You are requested to identify & counsel the victim so that he feels safe and knows that authorities are with him & action will be taken on his complaint. You are also requested not to disclose the identity of the victim. The details are given below.

**"7.1 Action to be taken by the Head of the institution by the order of Hon. Supreme Court:**

on receipt of any information concerning ....any reported incident of ragging, the Head of institution shall immediately determine if a case under the penal laws is made out and if so, proceed to file a First Information Report (FIR), within twenty four hours of receipt of such information or recommendation, with the police and local authorities, under the appropriate penal provisions relating to one or more of the following, namely;

- v. Violation of decency and morals through ragging;
- vi. Injury to body, causing hurt or grievous hurt;
- x. Assault as well as sexual offences or unnatural offences;
- xi. Extortion;
- xvii. Physical or psychological humiliation;

NOTE: Enquiry /Investigation /Disciplinary Committee reports etc. are not acceptable. As per UGC regulations only report of the Anti Ragging Committee is acceptable.

You can read – what constitutes Ragging on the following link:

[https://www.amanmovement.org/registration/public/amanmovement/what\\_constitues\\_ragging.pdf](https://www.amanmovement.org/registration/public/amanmovement/what_constitues_ragging.pdf)

Kindly mention the Regulatory Authority of your reputed Institution/University (i.e., UGC, MCI, NAAC, MHRD, AICTE etc.) and if we are failed to contact you, call us on our helpline number, so that we can brief the case to you.

Thanks &amp; Regards

Supervisor  
ID: 12325  
Anti-Ragging & Anti-Racial Abuse Helpline :1800-180-5522  
helpline@antiragging.in

**BASIC COMPLAINT DETAILS**

Complaint Registered Through Email

Complaint Of Ragging

Complaint Type:	Normal
Complaint Date:	16 Feb 2021 12:06:37
Case Name:	XAS552
Name Of College:	Sir M. Visvesvaraya Institute of Technology
State:	Karnataka
Affiliating University:	Visvesvaraya Technological University (VTU)

Complaint Details:

Dear Sir, I am a 1st year student from Sir M. Vishweshwar Institute of Technology, Bengaluru. [don't want to reveal my identity] Sir we are been ragged by 2nd and 3rd year student. On the name of introduction they are making us dance, sing, abuse and complete their assignments. They are compelling us call them "SIR". They even make us separate from dinning area. The seniors don't even tell us their name so that we cannot complain. It is done at extreme levels in UNIT 5 hostel, and other hostels. WE WANT YOU TO MAKE A WARNING IN OUR COLLEGE and make sure that the college take it on priority. Thank you.



**SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY**  
Bengaluru -562 157

**ANTI - RAGGING COMMITTEE**

Date: 17.02.2021

**CIRCULAR**

**Dear Members**

There will be an anti-ragging committee meeting on 17.02.2021, at 2 pm at Coordinator's room, Mechanical Engineering Block. All are informed to attend the meeting.

**Agenda:**

- Principal's communication to Anti-ragging Committee Coordinator dated 17.02.2021 to investigate about a complaint of ragging, received from Anti-Ragging Helpline (ARCC/KA-6533, Email: Tue, Feb 16, 2021 at 4.02 PM).

Dr K S Shanmukharadhya  
Coordinator, Anti-Ragging Committee  
Professor & Head, Department of Mechanical Engineering

**PROFESSOR & HEAD**  
Department of Mechanical Engineering  
Sir M. Visvesvaraya Institute of Techonolgy  
Bengaluru-562 157



**SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY**  
Bengaluru -562 157

**ANTI - RAGGING COMMITTEE**

Date: 17.02.2021

Name	Designation	Status	Phone Number	Signature
Dr. V.R Manjunath	Principal	Chairman	080-28467248	
Dr K S Shanmukharadhya	HOD – ME	Coordinator	9611146183	
Dr. H G Nagendra	HOD – BT	Member	9916303565	
Dr. G.C Bhanuprakash	HOD – CSE	Member	9886348838	
Dr. E Kavitha	HOD – TCE	Member	7259589702	
Dr. Sundarguru	HOD – ECE	Member	9008430150	
Dr. Vijay Karthik	HOD – ISE	Member	7259893093	
Dr. H.L Suresh	HOD – EEE	Member	9964850680	
Dr. Manjula Sanjay Koti	HOD – MCA	Member	9901834067	
Dr. G.M Krishnaiah	HOD – Chem	Member	9448509456	
Dr S K Uma	HOD – Maths	Member	9901834067	
Dr. Hariharan N	HOD – Physics	Member	9035317417	
Mr. H.P Mahendra Babu	HOD I/C. – Civil	Member	7019087475	
Mrs. Nanda Shivamoggi	Asst. Prof. – EEE	Member	9449385283	
Mr. Elaiyaraja	Asst. Prof. – CSE	Member	9986714314	
Dr. Shantha V	Prof. – ME	Member	7760011874	
Mr. Ravish P.Y	Librarian	Member	9620222216	
Dr Rajesh	PED	Member	8884141484	
Mr. Srinivasa Prabhu B	Asst. PED	Member	7795250515	
Sub-Inspector of Police, Chikkajala Police Station		Member		

**PRINCIPAL**

Sir M. VISVESVARAYA INSTITUTE OF TECHNOLOGY  
Krishnadavara nagar, Hunsarayanahalli,  
International Airport Road, Bangalore-562157.





**SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY**  
Bengaluru - 562 157

**ANTI - RAGGING COMMITTEE**

Date: 18.02.2021

**PROCEEDINGS OF THE MEETING HELD ON 17.02.2021**

As per the direction of the Principal, Anti-ragging Committee meeting was conducted on 17.02.2021 at 2 pm at Mechanical Engineering block. Members of the committee attended the meeting. Following are the points discussed:

- The anti-ragging committee of Sir MVIT comprising of all senior professors, hostel wardens' local police officers and flying squad teams are functioning effectively.
- The Flying squad team members are reporting their observations regularly, in the register maintained at hostels and college, every day.
- Anti-ragging Committee has taken steps and allotted duties to all the staff members at almost all areas in the college (i.e. canteen, parking places, different academic blocks, hostels, play grounds, ATM, Xerox shops etc.)
- The anti-ragging committee considers the complaints received from the students and conduct enquiry and submit report to the Principal along with punishment recommended for the offenders. The disciplinary action will be conducted in line with the UGC guidelines.
- Anti-ragging Committee has taken precautions to avoid ragging activities at other locations like bus stops and given instructions to faculty members for careful observation at various boarding points.
- Key contact details of the senior professors have been displayed in the campus and hostels for students' information and to contact at any time.
- After the meeting, Dr V R Manjunath, Principal, addressed all the first year students at CSE seminar hall at 3 pm and enquired about any incidence of ragging in the hostel. There was no reply from any of the students.



Fig 1. Interaction of Principal with First year students

- Later Principal suggested the Anti-Ragging Committee members to visit and enquire the first year students, who are accommodated at UNIT 1 of the Men's hostels. The committee visited and interacted with the students at 5.30 PM on 17.02.2021. No students reported about the incidence of ragging.
- The Coordinator and the members of the committee visited all the rooms in UNIT 5, where senior students are accommodated. It was completely under control and there was no movement of students from one unit to another unit. ***It is strictly managed by the hostel authorities.***



Fig 2. Interaction of Coordinator and the members with first year students

- There are volunteers from FIRST year who have regular contact with the Coordinator and members of the Anti-Ragging Committee. The situation is completely under control and students are comfortable.



➤ Fig 3. Coordinator with the first year students' representatives at Hostel office.

**Conclusion of the Investigations:**

- ❖ The detailed investigation conducted by the Coordinator and the members of the Anti-Ragging committee conclude that there is no incident of ragging in the hostels. All the first year students are comfortable and safe.

Report of the Anti-Ragging Committee submitted to the Principal.



Dr K S Shanmukharadhya  
Coordinator, Anti-Ragging Committee  
Professor and Head, department of Mechanical Engineering

**PROFESSOR & HEAD**  
Department of Mechanical Engineering  
Sir M. Visvesvaraya Institute of Technology  
Bengaluru-562 157

# SIR M. VISVESVARAYA INSTITUTE OF TECHNOLOGY

Krishnadevarayanagar, Hunasamaranahalli, International Airport Road, Bangalore - 562 157.

(Affiliated to Visvesvaraya Technological University, Recognised by AICTE & Accredited by National Board of Accreditation, New Delhi. An ISO 9001 : 2008 Certified Institution)

Ph.: 080 - 2846 7248 / 2847 7024 / 25 / 26 Fax : 080-2846 7081

E-mail : principal@sirmvit.edu, sirmvitbgl@gmail.com, Web : www.sirmvit.edu



Date: 18.01.2021

Ms. Swathi, Supervisor, ID: 12315  
Anti-Ragging & Anti-Racial Abuse Helpline

Madam,

Sub : Anti Ragging committee report in response to your email dt. 16.01.21

**Ref. No. ARCC/KA-7470**

In response to your above referred email, the Anti Ragging committee conducted an inquiry on 16.01.21 by summoning the 3 students indicated in your mail who were accused of indulging in ragging at our college Womens' Hostel. The inquiry was conducted in the presence of the Asst. Sub Inspector of Police and 2 more police personnel (including a Lady Constable) from the Local Police Station.

The Anti-Ragging committee Report along with necessary supporting documents and video clippings are enclosed in the attached file.

After thorough inquiry with all concerned, the committee concluded that there was no incident of ragging that has taken place as stated and it was found to be a false complaint.

Finally, I wish to state that, our college is taking all necessary steps to prevent any form of ragging in our campus including Hostels and to maintain a Ragging free atmosphere.

This is for your kind information.

Thanks & Regards

**Dr. V.R.Manjunath**

PRINCIPAL

Sir M. VISVESVARAYA INSTITUTE OF TECHNOLOGY  
Krishnadevarayanagar, Hunasamaranahalli,  
International Airport Road, Bangalore-562157.



**Ref No. ARCC/ KA-6470**

Anti-Ragging Helpline <helpline@antiragging.in>

Sat, Jan 16, 2021 at 11:58 AM

To: principal@sirmvit.edu

Cc: registrar@vtu.ac.in, kachrooraj@gmail.com, deepak.syrex@gmail.com, chetna2927@gmail.com

Ref No. ARCC/ KA-6470

(NOTE: Please mention the above given Ref No in your reply)

Dear Sir/Madam,  
FORMAT OF THE ARC REPORT-

This mail is to inform that we have already forwarded you a complaint. Kindly consider this mail as a remainder and send us revert on the action taken by you for the following complaint. The details which are required mentioned below, your earliest response would be appreciated.

- (i) Details of investigation done by anti ragging committee members,
- (ii) Conclusions of the investigations,
- (iii) List of the anti ragging committee members along with their signatures, position of the members and screenshot of video conferencing in Anti Ragging Committee. ( i.e., chairman, convener or member etc.) and their contact details (Active Mobile Number and email address).

OR

Snapshot of Video conferencing meeting that you have done.

(iv) Report should be on Letter Head of the Institution or with the stamp of the Head of Institution in pdf, Doc or JPEG format along with all supported documents.

(v) Kindly mention your Regulatory Authority (i.e., UGC, MCI, NAAC, MHRD, AICTE, CBSE etc.)

(vi) Details of punishment for the culprits - if any etc.

NOTE: Enquiry /Investigation /Disciplinary Committee reports etc. are not acceptable. As per UGC regulations only report of the Anti Ragging Committee is acceptable.

This is to inform you that you can read – what constitutes Ragging on the following link: [http://www.amanmovement.org/what\\_constitues\\_ragging.pdf](http://www.amanmovement.org/what_constitues_ragging.pdf). We will await your response before we recommend this case for further action. A personal dispute between students is Ragging.

Thanks & Regards

Swati

Supervisor  
ID: 12315  
Anti-Ragging & Anti-Racial Abuse Helpline :1800-180-5522  
helpline@antiragging.in

*Cont. Enquiry  
to Anti Ragging  
Committee  
to conduct inquiry  
& submit report  
on 16-01-21.*

**BASIC COMPLAINT DETAILS**

Complaint Registered Through Email

Complaint Of Ragging

Complaint Type: Normal  
 Complaint Date: 15 Jan 2021 09:59:07  
 Case Name: OGX207  
 Name Of College: SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY BANGALORE

Affiliating University: VESVESWARAIAH TECHNOLOGICAL UNIVERSITY, BELGAUM

Complaint Details:

Sir/Madam there is severe ragging going on in LADIES HOSTEL of Sir MVIT College, Hunsmanahalli, Bangalore, 562157. They are physically and mentally assaulting us in many ways. Today they crossed their limits and beaten up two students who declined to give ragging. The name of seniors who physically assaulted are ARJITA(ISE), PRANJAL(CSE) and JAHNVI(BIOTECH). Kindly assist us and send help and police fast.



## SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY

Bengaluru - 562 157

### ANTI - RAGGING COMMITTEE

Date: 18.01.2021

#### **SUBMITTED TO THE PRINCIPAL:**

Respected Sir

**Sub: Anti-Ragging Committee Report - Details of Investigations - Reg.**

**Ref: Principal's Communication to Anti-Ragging Committee Coordinator dated 16.01.2021 (Email Ref No. ARCC/KA-6470).**

With reference to the above, a detailed investigation was conducted by the following committee members on 16.01.2021 from 5.30 PM to 7.30 PM at Sir MVIT Ladies Hostel Office.

1. Dr K S Shanmukharadhya, Coordinator, Anti-Ragging Committee, Sir MVIT, Bengaluru.
  2. Dr V Shantha, Warden, Ladies Hostel and Member of Anti-Ragging Committee, Sir MVIT.
  3. Mr T R Nagesh, Assistant Sub Inspector of Police, Chikkajala Police Station, Bengaluru and two more representatives from the Police Department, including a Lady Constable.
- The investigation committee called all the students and interacted with them. Firstly, the five students, who had interacted with Arjita (ISE), Pranjal (CSE) and Jahnavi (Biotech) on 14.01.2021 were called and inquired. All the students reported that there was no ragging and it was only a friendly discussion.



Fig 1. Anti-Ragging Committee Coordinator and Member interacting with the students.





Fig 2. Anti-Ragging Committee Coordinator, Member and representatives from Police department interacting with the students.

- Later the three students by name with **Arjita (ISE), Pranjal (CSE) and Jahnvi (Biotech)** were called by the committee members and inquired. All of them replied that it was a usual interaction, which has happened with them on multiple occasions, previously. The interaction which they had with all the five students on 14.01.2021 was not different.
- It was the same reply from all the five students also.



Fig 3. From L to R: Jahnvi(Biotech), Arjita (ISE) and Pranjal(CSE)

Finally, the committee inquired all the students together. Everyone replied that there was no ragging. It was only a false information, given by someone.



Fig 4. Anti-Ragging Committee Coordinator, Member and representatives from Police department interacting with all the students.

#### **Conclusion of the Investigations:**

- The detailed investigations conducted by the Committee members conclude that the anonymous complaint lodged is false information passed on to the Anti-Ragging Helpline.
- All the students are comfortable and moving friendly.

Report of the Anti-Ragging Committee submitted to the Principal.

  
Dr K S Shanmukharadhya  
Coordinator, Anti-Ragging Committee, Sir MVIT  
Professor & Head, Department of Mechanical Engineering, Sir MVIT

**PROFESSOR & HEAD**  
Department of Mechanical Engineering  
Sir M. Visvesvaraya Institute of Technology  
Bengaluru-562 157

#### **Enclosed:**

1. Letter submitted by Suhani, Shreya, Manya Jha, Zikra Rahman and Kasuhiki Kirty
2. Letter submitted by Arjita (ISE), Jahnvi (Biotech) and Pranjal (CSE).
3. Videos taken during the inquiry meeting (3 Videos)



# **SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY**

KRISHNADEVARAYA NAGAR, HUNASAMARANAHALLI,  
OFF INTERNATIONAL AIR PORT ROAD, BANGALORE – 562 157  
Affiliated to VTU, Recognized by AICTE and Accredited by NBA, New Delhi.

## **INTERNAL COMPLAINTS COMMITTEE**

Internal Complaints Committee (ICC) is constituted at Sir MVIT to address the sexual harassment cases of students and also to organize various events to educate and empower girls for the overall development.

### **1. ACTIVITIES**

Every year ICC celebrates Women's Day on 8<sup>th</sup> of March. On this occasion faculty women achievers and girl student achievers will be identified in the areas of Research and publications, Patent, Funded projects, Sports, Technical and co-curricular and longest service to the institution and they will be honoured.

ICC regularly organizes a programme to create awareness about "Sexual harassment-Prevention, Prohibition and Redressal acts" for all students.

Apart from the above, ICC organizes motivational talk on topics like "Role of Women in Armed Forces" and awareness programme on women hygiene etc.,.

### **2 . COMPLAINT AND REDRESSAL MECHANISM OF ICC**

1. Receipt of the complaint from the student who has been subject to Sexual Harassment.
2. Acknowledge the receipt of complaint.
3. Committee organizes a meeting and talk to the complainant to discuss options of Informal/formal resolution
3. Start Informal/formal mechanism of redressal as chosen by the complainant.
4. Plan carefully and prepare the file.
5. Assess completeness of the information collected.
6. Analyse information gathered. Compare similarities/differences of statements.
7. Conclude whether the complaint is upheld or not and recommendations according to findings.
8. Writing the report and submitting to Principal for further action.

### **3. REPORT ON REDRESSED**

The number of grievances redressed is nil since no written complaints are received from students in this regard from the year 2019 to 2023.

**Dr. S. K. Uma**  
Chairperson, ICC,  
Sir MVIT, BENGALURU