




SRI KRISHNADEVARAYA EDUCATIONAL TRUST
SIR M. VISVESVARAYA INSTITUTE OF TECHNOLOGY
(Affiliated to VTU-Belagavi, Recognized by AICTE and Accredited by NBA & NAAC)

6.2.1 MoM of GC Meeting

**SIR M. VISVESVARAYA INSTITUTE OF TECHNOLOGY
BANGALORE – 562 157
GOVERNING BODY**

Sl. No.	Name of the Member with Address	Designation
1	Dr. A.C. Chandrasekhar Raju President, Sri KET No. 29, 15 th Cross 3 rd Block, Jayanagar Bengaluru – 560 011	Chairman
2	Sri K.V. Sekhar Raju Vice-President, Sri KET No. 37, 1 st 'A' Cross Rajmahal Vilas Extension Bengaluru – 560 080	Member
3	Sri K. Syama Raju Secretary, Sri KET No. 150/B, 10 th Main, Rajmahal Vilas Extension Bengaluru – 560 080	Member
4	Sri M. Venkataramana Raju Treasurer, Sri KET No.B002, Krishna Diamond Behind Canara Bank, Sanjay Nagar Bengaluru – 560 092	Member
5	Sri M. Varada Raju Trustee, Sri KET No. 1/21, Plot No. 17 1 st Cross Road, R.M.V. Extn. Bengaluru – 560 080	Member
6	Sri V. Anantha Raju Trustee, Sri KET No. 180, 13 th Cross, Opp. Anjaneya Temple Sarakki, J.P. Nagar, 1 st Phase Bengaluru – 560 078	Member
7	Sri L.K. Raju Trustee, Sri KET Lakshmikantha Nilaya No. 5, 2 nd Cross RMV II Stage, Dollars Colony Chikkamaranahalli Bengaluru – 560 094	Member
8	Sri K. Muniswamy Raju Trustee, Sri KET No. 463/D, 11 th Main 8 th Cross, R.M.V. Extn. Bengaluru – 560 080	Member
9	Sri G. Prabhakar Raju Chairman – Academic Committee, Sri KET # 40, 2 nd Main, Behind Hotel Samrat BEL Road, Bengaluru	Member

10	Sri Bhaskar N. Raju Trustee, Sri KET No. 11, 8 th Floor, A Wing Oshaugnessy Road Shanthinagar Bengaluru – 560 025	Member
11	Dr. R. Natarajan Former Chairman AICTE Former Director IIT Madras 52/1, 13 th Cross Road, Opp. Jayanthi Apartments Malleswaram Bengaluru – 560 003	Member
12	Dr. Rajanikath, K Former Advisor & Principal – MSRIT, Bangalore Flat No. 104, Soundarya Excellency No. 23/1, 4 th Main, Ganganagar Extn. Bengaluru – 560 0032	Member
13	Director of Technical Education in Karnataka Palace Road Bengaluru – 560 001	Member
14	The Director All India Council for Technical Education, SWRO Palace Road Bengaluru – 560 001	Member
15	Prof. A.P. Partha Department of IEM Bangalore Institute of Technology K.R. Road, V.V. Puram Bengaluru - 560 004	Member
16	Dr. H.G. Nagendra HOD – BT Sir MVIT, International Airport Road Bengaluru – 562 157	Member
17	Dr. E. Kavitha HOD – ETE Sir MVIT, International Airport Road Bengaluru – 562 157	Member
18	Dr. Rakesh S.G. Principal – Sir MVIT Sir MVIT, International Airport Road Bengaluru – 562 157	Member Secretary


27/01/2023

SIR M. VISVESVARAYA INSTITUTE OF TECHNOLOGY
Krishnadevarayanagar, Hunsurmatanahalli,
International Airport Road, BANGALORE-562 157

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2022-2023
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SIR M. VISVESVARAYA INSTITUTE OF TECHNOLOGY

Krishnadevarayanagar, Hunasamaranahalli, Off. International Airport Road, Bangalore - 562 157.

(Affiliated to Visvesvaraya Technological University, Recognised by AICTE & Accredited by National Board of Accreditation, New Delhi. An ISO 9001 : 2008 Certified Institution.)

Ph.: 080-2846 7248 / 2847 7024 / 25 / 26 Fax : 080-2846 7081

E-mail : principal@sirmvit.edu, sirmvitbgl@gmail.com, Web : www.sirmvit.edu



Ref.No.VIT/OFF/M-2/2022-23/ 56 58

Date: 11.03.2023

Dear Sir,

Please find enclosed herewith the proceedings of the 49th meeting of the Governing Body held on 28.02.2023 for your kind perusal.

Thanking you,

Yours faithfully,

(Prof. Rakesh S.G.)

PRINCIPAL

SIR M. VISVESVARAYA INSTITUTE OF TECHNOLOGY
Krishnadevarayanagar, Hunasamaranahalli,
International Airport Road, Bangalore-562 157.

Encl: As above.

To

Dr. A.C. Chandrashekar Raju. President, Sri KET, No. 29, 15th Cross, 3rd Block, Jayanagar, Bangalore – 560 011.

The Regional Officer, (South Western Region). All India Council for Technical Education, Palace Road, Bangalore – 560 009.

The Director of Technical Education in Karnataka, Palace Road, Bangalore – 560 001.

Dr. R. Natarajan, Former Chairman AICTE, Former Director IIT Madras, 52/1, 13th Cross Road, Opp. Jayanthi Apartments, Malleswaram, Bangalore – 560 003.

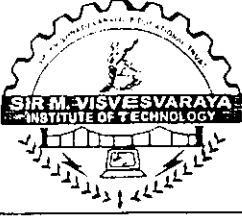
Dr. Rajanikanth. K. Former Director & Principal, MSRIT - Bangalore. Flat No. 104, Soundarya Excellency, No. 23/1, 4th Main, Ganganagar Extn. Bengaluru – 560 032

Prof. A.P. Partha. Department of IEM, Bangalore Institute of Technology, Bengaluru.

Sri K.V. Sekhar Raju, Vice-President, Sri KET, 1st A Cross, Achaiah Shetty Layout, 37/A, Rajamahal Vilas Extn., Bangalore – 560 080.

Sri K. Syama Raju, Secretary, Sri KET, No.150/B, 10th Main, Rajamahal Vilas Extension, Bangalore – 560 080.

PS



Office of the Principal
Sir M. Visvesvaraya Inst. of Technology
Ph. 080-28467248, 28477024 Extn: 200
Email: principal-int@sirmvit.edu

Ref.No.VIT/OFF/M-2/2022-2023/5657

Date: 01.03.2023

**PROCEEDINGS OF THE 49th MEETING OF THE
GOVERNING BODY HELD ON 28.02.2023**

MEMBERS PRESENT

- | | |
|--|---------------|
| 1. Dr. A.C. Chandrashekar Raju, President, Sri KET | : Chairman |
| 2. Dr. Rajanikanth K, Former Advisor & Principal MSRIT | : Member |
| 3. Dr. A.P. Partha, Professor, Department of IEM | : VTU Nominee |
| 4. Sri K.V. Sekhar Raju, Vice-President, Sri KET | : Member |
| 5. Sri M. Venkataramana Raju, Treasurer, Sri KET | : Member |
| 6. Sri L.K. Raju, Founder Trustee, Sri KET | : Member |
| 7. Sri K. Muniswamy Raju, Founder Trustee, Sri KET | : Member |
| 8. Dr. H.G. Nagendra, HOD, BT - Sir MVIT | : Member |
| 9. Dr. E. Kavitha, HOD, ETE - Sir MVIT | : Member |
| 10. Dr. Rakesh S.G., Principal, Sir MVIT | : Member |
| | Secretary |

Principal welcomed the office bearers, founder trustees, external members and faculty members to the meeting. He introduced the new VTU nominee to the committee members.

Before proceeding on to the listed agenda, Principal briefed the members about the status of accreditation of various courses. He informed that the Departments of ME, CS, IS and BT are NBA accredited and EEE and CV have applied for NBA accreditation during September 2022. 5 sets of dates were proposed twice but the NBA has not confirmed the visit and instead has asked for one more set of dates which is submitted. Since there are many pending visits for NBA team, they have not confirmed the dates of visit to our college. Now, they have assured that the probable dates of visit would be during March/April 2023. Departments of ECE and ETE are not eligible to apply for NBA accreditation as there is shortage of Ph.D. holding faculty in these departments.

Institute has got NAAC accreditation with B⁺⁺ grade during 2018 for five years which is expiring during July 2023. Preparations have been started to apply for reaccreditation well before the expiry of the present certification.

He initiated the discussion as per the listed agenda.

2. Preparations being made for NAAC re-accreditation.

Principal informed that NAAC coordinator is on leave and hence Dr. Priya Narayan of BT department would be giving a brief presentation about preparations made towards NAAC re-accreditation.

By giving a quick recap of NAAC accreditation, Dr. Priya Narayan briefed about the preparations towards reaccreditation.

She reported that Institute was accredited by NAAC with B⁺⁺ grade during July 2018 and valid upto July 2023. While analyzing the fact for getting B⁺⁺, Institute has to focus on Research & Innovation, Student support system and Governance. Institute has initiated action to improve on the above aspects. Dr. Priya explained the cycle of submission of IQAC, AQAR, IIQA and SSR. She informed that the AQAR is submitted on 24th February 2023, IIQA will be submitted in May 2023 and SSR in July 2023. She gave the details of organizational flow chart, Department coordinators and criteria level coordinators. She explained the timeline scheduled as follows

1 st May	: Collection of data and compilation
1 st - 15 th May	: Mock audit
June 1 st week	: Uploading of SSR
June 1 st week onwards	: Preparation towards Peer visit.

She informed that the Institute is aiming for securing A⁺⁺ grade in the reaccreditation process.

She gave the details of fee structure for applying for NAAC reaccreditation.

Dr. Rajanikanth suggested that programs need to be conducted for faculty of our institution through IQAC.

Dr. Priya said that the suggestion is noted and action will be initiated on the same.

3. Increase in intake and two additional courses.

Principal informed the members that the intake is increased in two courses, CSE (120 to 180) & ISE (60 to 120) and two courses are added from this academic year which are 1) AI&ML and 2) IoT & Cyber security. With the changes in the intake and additional courses the present intake for UG courses is 960 and 235 for PG courses.

Principal reported the result details of various branches of UG & PG. Dr. Rajanikanth suggested to analyze the results and action plan needs to be arrived at for improving the results. He suggested that the failure analysis and the action taken should be placed before the committee in the next Governing Body meeting. Principal said that he has noted the suggestion and implement the same. He also mentioned that loop is being closed for any feedback taken from students / faculty / stake holders.

RESOLUTION: It was resolved that analysis has to be done and action to be initiated to improve the results.

7. Ratification of staff appointments and resignations.

Principal reported the details of staff appointments and resignations.

Teaching staff reported	: 33
Teaching staff left	: 36
Non-teaching staff joined	: 06
Non-teaching staff left	: 12

Members felt that the staff leaving the college is more than the appointments. Principal replied that the opportunities are more for faculty of CSE / ISE and hence the number is more. Sri Sekhar Raju asked Principal to find the reasons as to why faculty are leaving the college and ways to retain them.

RESOLUTION : All the staff appointments and resignations were ratified.

8. Ratification of budget approved by the Board for the financial year 2022-23.

Principal presented the budget approved by the Trust for the year 2022-23.

RESOLUTION: The approved Budget for the year 2022-23 was ratified.

9. Training & Placement statistics.

Principal presented the placement record of current graduating batch. The drive is still in progress and will be completed by the end of April 2023.

Total strength of the batch	: 677
No. of eligible students	: 559
Total number of placements as on date	: 366
Total offers	: 423
Percentage of placement	: 65.47%

He also reported that 3 students have been placed in Kick drum with the highest pay package of 14.86 lakhs per annum.

11. College events – Technical, Cultural, Sports and NSS.

Principal reported that about 100+ events are conducted in the college. He also reported that NSS activities like World Environment Day, Blood donation camp are conducted. Cultural events were not being conducted since 2-3 year because of COVID. This year the Institute has conducted VERVE-2023 (Talent search program on 25th Feb 2023).

ACTION PLAN

Principal briefed the action plan for the development of the institution.

- Collaborate with NBA mock assessors and try to get maximum marks.
- Aim for getting atleast A⁺ in NAAC reaccreditation.
- To improve teaching & learning process.
- Insist for conference papers from faculty for each of B.Tech and M.Tech projects they are guiding.
- Appoint Ph.D. holding faculty having high research output.
- To appoint Professors and Associate professors to ECE and ETE departments.
- Proper mechanism to be adopted to avoid faculty attrition.
- Maintain required student faculty ratio in all the departments.
- To apply for autonomous status after NAAC reaccreditation.
- To work towards starting of a university.
- To make the campus vibrant with lot of student activities.

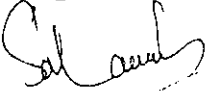
12. Any other subject with the permission of the chair.

Principal informed that an initiation towards bringing up college e-newsletter, Varthamanjari, is done and two issues are released.

Sri Sekhar Raju opined that the details of alumni activities should have been presented. Alumni meeting should be planned in a grand scale. Principal informed that the alumni talk series has started and an Alumni meet is being planned to be conducted in August 2023. Sri Venkataramana Raju suggested that Alumni meet could be planned along with Kalanjali.

Dr. Partha enquired whether parent-teacher meeting is being conducted. Principal informed that departments are conducting the parent-teacher meeting. Dr. Nagendra informed that the stake holders meeting is being held by the departments wherein alumni, parents, industry expert will be part of the meeting.

Meeting ended with thanks to the chair.


(Dr. RAKESH S.G.)
2/15/23

PRINCIPAL
PRINCIPAL

Sri M. VISVESVARAYA INSTITUTE OF TECHNOLOGY
Krishnadevarayanagar, Hunasamaranahalli,
International Airport Road, Bangalore-562 157.


(Dr. A.C. CHANDRASHEKAR RAJU)
PRESIDENT

SRI KRISHNADEVARAYA
EDUCATIONAL TRUST
16, Ballari Road, Sadashivanagar,
Bangalore- 560 006.

- 2021-2022
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Ref.No.VIT/OFF/ M-2 /2021-22/ 281A

Date: 08.07.2021

**PROCEEDINGS OF THE 48TH MEETING OF THE GOVERNING BODY
HELD ON 29.06.2021**

MEMBERS PRESENT

- | | |
|---|------------|
| 1. Dr. A.C. Chandrashekar Raju, President, Sri KET | : Chairman |
| 2. Sri K. Syama Raju, Secretary, Sri KET | : Member |
| 3. Sri K.V. Sekhar Raju, Vice-President, Sri KET | : Member |
| 4. Sri M. Venkataramana Raju, Treasurer, Sri KET | : Member |
| 5. Sri V. Anantha Raju, Trustee, Sri KET | : Member |
| 6. Sri M. Varada Raju, Trustee, Sri KET | : Member |
| 7. Sri L.K. Raju, Trustee, Sri KET | : Member |
| 8. Sri K. Muniswamy Raju, Trustee, Sri KET | : Member |
| 9. Sri Prabhakar Raju, Chairman, Academic Committee | : Member |
| 10. Dr. H.G. Nagendra, HOD, BT – Sir MVIT | : Member |
| 11. Dr. E. Kavitha, HOD, TCE – Sir MVIT | : Member |
| 12. Dr. V.R. Manjunath, Principal, Sir MVIT | : Member |

Principal welcomed the members to the meeting and initiated discussion as per the listed agenda.

Agenda 1 : Review of the progress made on the decisions taken in the 47th meeting held on 08.12.2020.

a. Result analysis of odd semester

Resolution of the previous meeting: To make efforts to further enhance the pass percentage along with more number of distinctions and university ranks.

Action taken : Principal informed the members that due to COVID-19 situation and lockdown, no offline classes have been conducted and also the university has declared results without conducting exams based on previous semester results. In spite of this, Principal indicated the members that the college still secured 14 university ranks which was a repetition of the number of ranks secured in previous year which indicated the continued progress in university result and ranks.

RESOLUTION : Action taken approved.

b) Training & Placement record

Resolution of the previous meeting : Efforts to be made to provide training to students to further enhance the placement record.

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2020-2021
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Date: 11.12.2020

**PROCEEDINGS OF THE 47th MEETING OF THE
GOVERNING BODY HELD ON 08.12.2020**

MEMBERS PRESENT

- | | |
|---|------------|
| 1. Dr. A.C. Chandrashekar Raju, President, Sri KET | : Chairman |
| 2. Sri K. Syama Raju, Secretary, Sri KET | : Member |
| 3. Sri M. Venkataramana Raju, Treasurer, Sri KET | : Member |
| 4. Sri V. Anantha Raju, Trustee, Sri KET | : Member |
| 5. Sri M. Varada Raju, Trustee, Sri KET | : Member |
| 6. Sri L.K. Raju, Trustee, Sri KET | : Member |
| 7. Sri K. Muniswamy Raju, Trustee, Sri KET | : Member |
| 8. Sri Prabhakar Raju, Chairman, Academic Committee | : Member |
| 9. Dr. H.G. Nagendra, HOD, Biotechnology – Sir MVIT | : Member |
| 10. Dr. E. Kavitha, HOD, TCE – Sir MVIT | : Member |
| 11. Dr. V.R. Manjunath, Principal, Sir MVIT | : Member |
| | Secretary |

Principal welcomed the members to the meeting and initiated discussion as per the listed agenda.

Agenda 1. Review of the progress made on the decisions taken in the 46th meeting held on 17.12.2019

a. To be ready for NBA Inspection

Principal informed that SAR has been updated and all related preparations were done. Visit by NBA team was delayed due to COVID-19 pandemic and waiting for new dates to visit.

RESOLUTION : Action taken was approved.

b. Not to close M.Tech courses but change the specializations in EC & ME which may attract more students, once NBA is granted.

Principal mentioned that after the visit of NBA team, action will be initiated in this regard as Accreditation is mandatory for applying to new courses as per norms prescribed by AICTE.

RESOLUTION : Action taken was approved.

c. To make more efforts by Principal, HODs and Faculty in improving the Results as well as to ensure more VTU Ranks to our college.

Principal informed the members that due to sincere efforts of all concerned, there is improvement in the Results and for the first time Institution has secured 14 ranks in 2019 results.

Contd...2.

i. To recruit faculty wherever there is deficiency of Student Faculty Ratio

Principal clarified that recruitments are being done as and when vacancy arises to suffice SFR.

RESOLUTION : Action taken was approved.

j. Utilization of Budget allocated for R&D to be reflected in the expenditure heading of each department

Principal said that the utilization of budget allocated for R & D activities be shown under expenditure head of each department is reflected.

RESOLUTION : Action taken was approved.

k. Appointment of 2 Adjunct/Adhoc faculty with Ph.D for ME Department - PG Course to fulfill NBA requirement

Principal informed the members that 2 Adjunct Faculty were appointed during Jan/Feb-2020 for ME Department.

RESOLUTION : Action taken was approved.

l. Academic committee meeting to be held every semester to discuss VTU Results

Principal informed that Academic Committee meeting were not held due to COVID-19 Pandemic. However both Odd & Even semester results will be discussed in today's GB Meeting

RESOLUTION : Action taken was approved.

Agenda 2. Preparations made for NBA inspection scheduled in 2021

Principal informed the members that Documentation work, Record work, 10 criterion; Seminar hall, LCD Projectors, Department Library, Display boards are completed / furnished. No. of faculty with Ph.D qualification have improved since many faculty have acquired Ph.D qualification. Updating SAR with 2019-20 as CAY. He said that a mock inspection by Experts will be arranged to ascertain preparedness for facing NBA team after receiving the date of visit. He further informed that the inspection is likely to take place in May/June'2021.

RESOLUTION: Action taken approved.

Agenda 8. College events, cultural, sports and NSS activities held IN 2020.

Principal informed that due to COVID-19 pandemic, there was no physical events held in the college.


RESOLUTION: Action taken approved.

Agenda 9. Construction of new Library block.

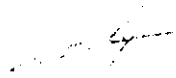
Principal informed that the work is going on in full swing.

RESOLUTION: Action taken approved.

With no other subject for discussion, the meeting ended with thanks to the chair.


(Dr. V.R. MANJUNATH)
PRINCIPAL
PRINCIPAL

SRI M. VISVESVARAYA INSTITUTE OF TECHNOLOGY
Krishnanagar, Mysore, Mysore
Information Department, Bangalore-562 157


(Dr. A.C. CHANDRASHEKAR RAJU)
PRESIDENT

SRI KRISHNADEVARAYA
EDUCATIONAL TRUST
16, Ballan Road, Sadashivanagar
Bengaluru - 560 080

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2019-2020
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**SIR M. VISVESVARAYA INSTITUTE OF TECHNOLOGY
BANGALORE - 562 157**

Ref.No.VIT/OFF/M-2/2019-2020/2780

Date: 21.12.2019

**PROCEEDINGS OF THE 46th MEETING OF THE
GOVERNING BODY HELD ON 17.12.2019**

MEMBERS PRESENT

1. Dr. A.C. Chandrashekar Raju, President, Sri KET : Chairman
 2. Dr. Rajanikanth K, Former Advisor & Principal MSRIT : Member
 3. Dr. B.M.Satish, Principal Acharya Patashala College of Engg : Member
 4. Sri K. Syama Raju, Secretary, Sri KET : Member
 5. Sri V. Anantha Raju, Trustee, Sri KET : Member
 6. Sri M. Varada Raju, Trustee, Sri KET : Member
 7. Sri L.K. Raju, Trustee, Sri KET : Member
 8. Sri K. Muniswamy Raju, Trustee, Sri KET : Member
 9. Dr. H.G. Nagendra, HOD, Biotechnology - Sir MVIT : Member
 10. Dr. E. Kavitha, HOD, TCE - Sir MVIT : Member
 11. Dr. V.R. Manjunath, Principal, Sir MVIT : Member
- Secretary

Principal welcomed the members to the meeting and initiated discussion as per the listed agenda.

To begin with, Agenda 2 was taken up first so as to enable the 4 HODs to make the presentation and leave the venue before proceeding with the regular Governing Body meeting.

Agenda - 2 : PPT by HODs going for NBA Accreditation in first round

DEPARTMENT OF CSE

HOD presented the overall picture of the department with reference to the preparation towards NBA accreditation. He detailed about the milestones of the department, faculty details, research details, VTU ranks since inception, placement, higher studies, entrepreneurs of the department, their proud alumni, details of the students performance for three years, details of action plan for improvement and finally the support required from the Management. He also presented a self-evaluation of 10 criteria as 860 / 1000 and expressed confidence that CSE department will certainly get NBA accreditation since the minimum score required is 600 and expected score is 860.

Trustees suggested the department should give wide publicity about the positive aspect of placement record. While giving the detail of areas in which action is initiated to improve, Dr. Bhanuprakash explained that more innovative teaching methodologies are being adopted. Further, he requested for incubation centre to be set up in an exclusive block where all the departments can set up incubation centres. Dr. Nagendra explained that atleast two rooms are required for each department and hence 12 - 14 rooms are required to be provided in a block for the said purpose.

Trustees suggested the HOD to send a proposal.

Dr. Bhanuprakash requested for 50 systems with latest configuration, two faculty members and one lab instructor for the department.

DEPARTMENT OF ISE

HOD presented the PPT the department with reference to the preparation towards NBA accreditation. He detailed about the milestones of the department, faculty details, research details, students performance, placement, higher studies, entrepreneurs of the department, alumni. He presented an overall self-evaluation score for 10 criteria as 848 / 1000 and appraised the members that ISE department will certainly get NBA accreditation since the self-evaluation score is much higher than 600 required and finally the support required from the Management.

HOD gave the details for the support required from the Management. He requested for 42 new computers to replace old system from any ne lab, one Asst. Professor and one Lab technician, seminar hall with mike, amplifiers, podium etc, computers for research lab and networking lab, smart board, projectors. HOD requested to transfer the money collected by the students of first and second year towards CSI membership (650 per student) which would enable them to conduct activities under CSI membership.

Trust members suggested the HOD to send the requirement. Trustees felt that before presenting the subjects to the Governing Body meeting, a meeting of the College Academic Committee has to be called.

DEPARTMENT OF MECHANICAL

HOD presented the details of preparation towards NBA. He informed that he is confident of getting 3 years of accreditation but since the student faculty ratio is not within 1 : 20, the department will not be getting accreditation for 6 years. He gave the self-evaluation score of the department as 831 / 1000. He personally feel that the evaluation of the department is 720. He detailed the action plan that they would be completing the filing of documents by 10.01.2020, Lab related charts and equipment specific information by 15.01.2020 and Display boards and details in department corridors by 31.01.2020. He informed that the department staff members are staying beyond working hours to complete the process within the deadline.

HOD placed the requirement for the department.

Infrastructure:

1. Workshop buildings to be repaired immediately.
2. Fire extinguishers and first- aid kits to be arranged.
3. Institutional support for Students' professional society membership (SAE membership).

Manpower:

1. Requested for 3 more Associate Professors with Ph.D. qualification. Presently the department has one Associate Professor with PhD.
2. A foreman with BE qualification is to be recruited.
3. Atleast 5 lab technicians with Diploma qualification to be recruited.

HOD informed the committee that the students of Mechanical have won first place in a technical exhibition where other top colleges like RV Engg. College also participated. HOD also informed that students of Mechanical have got a research grant of Rs.10.0 lakhs from DST for their under-water Drone project. Mr. Anantha Raju suggested that media publicity should be given for such achievements.

Members congratulated the students who have the prize.

DEPARTMENT OF BIOTECHNOLOGY

HOD presented the overall picture of the department with reference to the preparation towards NBA accreditation. He detailed about the milestones of the department, faculty details, placement, higher studies, entrepreneurs of the department, their proud alumni, details of the students' performance for three years. He presented a self-evaluation score for 10 criteria as 829 / 1000 and indicated that his department was confident of getting NBA accreditation and finally the support required from the Management.

While informing about the entrepreneurs, he explained the details of achievement of each entrepreneur. He explained that one of the alumni of our College who is also an entrepreneur has received 4 awards. Mr. Anantha Raju was keen on suggesting that such achievements should be given to media publicity.

HOD gave the details of placement. The overall percentage of placement, both on-campus and off-campus is 85% and some of them have gone for higher studies. He stated that very few Core companies are visiting the college

He gave the timeline to complete the process by 31.01.2020.

He requested following support from the Management

- Computers to faculty members – 6 numbers
- Seminar hall requirements like – Split AC, window screen, PA system
- Books for the Department Library worth Rs.50,000/-
- Utilization of budget to be reflected in Accounts
- Additional space to set up industry sponsored labs (10000 sq.ft)
- Transport assistance for staff working beyond working hours.
- LCD projects for Class rooms and lab – 2 Nos.

Regarding budget utilization, he explained that while sanctioning the budget, it is sanctioned for the department whereas utilization of budget by the department towards R & D is not reflected in accounts. Trustees informed that the department HOD has to give the details of utilization so that it would be done in Accounts.

Trustees informed that space requested will be given in the present Library block.

RESOLUTION : The members expressed satisfaction at the confidence expressed by HODs in getting NBA accreditation based on the self-evaluation score presented by HODs and advised them to make all necessary preparations to face the NBA inspection and also wished them success in securing accreditation for their departments.

Also, the Principal was directed by the members to send a separate list of requirement by these 4 departments to the Trust office for immediately fulfilment.

After the 3 HODs of CSE, ISE and ME left the venue, the regular Governing Body meeting continued with the remaining agenda.

Agenda 1: Review of decisions taken in the previous meeting held on 13.02.2019.

Principal requested the members to suggest one more external member for the Governing Body in place of Dr. Natarajan. Trust members said that an external member will be identified and information will be sent to the Principal.

RESOLUTION: It was decided to find a suitable member in place of Dr. R. Natarajan.

a. To apply for closure of B.E. course in IEM

Principal informed that approval for closure of IEM is received from AICTE, VTU and State Government and the IEM branch is closed from the academic year 2019-20.

RESOLUTION : Action taken was approved.

b. To promote R & D activities and create centres of excellence

Principal informed that a Research committee has been constituted with Dr. Nagendra as the Coordinator which has conducted a series of meetings to inform the HODs and Ph.D. holders regarding funding agencies, thrust areas, writing project proposals etc. The Principal informed the members that the Departments have acted upon the advise and there is a significant contributions by the departments since last Governing Body meeting towards R & D. Principal informed that the details would be provided under Agenda – 9.

RESOLUTION : Action taken was approved.

c. Construction of new library block.

Principal gave the details of progress in the construction of new library block. He stated that the construction started and going on in full swing. Basement, Ground floor, First floor Roof slab is over, 2nd and 3rd floor slab is remaining.

RESOLUTION : Action taken was approved.

d. Launch of new college website

Principal informed that the new website is launched. A committee is constituted and on day-to-day basis information is being uploaded on the website through the service provider.

RESOLUTION : Action taken was approved.

e. Incentives for R & D work

Principal informed that the matter was referred to the Research committee. The committee after deliberation with the members has formulated a policy to specify the quantum of monetary incentive to be given, details of which are as follows.

- For securing research grants : 5% of the total value of sanctioned amount
- Publishing high quality journal papers / books : Rs.5000/- for high quality paper publication in UGC approved / scopus indexed journals.
- Brand building contributions : Rs.5000/- for innovative projects
- Participating in reputed conferences / workshops / seminars : 30% of registration and 50% of the total expenses.
- If patent is awarded : Rs.10,000/-.

RESOLUTION: In principle, the proposal was accepted by the members and Principal was directed to send a formal request along with the recommendations made by the Research committee to the Trust office for approval.

f. Enhancement of DA

Principal informed that 5% of DA is increased for all eligible staff members w.e.f. July 2019 for both teaching and non-teaching staff. He conveyed gratitude expressed by all the staff to the Management for the DA hike.

RESOLUTION : Action taken was approved.

Agenda 3: Preparations made for NBA inspection scheduled in Feb / Mar 2020.

Principal appraised the members about various initiatives and preparations made for NBA inspection since Feb 2019.

- Two external experts engaged as per the approval given by Trust.
- Two member NBA Core committee constituted within the college.
- Department level committee constituted with HOD as the Coordinator and 10 faculty members as Coordinators for each criteria.
- HODs of all the four departments going for NBA accreditation were asked to make a self-evaluation and present during the Governing Body meeting.
- A series of workshops, meetings, audits were arranged by inviting senior professors from BMSCE along with the regular experts who visited the college and till date 12 such interactions have taken place to guide the HODs and staff in preparing NBA document and PPT.
- A 3 member committee of professors from our college constituted to check the files and supporting documents.
- Pre-qualifier for 5 branches (EC, CS, IS, ME & BT) were submitted in September 2019 by paying 10% of the fee, Rs.1,53,405/- out of which 4 branches were accepted and the EC was not qualified due to shortage of Ph.D. holders.
- SAR for the approved 4 branches was submitted online along with 90% of fee amount Rs.11,68,200/- on 26.09.2019.
- As per the norm, 5 set of dates of NBA experts visit to the college was submitted as follows.
 - 7,8,9 Feb 2020
 - 14, 15, 16 Feb 2020
 - 28th Feb, 1 & 2 Mar 2020
 - 20, 21 and 22 Mar 2020
 - 17, 18 and 19 April 2020
- Principal also appraised the members about the planning made for final preparations before NBA visit as follows.
 - To complete all documentation and compliance of requirements : 31.12.19
 - Mock inspection by experts : 07.01.20
 - Final corrections as suggested during mock inspection : 31.01.20
 - Earliest possible date of NBA team visit : 7,8,9 Feb 2020

RESOLUTION: The members expressed satisfaction at the initiatives taken and advised the Principal to ensure everything is ready before the NBA team visit.

Agenda 4: Admission record for UG & PG courses.

Principal presented the details of Admissions since last 3 years. While presenting the admission of PG courses, he mentioned that admissions for I year MCA is very low since there is provision of lateral entry to II year. Students are opting for entry into II year and hence the admission to I year MCA is 31.6%. However, the vacant seats of I year MCA are compensated by lateral entry admission in III semester. He also informed that there is a discussion going on in the university to change the duration of the course to 2 years.

Principal informed that the admission for the 3 M.Tech courses in ME, EC & BT is 2, 2 and 4. The committee has to take a decision whether to continue with the M.Tech course. Trustees expressed whether any facility can be extended to the students to attract them for M.Tech course. Mr. Anantha Raju informed the members that the general tendency of students is to go abroad to do MS rather than opting for M.Tech in India. That is the reason for poor admission. The members sought the opinion of the experts in this regard. Dr. Rajanikanth and Dr. Satish both informed that this scenario is prevailing in every institution and there is no demand for M.Tech course even in VTU Research centre. The Principal made a suggestion that after getting NBA accreditation, we can think of changing the specialization for M.Tech in EC & ME which is likely to attract more students.

RESOLUTION: It was decided not to close the M.Tech courses but to change the specialization in EC & ME which may attract more students once NBA accreditation is granted.

Agenda 5 : Result analysis of VTU examinations.

Principal presented the results of three years. Trustees asked the reason for low results in Mechanical department in III year. Principal explained that the probable reason would be the performance of lateral entry students may not be good and also the CET ranking of students of Mechanical is low. Trustees mentioned that the results of II year also is not good.

Principal detailed the numbers of ranks secured by the institution since inception. Trust members felt that the university ranks are not being increased over a period.

Principal explained that the toppers of each branch have been identified and they have been addressed by HODs and Principal and offered help wherever required which would enable them to secure university rank. Poor performers are also identified and they also have been addressed. Principal said that additional teacher is allotted to give academic help to both toppers and poor performers. Trustees suggested to identify one of the LG to perform the work as additional teacher.

Trustees said that concerned teacher would be awarded if any of the students in their group would secure ranks.

Principal informed that remedial classes are taken for critical subjects to improve the results.

RESOLUTION: It was resolved to make more efforts by Principal, HOD & faculty in improving the results as well as ensuring more VTU ranks to our college.

Agenda 6: Training & Placement record.

Principal presented the placement record for three years. Number of placements during 2019- 20 is 516 and the process is still on while the number of placement for 2018-19 was 544 and 2017-18 was 549.

● **RESOLUTION:** The placement record and efforts made by the Training & Placement cell was appreciated.

Agenda 7: Ratification of staff appointments and resignations.

Principal gave the details of staff members joined / left the institution since last Governing Body.

RESOLUTION: All the new appointments and resignations ratified.

Agenda 8: Ratification of budget approved by Board for the financial year 2019-20.

Principal presented the budget approved by the Trust for the year 2019-20.

● **RESOLUTION:** The approved Budget for the year 2019-20 was ratified.

Agenda 9: Achievements by staff and students.

Principal briefed the achievements of staff and students.

(a) Staff achievements in R & D

- R & D centres were approved by VTU for EEE and MCA. Totally, there are 11 R & D centres in the institution.
- 13 faculty members have acquired Ph.D.
- 4 candidates have been awarded with Ph.D. from our R & D centre.
- Our Professors are guiding for Ph.D. candidates - 59 numbers
- 106 papers are published
- 7 books are authored by our faculty
- About 1 crore funding received

- 39 proposals are submitted
- 5 MoUs are signed
- 1 National seminar was conducted
- 50 technical events were conducted
- 109 faculty members were deputed to attend FDP, Workshops, Seminars, conferences
- 91 faculty appeared for NPTEL online course
- 2 patents are filed.

Principal informed that departments other than BT also have started to receive funds and are submitting proposals for research grants.

Trustees enquired whether any commitment is taken from the candidates pursuing Ph.D. Principal said that faculty are doing their Ph.D. along with their teaching and hence no commitment is taken. Sri L.K. Raju suggested to take commitment from the faculty and also they can be given some incentive also after they finish Ph.D.

RESOLUTION: Members expressed satisfaction towards the R & D initiative and contributions made by all departments. It was directed to give more importance to promote R & D activity and the Principal was assured of all possible support and assistance from the Management in this regard.

(b) Academic achievements

Principal informed that 9 faculty of our college are nominated by VTU for BOS / BOE and Doctoral committee.

Further, he briefed that some of the faculty members have been invited as Guests and some are invited to give talks.

(c) Student achievements

Principal gave the details of students achievements like university ranks, VTU gold medalist for securing highest marks in Civil Engineering.

Mechanical Engineering students won first prize and cash prize of Rs.2.0 lakhs. in Aero India for their under-water drone.

Team GANNET of Mechanical was invited to exhibit the product on Indian Navy Day.

Team GANNET received a grant of Rs.10.00 lakhs from DST.

A student of BT won a cash prize of Rs.10,000/- as runner up at an inter-collegiate public speaking contest.

He detailed the sports and cultural achievements.

RESOLUTION: The Members expressed satisfaction with the achievements of faculty and students.

Agenda 10: College events - Technical, Cultural, Sports and NSS.

Principal gave a brief detail about the college events conducted

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- 63 technical events were conducted across all departments
- 1 National seminar was conducted during Feb 2019.
- 11 day Induction program was conducted which includes sapling of plants, Swatch Sir MVIT Abhiyan, Health Check-up, Awareness on Tobacco, Local tour to Muddenahalli, Visit to Blind school, Yoga, Conduct of Sports events, Cultural activities
- Indian Constitution Day on 26.11.2019.
- Cultural Kannada festival – Hongirana was celebrated on 16.03.2019.
- As part of NSS activity, 2 Blood Donation camps were conducted after Feb 2019.
- As per the directive of AICTE, Swatch Bharat and say no to plastic was organized in the nearby village on 12.11.2019.
- College Day was celebrated on 27.04.2019.
- Farewell Day was celebrated on 23.05.2019.
- Inter-collegiate cultural fest, KALANJALI was conducted on 18-19 Oct 2019.

RESOLUTION : Action taken appreciated.

Agenda 11: Installation of CCTV cameras, renovation and facelift of engineering college.

Principal informed that as per the directions of VTU, 125 cameras are installed in all theory and practical examination halls.

He further informed that all the blocks have been renovated and facelift is given with colour wash.

RESOLUTION : Action taken appreciated.

Agenda 12: Any other subject with the permission of the chair.

a. Increase in internet bandwidth

Principal informed that the internet bandwidth has been enhanced from existing 60 to 200 MBPS. However, he requested for a further increase in the bandwidth to 500 MBPS.

b. ERP software for campus management

Principal informed that the Management has issued work order for a new ERP software for college management. In this regard, the vendor had visited the college for collection of data which was provided.

c. Requirements of 4 departments

Principal requested the members for urgent fulfilment of the requirements for 4 departments which are going for NBA accreditation like, seminar halls, Department Library, Digital Class rooms, Fire extinguishers, computers, teaching faculty, lab technician, Display boards etc. He informed that a consolidated list of requirements as presented by the individual HODs will be sent to the Trust office for procurement.

RESOLUTION: It was resolved to immediately fulfil the requirements for NBA to 4 departments. The need for further increase in bandwidth to 500 MBPS was also accepted. Action taken regarding ERP software approved.

d. Dr. Nagendra informed that the need Scintila Academy has come forward to donate equipments as he is relocating. One request made by him is to put the name of his wife, Hemalatha for the lab as she passed away due to cancer. Dr. Nagendra also informed that Scintila Academy is ready to give a talk to our students during the next semester. Dr. Nagendra requested for Rs.50,000/- for organizing the event.

RESOLUTION: Approval was granted to receive donated equipments with a rider that lab cannot be named after the donor but name of donor could be indicated on the equipments. Budget for organizing events was accepted and Principal was asked to send formal proposal to Trust for sanction.

e. He further appealed to the members that the budget allocated for R & D is not reflected in the utilization by the Accounts department which he wanted to be done.

Secretary assured that Accounts department will be directed to include R & D expenditure under each department head.

f. Dr. Kavitha informed that there should be replacement for faculty who leave the college which is not happening. Due to this, the staff : student ratio is slightly less than required 1 : 20. She requested for recruitment of faculty wherever there is shortfall. She also indicated that our college is not securing a rank in NIRF because of staff : student ratio.

To this, Mr. Muniswamy Raju indicated that we cannot appoint excess staff but only if the ratio is lesser than 1 : 20, new appointments can be made.

RESOLUTION: It was resolved to recruit faculty wherever there is deficiency of staff : Student ratio.

Dr. Kavitha also suggested that Adjunct faculty may be recruited for 50 hours especially for Mechanical where there is shortage which action will fetch 10 marks in NBA.

RESOLUTION: approval was also accorded to appoint 2 Adjunct / Adhoc faculty with Ph.D. for ME department PG course to fulfil NBA requirement.

Mr. Anantha Raju and Mr. L.K. Raju both indicated that the Academic Committee meeting which was held every semester to discuss VTU results is not being convened since last two years. They both strongly advocated that from next semester onwards, Academic committee meeting must be convened by obtaining approval from Trust.

Principal sought suggestions from the external experts

Dr. Rajanikanth confirms that the brand image of the institution has to be built. Positive happening of the institution has to be publicised which will create a brand image for the institution.

Dr. B.M. Satish supported the suggestion given by Dr. Kavitha that faculty are to be recruited as per the requirement so that the institution will not miss NIRF ranking.

Meeting ended with thanks to the chair.


(Dr. V.R. MANJUNATH)
PRINCIPAL
PRINCIPAL


(Dr. A.C. CHANDRASHEKAR RAJU)
PRESIDENT

Sri M. VIVEKVARAYA INSTITUTE OF TECHNOLOGY
Krishna Devarayanagar, Subbaramanahalli,
International Airport Road, Bangalore-562157.

Dr. A.C. Chandrashekar Raju, President, Sri KET, No. 29, 15th Cross, 3rd Block,
Jayanagar, Bangalore – 560 011.

The Regional Officer, (South Western Region), All India Council for
Technical Education, Palace Road, Bangalore – 560 009.

The Director of Technical Education in Karnataka, Palace Road,
Bangalore – 560 001.

Dr. Rajanikanth. K, Former Director & Principal, MSRIT - Bangalore, Flat
No. 104, Soundarya Excellency, No. 23/1, 4th Main, Ganganagar Extn.
Bengaluru – 560 032

Dr. B.M. Satish, Principal, Acharya Pathashala College of Engineering
Somanahalli, Kanakapura Road, Bangalore – 560 082.

Sri K.V. Sekhar Raju, Vice-President, Sri KET, 1st A Cross, Achaiah Shetty
Layout, 37/A, Rajamahal Vilas Extn., Bangalore – 560 080.

Sri K. Syama Raju, Secretary, Sri KET, No.150/B, 10th Main, Rajmahal
Vilas Extension, Bangalore – 560 080.

Sri M. Venkataramana Raju, Treasurer, Sri KET, No.28, Just Sanskar, BMP
Office, Tindlu, Virupakshapura, Bangalore – 560 097.

Sri M. Varada Raju, Trustee, Sri KET, No. 1/21, Plot No. 17, 1st Cross
Road, R.M.V. Extension, Bangalore – 560 080.

Sri V. Anantha Raju, Trustee, Sri KET, No. 240/2A, Sarakki, J.P. Nagar,
Bangalore – 560 078.

Sri L.K. Raju, Trustee, Sri KET, Lakshmikantha Nilaya, No. 5, 2nd Cross,
RMV II Stage, Dollars Colony Chikkamaranahalli, Bangalore – 560 094.

Sri K. Muniswamy Raju, Trustee, Sri KET, No. 463/D, 11th Main, 8th
Cross, R.M.V. Extn., Bangalore – 560 080.

Sri G. Prabhakar Raju, Chairman, Academic Committee, # 40, 2nd Main, Behind
Hotel Samrat, BEL Road, Bangalore.

Sri Bhaskar N. Raju, Trustee, Sri KET, No. 11, 8th Floor, A Wing, Oshaugnessy Road,
Shanthinagar, Bangalore – 560 025.

Dr. H.G. Nagendra, HOD, Biotechnology, Sir MVIT, Bangalore

Dr. E. Kavitha, HOD, TCE, Sir MVIT, Bangalore.

Dr. V.R. Manjunath, Principal, Sir MVIT, Member-Convenor – Governing
Body

Ref.No.VIT/OFF/M-2/2018-2019/ 3288

Date: 14.02.2019

**PROCEEDINGS OF THE 45th MEETING OF THE
GOVERNING BODY HELD ON 13.02.2019**

MEMBERS PRESENT

- | | |
|---|------------|
| 1. Dr. A.C. Chandrashekar Raju, President, Sri KET | : Chairman |
| 2. Sri K. Syama Raju, Secretary, Sri KET | : Member |
| 3. Sri M. Venkataramana Raju, Treasurer, Sri KET | : Member |
| 4. Sri V. Anantha Raju, Trustee, Sri KET | : Member |
| 5. Sri M. Varada Raju, Trustee, Sri KET | : Member |
| 6. Sri L.K. Raju, Trustee, Sri KET | : Member |
| 7. Sri K. Muniswamy Raju, Trustee, Sri KET | : Member |
| 8. Sri Prabhakar Raju, Chairman, Academic Committee | : Member |
| 9. Dr. H.G. Nagendra, HOD, Biotechnology – Sir MVIT | : Member |
| 10. Dr. E. Kavitha, HOD, TCE – Sir MVIT | : Member |
| 11. Dr. V.R. Manjunath, Principal, Sir MVIT | : Member |
| | Secretary |

Principal welcomed the members to the meeting and initiated discussion as per the listed agenda.

Agenda 1. Introduction of new members included in Governing Body.

Principal introduced the new member included in the Governing Body, Dr. E. Kavitha, HOD-TCE in place of Prof. Dilip Sen as faculty representative. On behalf of all the members, the Principal formally welcomed the new member and conveyed best wishes.

Agenda 2. Review of the progress made in the 44th Governing Body meeting held on 30.01.2018.

- a) To permit two HODs on rotation to give presentation in the Governing Body.

As decided in the 44th Governing Body meeting two HODs (ME & ISE) were permitted to make a presentation with respect to their departments before commencement of formal Governing Body meeting.

First HOD, Mechanical and then HOD, ISE made presentation about their departments highlighting various achievements including results, faculty position, R & D initiatives, infrastructure and facility, events conducted, present accomplishments and plan for future growth.

He appraised the members about the following deficiencies in the department and requested to provide the same at the earliest. He also brought to the notice of the members the achievement made by students innovation, developing underwater Drone which has received a funding of Rs.10.0 lakhs from DST.

HOD ISE brought to the notice of the members the project grant of Rs.3.0 lakhs received by his department faculty, Dr. Vanipriya from Valuepitch e-technologies during Feb 2018. He also requested the members to provide 10 computers for R & D lab.

RESOLUTION:

1. ME department : The members highly appreciated the achievement of ME students.
2. ISE department: It was resolved to consider procurement of computers based on the recommendations and assessment sent by Principal.

b) To ensure atleast one professor in each department.

Principal informed that presently all departments have one professor with Ph.D. qualification except for MBA and Civil. Members enquired about the efforts taken to fill the position in MBA and Civil. Principal informed that with respect to MBA there are two options either to promote existing Dr. Sandhya Suswaram, Associate Professor as Professor or to appoint a new Professor to fill the vacancy. With respect to Civil, as there are no competent faculty in the department, a suitable new candidate must be appointed as Professor & HOD.

RESOLUTION: It was resolved to direct the Principal to find suitable candidate for Professor & HOD in Civil.

c) To hold Alumni meeting centrally.

As suggested in the previous meeting, to conduct one Alumni meet centrally in a year, the Principal submitted the decision taken to hold central Alumni meet on 23rd March 2019.

RESOLUTION: The members unanimously approved the proposed event.

d) To include a report of LG scheme in the next Governing Body meeting to indicate its effectiveness.

Principal presented a sample copy of L.G. report to the members and he also said that LG coordinators are counselling the students regularly and information is conveyed to parents regarding attendance and class marks. In exceptional cases, parents have been asked to meet the HOD for a personal appraisal.

RESOLUTION: Members expressed satisfaction with the process and advised to continue the same.

e) To arrange for skill development program for ineligible students.

Principal informed that more than 20 skill development programs have been conducted by various departments in the last one year by inviting industry experts and gave a visual presentation of the events conducted.

RESOLUTION: The members appreciated the efforts taken and advised to continue organizing such events regularly every year.

f) To achieve zero deficiency before going for NBA Accreditation.

Principal informed that there is deficiency of Ph.D. holders in some departments and efforts are on to fill the same. Four departments are fulfilling the requirements which are applying for NBA accreditation in the first phase and ECE is partially satisfied.

RESOLUTION: It was resolved to take immediate measure to fill the vacancies at the level of Professor and Asso. Professor in all departments wherever deficiencies exist.

g) Appointment of Deans

Principal informed that two committees, Research Committee and Academic committee are constituted and is functioning effectively in place of Deans.

RESOLUTION: The members approved the initiative and directed the Principal to make these committees to work effectively in promoting academic and research in the College.

h) Good practices followed by other colleges to be adopted in our college.

Principal listed some of the good practices followed by other colleges and informed that good practices like promoting academics, R & D funded projects and branding of institution of other colleges are adopted in our college.

RESOLUTION: Members conveyed their satisfaction and directed the Principal to implement the good practices in our College also.

i) Comparison of results with other good colleges and VTU average to be presented.

Principal made a graphical presentation of comparing the results of our college with BMSIT and RNSIT and he informed that our College results are not much different.

RESOLUTION: Although the members expressed satisfaction at the results, they directed the Principal to ensure that our results must increase further.

j) Reasons for poor results and action taken to improve the same.

Principal informed that the students having low CET ranks and those admitted under lateral entry are the reasons for poor results. He also provided details of remedial classes taken for such students to help them to improve their performance.

RESOLUTION: The members expressed their appreciation for the measures taken and advised the Principal to continue this practice in future.

k) To present placement details graphically

l) II & III year students should get placement training

m) English communication training to be given to students.

Principal informed the members that henceforth the placement details will be presented graphically. With respect to placement training, he appraised the members that it is given to the students of II & III year by the Placement Officer. New English faculty is appointed who will be utilized for the purpose of imparting English communication skills.

RESOLUTION: Members expressed their satisfaction with the training provided in soft skill and English communication.

n. To apply for closure of PG course an IEM in AICTE application already submitted for 2018-19.

Principal informed that based on the requests made by the HODs, Management decided to continue with the PG courses and asked us to apply for closure of IEM course for 2018-19. Efforts were initiated by sending request letter to AICTE but the same was rejected as the process of approvals for the year 2018-19 was over.

RESOLUTION : Action taken approved.

o) To promote R & D activity and create centre of excellence.

Principal informed that a Research committee has been constituted. This committee has visited centres of excellence and R & D facilities at NMIT & Jyoti Institute of Technology to study the possibilities of getting research grants and funded projects. He also informed the members that two inhouse R & D symposiums have been organized by inviting top researchers.

RESOLUTION: Action taken approved.

Agenda 3. Award of NAAC Accreditation to our college after Peer team visit in April 2018.

Principal informed the members about the College being awarded with B++ grade by NAAC for 5 years from July 2018.

RESOLUTION: The members appreciated the accreditation granted by NAAC. However, they expressed that, if little more effort and care was taken before submitting SSR, we could have possibly got 'A' grade.

Agenda 4. Preparation for submitting application for NBA Accreditation.

Principal briefed the members about various initiatives taken in preparing SAR. He informed that NBA committees are formed at the department level and the College level. Management has approved to take the assistance of Dr. K. Rajanikanth and Dr. H.S. Guruprasad. 2 FDP programs were conducted. Departments have filled the pre-qualifier. He informed that departments are in the process of filling the SAR. Following time-line is presented by the Principal.

- Submission of Application to NBA with Registration Fee. : **May 2019**
- Submission of Pre-Qualifier with 10% Fee. : **June 2019**
- Submission of SAR with remaining 90% Fee. : **August 2019**
- NBA Peer team Visit for Inspection (3 days) : **Oct 2019**
- Accreditation Result (Likely) : **Dec 2019**

Dr. Kavitha requested to fulfil the existing deficiencies of various departments which are going for accreditation in the second phase, so that they will be in a comfortable position while applying. To this, Dr. Chandrashekar Raju suggested to send the requirements to the Trust.

Principal also informed that Institute has applied for NIRF and ARIIA ranking for 2019-20.

RESOLUTION: Action taken was approved. Members informed Principal to complete the process as per the planned schedule and also to submit proposal to Trust for filling up various deficiencies at the earliest.

Agenda 5. Closure of IEM Branch from Academic Year 2019-20.

Principal informed that proposal to close IEM as per the direction of the Trust was sent to VTU and State Government. NOC received from VTU, and State Government is yet to reply. He also informed the members that the same has been uploaded on AICTE portal for EOA 2019-20.

RESOLUTION: Action taken approved.

Agenda 6. Ratification of staff appointments and staff resignations since last Governing Body meeting.

The details of staff appointed and staff resigned since last Governing Body was presented in the meeting by the Principal.

RESOLUTION: All the new appointments and resignations ratified.

Agenda 7. Ratification of budget approved by the Board for the academic year 2018-19.

Principal presented the approved budget for 2018-19 to the members.

RESOLUTION: Budget for the year 2018-19 ratified.

Agenda 8. Result analysis of Odd and Even Semester for academic year 2017-18.

Principal presented the results of both Odd and Even semester for the past 3 years.

RESOLUTION: The members although expressed satisfaction with results also advised the Principal to make efforts to further enhance the pass percentage along with distinction & VTU ranks.

Agenda 9. University Ranks obtained in the academic year 2017-18

Principal informed that Institute has secured 7 ranks for the academic year 2017-18. Ranks for the year 2018-19 is yet to be announced.

RESOLUTION: Members expressed satisfaction about the ranks received and advised Principal to identify prospective rank holders during III year itself and encourage and motivate them to secure ranks.

Agenda 10. Training and Placement record for the academic year 2017-18.

Placement record was presented by the Principal for the year 2017-18. He also presented the latest placements record for the year 2018-19 which is still in progress.

RESOLUTION: Members expressed satisfaction that the percentage placement has increased from 74% in 2017-18 to 78% in 2018-19. It was resolved to give more importance to placement training to further increase the placement record.

Agenda 11. R&D Centers, present activities and future plans.

Principal informed that there are 10 Research centres in the College. He gave the details of number of candidates registered under each research supervisor and also details of faculty publications. He informed that there is ongoing projects worth 2.2 crores in BT. He gave the details of research proposals and grants received. BT has received a grant of 125 lakhs, ISE has received 3 lakhs, Maths has received 5.2 lakhs. Principal expressed that some incentives to be given to faculty who are getting funding and also who are publishing papers in reputed journals.

Principal informed that Institute is recognized as local chapter of Swayam NPTEL in July 2018. As on date 274 students and staff have registered.

8 faculty have acquired Ph.D. since 1.2.2018 and 74 faculty members are pursuing Ph.D. and they are in various levels. Total faculty having Ph.D. degree is 42.

RESOLUTION: Members expressed satisfaction with grants received by BT department but were critical on other departments not doing much in this regard. It was resolved to set target for all faculty with Ph.D. to submit proposals for research grants and as an encouragement and to motivate faculty to do R & D it was also decided to suitably reward those faculty bringing research grants and publish papers in reputed international journals.

Agenda 12. Conferences, seminars & Technical events held since 01/02/2018.

Principal presented the details of technical events conducted by various departments since 1.2.2018 (ECE-7 events, CSE-3 events, BT-18 events, ISE-4 events, EEE-2 events, Civil-2 events, ME-6 events, TCE-5 events, MBA-8 events, MCA-5 events, Science-1 event, totaling to 63 events).

RESOLUTION: Members expressed satisfaction. Action taken approved.

Agenda 13. College events, cultural, sports and NSS activities held since 01/02/2018.

Principal reported that 21 day induction program was conducted successfully which included Freshers Day, Planting of saplings & swatch Sir MVIT Abhiyan, Health check-up, Awareness on Drug, Tobacco & Aids, Eminent lecture on UHV, Eminent lecture on ID projects, local tour to Muddenahalli, Sir MV birth place. Other activities like Yoga, sports, personality development, visit to village school, quiz, Essay, public speaking, Alumni interactions. Further, College Day, ISIRI, Kannada event, Farewell day, Kalanjali, PG orientation, NSS activity were conducted. 2 blood donation camps were organized, one jointly with Lions club J.P. Nagar Ethics wherein 341 units were collected and the other one with J.P. Nagar Ethics and Youth Red cross wherein 324 units were collected. National festivals were celebrated.

Sports events like Inter-department tournaments, football, cricket, volleyball, kabaddi, basketball, table tennis, badminton were organized, Annuals sports was conducted. VTU Bangalore North Zone Men's Hockey tournament was held, VTU Bangalore zone Men's softball tournament was held, participated in VTU inter-collegiate, Men & Women team selection in Boxing, Cycling, Kick Boxing, Squash Racket, Rowing, Skating and Fencing, VTU Inger-collegiate Basketball Men's team selection trials was conducted, VTU softball Men's team coaching camp was conducted.

RESOLUTION: Members were highly appreciative of successfully organizing 3 week induction program for I year students and for all the other sports and cultural events held in the college including Blood donation camp.

Agenda 14. Achievements, Honours, Awards and recognition received by Faculty.

Principal informed that faculty, Dr. Nagendra, Dr. Krishnaiah, Dr. E. Kavitha, Dr. Sandhya, Dr. S.K. Uma, Dr.Chandrashekar Naik and Dr. Shivanna are Chariman / members of BoS / BoE. He reported that Principal was felicitated in the 20th Foundation day of VTU. Dr. Nagendra has been invited for expert talk, Dr. Chandrashekar Naik was the chief guest and key note speaker for National conference with Vice-chancellor of Davangere university. Dr. Sandhya Suswaram has authored a book titled MGMT & ORGB. Ms. Monika of CSE has presented a paper in internal conference at Singapore. Dr. Ravikumar of Civil was invited to chair a session at SVIT, Bangalore, Dr. Sumaswamy, with a student, Nihal has applied for a patent for developing Electronic pill, Dr. Manjula, HOD-MCA is awarded for Excellence teaching by Intr. Research Institute, Received distinguished Educator award, chaired a sessional at International conference on cyber security at Jaipur.

Students achievements were presented

Principal reported that Women's team of TAEKWONDO was winners of 3-Gold, 2-silver & 3-Bronze, TOTAL – 8 Medals, Men's team- Winner of 1 Bronze Medal. Basketball team is winner of VTU inter-collegiate tournament held at NMIT, Bangalore, Women's team of wrestling and judo were winners in the VTU inter-collegiate tournament held at Saphagiri College, Bangalore, Mr. Kalyan Sugandar has entered the India Book of records for most alternate leg rope skipping in 1 minute.

A team from Sir MVIT has got 1st place in NASA Space APP Challenge Hackathon National level held at Delhi and will represent India at NASA USA.

Mr. Anuj Shetty and Sukesh Kashyap are the Winners of Bengaluru Tech Summit BioQuiz, held on during November 2018.

A team from BT won the first place at Artveshana 2018 and they have got a cash award of Rs. 30000/, rolling trophy with a Citation.

Students of Electronics and Electrical have received a cash award of Rs. 3.5 lakhs in the design contest of KST & Texas Instrument and Rs. 10 Lakhs for Sir MVIT Awarded by IIGP for developing Drone. This project of Drone developed by students is selected to exhibit in the Aeroshow.

Students of cultural team has won prizes in fashion show in New Horizon, BMSIT. Students have won prizes in VTU cultural fest.

RESOLUTION: All the achievements by faculty and students were appreciated and it was resolved to make more efforts to achieve higher goals.

Agenda 15. Construction of new Library block.

Principal informed that location of the Library is identified.

RESOLUTION: Action taken approved.

Agenda 16. Any other subject with the permission of the chair.

a) Launching of College website

College website was launched by Dr. A.C. Chandrashekar Raju, President, Sri KET.

Members requested to send the link to them so that they can suggest changes, if any. Principal agreed to send the link to all the Trust members.

RESOLUTION: The members appreciated the launch of new website.

b) Interiors for Exam Control Room & QPDS Unit

Principal requested to take up the work of interiors in the exam control room and QPDS unit at the earliest. Members suggested him to send the proposal.

RESOLUTION: Resolved to take up the interior work after receiving formal proposal from Principal.

c) Rain Water Harvesting for all Blocks.

Principal requested for rain water harvesting to be provided in all the blocks so as to collect maximum rain water during rainy season which will help to recharge ground water table.

RESOLUTION: It was resolved to consider the request.

d) Sitting fee for industry experts of PAC

Principal requested the members to approve sitting fee to be given to industry experts called for attending PAC meetings.

RESOLUTION: It was resolved to consider the request.

e) Incentives for faculty performance in bringing research grants through Funded Projects and Publication in highly reputed international journals.

Principal made a request to the members to consider providing monetary incentives to faculty bringing Research grants and publications in international journals.


RESOLUTION: Request approved.

f) DA for staff members

Dr. Nagendra requested the Management to increase the DA for staff members which would be the motivation for them to work with pleasure. Dr. Chandrashekar Raju said that the agenda will be placed in the Board meeting.

RESOLUTION: It was decided to take up this matter in the Board meeting.

With no other subject for discussion, the meeting ended with the Principal thanking the Chairman and all the members.


(Dr. V.R. MANJUNATH)
PRINCIPAL


(Dr. A.C. CHANDRASHEKAR RAJU)
PRESIDENT

To

Dr. A.C. Chandrashekar Raju, President, Sri KET, No. 29, 15th Cross, 3rd Block, Jayanagar, Bangalore – 560 011.

The Regional Officer, (South Western Region), All India Council for Technical Education, Palace Road, Bangalore – 560 009.

The Director of Technical Education in Karnataka, Palace Road, Bangalore – 560 001.

Dr. R. Natarajan, Former Chairman AICTE, Former Director IIT Madras, 52/1, 13th Cross Road, Opp. Jayanthi Apartments, Malleswaram, Bangalore – 560 003.

- Dr. Rajanikanth. K, Former Director & Principal, MSRIT - Bangalore, Flat No. 104, Soundarya Excellency, No. 23/1, 4th Main, Ganganagar Extn. Bengaluru – 560 032
- Dr. B.M. Satish, Principal, Acharya Pathashala College of Engineering Somanahalli, Kanakapura Road, Bangalore – 560 082.
- Sri K.V. Sekhar Raju, Vice-President, Sri KET, 1st A Cross, Achaiah Shetty Layout, 37/A, Rajamahal Vilas Extn., Bangalore – 560 080.
- Sri K. Syama Raju, Secretary, Sri KET, No.150/B, 10th Main, Rajmahal Vilas Extension, Bangalore – 560 080.
- Sri M. Venkataramana Raju, Treasurer, Sri KET, No.28, Just Sanskar, BMP Office, Tindlu, Virupakshapura, Bangalore – 560 097.
- Sri M. Varada Raju, Trustee, Sri KET, No. 1/21, Plot No. 17, 1st Cross Road, R.M.V. Extension, Bangalore – 560 080.
- Sri V. Anantha Raju, Trustee, Sri KET, No. 240/2A, Sarakki, J.P. Nagar, Bangalore – 560 078.
- Sri L.K. Raju, Trustee, Sri KET, Lakshmikantha Nilaya, No. 5, 2nd Cross, RMV II Stage, Dollars Colony Chikkamaranahalli, Bangalore – 560 094.
- Sri K. Muniswamy Raju, Trustee, Sri KET, No. 463/D, 11th Main, 8th Cross, R.M.V. Extn., Bangalore – 560 080.
- Sri G. Prabhakar Raju, Chairman, Academic Committee, # 40, 2nd Main, Behind Hotel Samrat, BEL Road, Bangalore.
- Sri Bhaskar N. Raju, Trustee, Sri KET, No. 47, 4th A Main Road, MLA Layout, Dollars Colony, Opp. Anriya Palatial Apartment, Bangalore – 560 080.
- Dr. H.G. Nagendra, HOD, Biotechnology, Sir MVIT, Bangalore
- Dr. E. Kavitha, HOD, TCE, Sir MVIT, Bangalore.
- Dr. V.R. Manjunath, Principal, Sir MVIT, Member-Convenor – Governing Body

**SIR M. VISVESVARAYA INSTITUTE OF TECHNOLOGY
BANGALORE – 562 157**

Ref.No.VIT/OFF/M-2/2017-2018/ 3364

Date: 31.01.2018

**PROCEEDINGS OF THE 44th MEETING OF THE
GOVERNING BODY HELD ON 30.01.2018**

MEMBERS PRESENT

- | | |
|--|-----------------------|
| 1. Dr. A.C. Chandrashekar Raju, President, Sri KET. | : Chairman |
| 2. Dr. B.M. Satish
Principal APS College of Engineering | : Member |
| 3. Sri K. Syama Raju, Secretary, Sri KET | : Member |
| 4. Sri V. Anantha Raju, Trustee, Sri KET | : Member |
| 5. Sri M. Varada Raju, Trustee, Sri KET | : Member |
| 6. Sri L.K. Raju, Trustee, Sri KET | : Member |
| 7. Sri K. Muniswamy Raju, Trustee, Sri KET | : Member |
| 8. Sri Prabhakar Raju, Chairman, Academic Committee | : Member |
| 9. Dr. R. Natarajan, Former Chairman, AICTE | : Member |
| 10. Dr. Rajanikanth K, Former Advisor & Principal, MSRIT | : Member |
| 11. Prof. Dilip K. Sen, HOD, Computer Science – Sir MVIT | : Member |
| 12. Dr. H.G. Nagendra, HOD, Biotechnology – Sir MVIT | : Member |
| 13. Dr. V.R. Manjunath, Principal, Sir MVIT | : Member
Secretary |

Principal welcomed the members to the meeting.

1. Introduction of new members included in Governing Body

Principal introduced Dr. Rajanikanth, Former Advisor & Principal, MSRIT, Dr. B.M. Satish, VTU Nominee who are the new members of Governing Body. He also introduced himself as he has taken over charge as Principal on 1st December 2017. Further he introduced the faculty representatives, Prof. Dilip K. Sen, HOD – Computer Science and Dr. H.G. Nagendra, HOD – Biotechnology.

2. Review of the progress made in the 43rd meeting held on 27.12.2016.

Principal reported the following

Sl.No.	Decisions taken	Compliance
1	To discuss about the advantages and disadvantages of autonomous status in the Academic Committee meeting	No meeting was held in 2017 and hence decision is still pending.

2	A copy of the long and short term plans to be shared with the members.	Long term and short term plans was prepared by a committee headed by Principal and same has been sent to all the members on 8.3.2017.
3	To ensure atleast one professor in the department	Not complied only in Electrical
4	To achieve zero deficiency before Feb 2017	Achieved almost
5	Decided to include HODs for the Governing Body meeting	2 senior faculty are included.
6	Every department to have one lab for R & D and projects	Project lab available in Civil, Mechanical, Telecom, Biotechnology, MCA
7	Deans to be appointed	Not yet appointed
8	To hold alumni meetings centrally also	Not yet implemented
9	To send the details of alumni activities of various departments since one year to the members	Details sent to all the members on 21.03.2017
10	To include a report on Local Guardian scheme from the next meeting.	Report will be placed.
11	To prepare a video and a CD for the Institute	Proposal is sent to the Trust for approval on 13.07.2017
12	Order of presentation to be changed	Will be followed.
13	To arrange skill development programmes for the ineligible students.	Not implemented.

After hearing to the review of the previous meeting, Prof. Natarajan said that efforts should be initiated to appoint a Professor in the Department of Electrical.

As far as achieving zero deficiency for NBA accreditation, Prof. Natarajan said that apart from satisfying the number of faculty members, cadre also should be as per AICTE norms. Prof. Natarajan suggested to take the advise of Dr. Rajanikanth and Dr. Subramanya during the process of applying for accreditation.

While referring to the appointment of Deans, Principal said that he is constituting two committees, Research Advisory Committecs and Academic Advisory committee which will work in place of Deans.

Principal said that he would be conducting an alumni meeting centrally apart from conduction of alumni meetings in the departments.

Principal briefed about the system of Local Guardian Scheme in the institution. Sri L.K. Raju felt that Principal should give a report about the effectivity of the scheme.

A proposal was sent to the Trust regarding preparation of Video and CD for the Institute. Principal said that he will follow up with the matter.

Members suggested that the good practices followed in other colleges can be adopted in this college also.

Principal informed that he is planning to arrange skill development programmes / vocational training for the students who are not eligible for campus placements.

Decisions:

- a. Since autonomous status will be granted only for NBA accredited colleges, it was decided to make preparation to apply for NBA at the earliest.
- b. To appoint a Professor in the department of Electrical as soon as possible.
- c. Cadre ratio should be satisfied before applying for NBA accreditation by appointing eligible candidates.
- d. Effectivity of the Local Guardian scheme should be presented in the next meeting highlighting the outcome of such counseling and its usefulness to students.
- e. Good practices with reference to promoting and branding of other colleges to be adopted in this college either for preparation of CD and Video.
- f. Skill development programmes / vocational training for the students with lower percentage of marks to be organized.

3. Ratification of staff appointments including Principal and staff resignations since last Governing Body meeting.

All the new appointments and resignations of staff were ratified.

4. Ratification of budget approved by the Board for the academic year 2017-18.

Principal presented the budget for the academic year 2017-18 for ratification. Prof. Natarajan expressed that there is a deficit in the budget and how the deficit is covered should be projected. Prof. Rajanikanth was of the opinion that audited statement will give the correct picture. Prof. Natarajan suggested that reconciliation statement also should be included from the next meeting. Members felt that Chartered Accountant could be called for the meeting.

Decision: Reconciliation statement as to how deficit is taken care off to be included along with the budget.

5. Proposed budget for the financial year 2018-19.

Principal presented the proposed budget for the financial year 2018-19.

Decision: The budget was approved without any changes. However, it was advised to submit for ratification after approval by Trust clearly showing the source of funds to make up for deficit amount.

6. Result analysis of academic year 2016-17.

Principal presented the results to the committee. Prof. Natarajan enquired the method of justification for good results and analysis for average results. He suggested to compare the results with better institutions. Comparison of results should be presented from the next meeting. University average also could be one criteria. He suggested that immediately after the announcement of results, a meeting of the HODs to be called and a detailed discussion should happen with regard to the results and analysis to be made. Reasons for poor results and the action planned/taken to be presented in the Governing Body. Dr. B.M. Satish expressed that because of the CBCS scheme the first batch of the students are affected and this may be one of the reasons for poor results.

With regard to the poor results of first year Biotechnology, Dr. Nagendra informed that Biotech students are having one fobia about Mathematics, In spite of extra classes being taken for Mathematics, results have not improved. When the students come to II year, extra care is taken to arrange additional classes for Thermodynamics, Mathematics and subjects wherever there is numericals and the subjects wherever students require additional help. Hence the results in the higher semesters have improved.

Lateral entry is one of the reasons for low results. Members suggested that remedial classes to be conducted. Extra attention to be given to Mathematics. Future plan of action to improve the results should be projected. Principal explained that he is planning to do student mapping. Categorization of good and poor performers would be identified and initiate action to improve the results for the poor performers and improve the percentage of marks to the good performers. Prof. Natarajan said that the goal should be to improve the situation.

Decision:

- a. Comparison of results with better institutions to be presented from next meeting. University average also to be taken as a criteria.
- b. Reasons for poor results and action taken to improve the results to be presented from the next meeting.



7. Training & Placement record for the year 2016-17.

Principal reported that 40 companies have visited with 666 offers. Placement percentage is 87%. For the first time 2 Biotech companies picked up 12 Biotech students. While reporting Principal detailed that Amazon has picked up 2 students with 16 lakhs package and Sprinklr has picked 8 students with 11 lakhs package. And other companies like Kirusha, Global soft, Moon raft, Temenos etc are in the range of 5.5 lakhs to 6 lakhs.

Oracle conducted workshop for prefinal semester female students on the occasion of International Women's day.

Principal explained that for the present year, placements of 72% is done and remaining will be taken care during Feb-March 2018.

Prof. Natarajan suggested to present the placement details through graph.

Members also enquired about the action taken to improve the capacity of ineligible students. Principal replied that he would be organizing skill development programmes which would help students to become entrepreneurs. Technical training in the respective field will be the focus in the skill development programmes. Principal said that he is having contacts of trainers which would help him in organizing such programmes.

Mr. L.K. Raju suggested that students of II and III year should be trained.

Members suggested that a team to be identified for the college wherein one industrialist also to be included. This team should organize such skill development programmes to students.

Prof. Dilip Sen expressed that 80 to 85% of the companies that visit the institution if IT based. They look for computer related skill. 50% of the students are not clearing the HR round though they are technically good. Since technical round is after HR round, most of the students are losing the offers. Prof. Natarajan said that English and social skill development programmes to be conducted for such students so that they also get placed.

Decision:

- a. To present the placement details graphically.
- b. II and III year students should get placement training.
- c. A committee to be formed which will organize skill development programmes for students.
- d. English communication training to be given to the students.

8. Submission of SSR to NAAC and related preparations.

Principal informed that SSR is submitted online. Peer team is likely to visit during Feb 2018. He also informed that restructuring of NAAC team is done, arranged orientation programme by Dr. K. Balaveera Reddy. 2 experts, Prof. Rajashekar Patil and Dr. Vasudeva Naidu were invited and two FDP programmes were conducted regarding documentation for NAAC process. He also mentioned that 2 senior faculty members are identified for each criteria and for each criteria a set of faculty members from all departments are identified.

Prof. Natarajan enquired the advantage of applying for NAAC. He felt that NBA accreditation should have been the preference. He stressed that immediately after the visit of NAAC, application for NBA accreditation should be filed. Same kind of responsibility should be given to faculty. He also stressed the need to clear the deficiency of cadre ratio before applying for accreditation. Immediately action to be initiated to get professor for Electrical department. Frequent advertisements to be given and identify through known means and appoint professor for the department of Electrical.

Decision:

- a. To apply for NBA accreditation as early as possible by engaging experts.
- b. To achieve zero deficiency and cadre ratio to be satisfied before going for NBA accreditation.

9. Report on university ranks, academic, sports and cultural activities held during 2016-17.

Principal presented the details of university ranks. Principal also presented the status of admission, number of seats filled and vacant seats. There is very low admission in M.Tech in all the 3 departments and the same case in MCA. Members said that appropriate decision has to be taken by the Management whether to retain the course or withdraw. Because of PG in a department, UG also is getting affected since 3 faculty members are to be allocated for PG course.

Dr. Nagendra, HOD, Biotechnology, informed that having Research centre without a PG course may be disadvantage to get funds. Hence he felt that M.Tech Biotechnology to be retained.

Members suggested the Principal to have a meeting with the HODs, take their opinion and send the same to the Trust for approval.

Principal also informed that 150 seats are not filled in BE course. Sri L.K. Raju said that Government has not allowed the Management to fill the unfilled seats and hence the vacancy. He requested Prof. Natarajan to write to State Government in the capacity of former Chairman, AICTE to set right the admission issues in Karnataka. Prof. Natarajan said that he cannot write to Government as he is not having any position.

Prof. Natarajan enquired the status in other colleges. Prof. B.M. Satish informed that the case is almost similar in all the colleges since private universities are attracting the candidates for UG courses with lesser fee and also they ensure the degree which VTU colleges cannot do. This is one of the reasons for poor admissions.

Sri Muniswamy Raju said that private universities are not having any limit as intake for admissions. They are attracting thousands of students and this is also a reason for poor admissions in VTU colleges.

However, Principal was asked to discuss with HODs and then forward their views to Trust for approval.

Principal presented the sports and cultural activities since last Governing Body meeting.

Decision: In principle, the members were of the opinion to immediately apply for closure of PG courses and IEM by making correction in AICTE application already submitted for 2018-19.

10. Promoting R & D activity and creating centre of excellence.

Principal informed that there are 9 R & D centres. He presented the details of number of Ph.D. registrations under R & D centres. Prof. Natarajan enquired number of full time scholars, financial assistance given by the Management. Principal informed all are part time and most of them are of our College faculty and only some are from outside.

Principal informed that Research Advisory Committee is constituted. Prof. Natarajan said that the activity of the committee to be presented in the next Governing Body meeting. He also suggested that an external member to be included in the Research Advisory committee. He suggested that Nitte college to be visited to get the idea of best practices. Candidates having experience in ISRO, DRDO are to be appointed who would be beneficial for the growth of the institution.

Decision:

- a. Activity of Research Advisory Committee to be presented in the next meeting.
- b. External member to be included in the Research Advisory committee.
- c. To visit Nitte college and get an idea about the best practices in their college and to implement the ideas whichever it suitable for Sir MVIT.
- d. To appoint some candidates from ISRO, DRDO and such establishments.

11. Construction of new Library block.

Principal informed that location for construction of new library block was finalized, plan and drawing prepared and process for calling tenders is in progress.

Decision: It was decided to expedite the process and start the work as early as possible.

12. Any other subject with the permission of the chair.

- a. 2nd and 4th Saturday as full working day and holiday on 1st and 3rd Saturday w.e.f. 1.2.2018.

Principal explained that institution is working half day on Saturdays. If the institution gets 2 full working Saturdays, departments can conduct some co-curricular activities. He said that the proposal is sent to the Trust. Members of the Governing Body enquired if such practice is prevailing in other colleges. Dr. B.M. Satish said that some of the colleges are following this system. Governing Body approved the proposal.

Decision: Proposal of 2nd 4th Saturday as full working and holiday on 1st and 3rd Saturday to be implemented after formal orders received from Trust.

- b. Staff reporting time before 8.45 AM and leaving after 4.30 PM w.e.f. 1.2.2018 (half day leave / half pay deduction for early going or late coming).

Principal informed that the reporting time for the staff members is at 9.00 AM and they are leaving the campus at 4.15 PM. With the present timings first and last hours are affected. Hence he placed a proposal of advancing 15 minutes in the morning and extending 15 minutes in the evening. Members felt that it is a good initiative to enforce discipline and will help in ensuring faculty to report on time and will eliminate late arrival and early going practice.

Decision: Revised timings to be implemented and ½ CL / pay cut to be effected in the salary statement after installing and programming new biometric instruments for which orders have been placed.

c. Immediate procurement of computers, software, equipment, books for library for even semester starting from 1.2.2018.

Principal informed the members that there are some immediate requirement of computers, softwares, equipment and books for even semester due to revised syllabus. He said that a proposal has already been sent to Trust and purchase to be made early.

Decision: It was decided to expedite the procurement at the earliest.

d. Procurement of digital boards atleast one for each department.

Principal explained that the availability of digital boards is one of the requirements for NBA Accreditation and NAAC. Principal said that atleast 4 boards are required for the institution. Prof. Rajanikanth also felt that the digital boards are to be procured. All other members also was of the same opinion. Principal said that he will be sending the proposal for the same to the Trust office.

Decision: Agreed to purchase 4 boards initially as pilot project.

e. Civil repair works and colour wash for main block and departments for NAAC inspection.

Principal informed members that a proposal in this regard has already been sent to trust and was awaiting their approval.

Decision: Matter to be taken up with the Management.

f. Details of existing computers with date of purchase.

Secretary asked the Principal to provide details if existing computers in the college with their specification and date of purchase. Principal informed to submit the same to Trust within 2 days.

g. Status of excess faculty if staff : student ratio 1 : 20 implemented from 2018-19 as per AICTE approval handbook.

Members asked the Principal to submit departmentwise excess faculty for 1 : 20 ratio as per AICTE Approval Process Handbook 2018-19.

Prof. Natarajan suggested that faculty will be many other activities apart from teaching and hence faculty are to be retained.

Principal informed the members that the details of excess faculty will be submitted to the Trust within a week.

h. MoUs with industries.

Dr. Nagendra informed that there are active MoUs in the department of Biotechnology. Training programmes are organized, projects are being guided, students are getting internships and later absorbed in the establishments. Principal reported that department of Electronics and Mechanical also are having MoUs.

Decision: It was decided that all departments should be encouraged to sign MoUs to promote Industry-Institute Interaction.

SOME MORE SUGGESTIONS FROM PROF. NATARAJAN

- Prof. Natarajan suggested that institution has to set a benchmark. Comparison to be done with the better institutions. He expressed to check the activities of IISc and try to adopt some of the activities which can be done in private colleges.
- Participation in NIRF is a must. Principal informed that application is filed to NIRF and reply / award of ranking expected shortly.
- Faculty should be made accountable.
- Faculty assessment system should be practiced. Management should reward good faculty. Financial rewards to be given to faculty for publications.
- Institution should acquire autonomy.

- HODs of one or two departments can be permitted to present their vision or road map for improving the department before the Governing Body. On rotation basis two departments to be asked to give the presentation.

Meeting ended with thanks to the chair.


(Dr. CHANDRASHEKAR RAJU)
PRESIDENT

To

- Dr. A.C. Chandrashekar Raju, President, Sri KET, No. 29, 15th Cross, 3rd Block, Jayanagar, Bangalore – 560 011.
- Sri K.V. Sekhar Raju, Vice-President, Sri KET, 1st A Cross, Achaiah Shetty Layout, 37/A, Rajamahal Vilas Extn., Bangalore – 560 080.
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- Sri M. Venkataramana Raju, Treasurer, Sri KET, No. B002, Krishna Diamond Behind Canara Bank, Sanjay Nagar, Bangalore – 560 092
- Sri M. Varada Raju, Trustee, Sri KET, No. 1/21, Plot No. 17, 1st Cross Road, R.M.V. Extension, Bangalore – 560 080.
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- Dr. R. Natarajan, Former Chairman AICTE, Former Director IIT Madras, 52/1, 13th Cross Road, Opp. Jayanthi Apartments, Malleswaram, Bangalore – 560 003.
- Dr. Rajanikanth. K, Former Advisor & Principal, MSRIT - Bangalore, Flat No. 104, Soundarya Excellency, No. 23/1, 4th Main, Ganganagar Extn. BENGALURU – 560 032
- Dr. B.M. Satish, Principal, Acharya Pathashala College of Engineering Somanahalli Kanakapura Road, Bangalore – 560 082.
- The Regional Officer, (South Western Region), All India Council for Technical Education, Palace Road, Bangalore – 560 009.
- The Director of Technical Education in Karnataka, Palace Road, Bangalore – 560 001.
- Prof. Dilip K. Sen, HOD, Computer Science, Sir MVIT, Bangalore
- Dr. H.G. Nagendra, HOD, Biotechnology, Sir MVIT, Bangalore
- Dr. V.R. Manjunath, Principal, Sir MVIT, Member-Convenor – Governing Body

**SIR M. VISVESVARAYA INSTITUTE OF TECHNOLOGY
BANGALORE - 562 157**

REF.NO.VIT/OFF/M-2 / 3251 /2001-2002

DATE: 19.11.2001

26th GOVERNING COUNCIL MEETING HELD ON 4.10.2001

PROCEEDINGS •

MEMBERS PRESENT:

- | | |
|---|------------|
| 1. Sri A.S. Chinnaswamy Raju, President, Sri KET | : Chairman |
| 2. Dr. G.J.V.J. Raju | : Member |
| 3. Prof. K.R. Kamath, Professor, KREC | : Member |
| 4. Sri V. Anantha Raju, Secretary, Sri KET | : Member |
| 5. Sri M. Varada Raju, Trustee, Sri KET | : Member |
| 6. Sri L.K. Raju, Trustee, Sri KET | : Member |
| 7. Dr. G.R. Srinivasa, Dean, Academic | : Invitee |
| 8. Dr. Gopinatha Gargesa, Director, R & D | : Invitee |
| 9. Prof. D.M. Krishnegowda, Dean, Students' Welfare | : Invitee |
| 10. Mr. Chikkannegowda, Registrar | : Invitee |
| 11. Mr. N. Munivenkataswamy, Project Engineer | : Invitee |
| 12. Dr. H.K. Balakrishna, Principal, Sir MVIT | : Convenor |

Principal welcomed the members of the Governing Council. He said that due to some unavoidable circumstances the meeting could not be held since a long time. Sri L.K. Raju suggested to fix the dates for the meetings in the beginning of the year and send the same to the members in advance so that the members will make themselves free on those dates.

1. Review of the resolutions of the previous Governing Council meeting

a. Mission and Vision of Sir MVIT.

The mission of Sir MVIT has been approved in the previous Governing Body meeting.

“Disciplined And Integrated Development of Personality Through Academic Excellence, Sports and Cultural Activities”.

It was suggested to revise the Vision statements of the Institution. The revised long term vision of Sir MVIT is as follows.

- The way to build a better nation is to build better individuals
- To make Sir MVIT the first choice of students and staff by imparting excellent technical education, providing state of the art facilities, assisting in placement services and encouraging sports and cultural activities.
- To provide an environment for the disciplined and integrated development of students and staff to give their best to the society.
- To stimulate in the students a spirit of inquiry and desire to gain knowledge and skills that can enrich their lives in future.
- To interact and work closely with other institutions/industries having similar goals.
- To make the campus a fully residential one where all students and staff live in peace and work in harmony irrespective of caste, region, language and religion.
- To raise the status of the institution to that of an 'AUTONOMOUS INSTITUTE' and later to that of a 'DEEMED UNIVERSITY'.

It was resolved to approve the Vision statements.

- b. **Renovation of class rooms** : Principal reported that curtains are provided in the lecture halls and necessary alterations will be done very shortly. Sri L.K. Raju suggested that proposals in respect of works connected with Accreditation may be sent separately to the Management and the decision of the Management will be conveyed to the Institute. He said that regarding the renovation of class rooms, Management will convey the decision within 15 days time.
- c. **Review of Results** : Principal reported that the course file is being maintained by each staff member and is being updated at the end of every semester. Prof. Kamath suggested to arrange tutorial classes and the Principal said that the tutorial classes are being held in the Institute.
- d. **Recommendation of LIC for enhancement of intake** : Principal reported the conditions laid down by the LIC for enhancement of intake. He also informed that the efforts are being continuously made to recruit senior faculty for Information Science, Telecommunication and MCA. He said that there is no problem in getting senior faculty in other courses but we are facing difficulty in finding people at senior level in Electronics, Information Science, Telecommunication, Computer Science and MCA. He reported that the MCA block is almost completed and will be handed over by the end of this month. He also reported that revised AICTE pay scales have been implemented to all the eligible staff members.
- e. **Recommendations of LIC Committee for Continuation of Affiliation to the existing courses and starting of Post Graduate courses** : Principal reported the conditions laid by the LIC committee for continuing the affiliation to the existing courses and to start PG courses. After hearing the report the members felt that the conditions laid down by the committee are general in nature and should be complied with.

2. Ratification of teaching and non-teaching appointments made for the institute.

The list of appointments made by the Academic Committee was presented before the Committee for ratification.

DECISION: The appointments of staff members made, permission given to staff members who have left the institution and promotions made were ratified.

3. Report on results.

Dean, Academic, gave the details of the results and also reported about the ranks obtained by this Institute.

- | | | |
|--|---|----------|
| 1. Avadh Kumar Tibrawal, Telecommunication | : | I Rank |
| 2. Varun Dhir, IEM | : | IV Rank |
| 3. Sowmya, Electrical | : | VII Rank |

After the report given by the Dean, it was found that the performance in the subjects Mathematics and Strength of Materials was not good. Dean was of the opinion that the entry of students with low merit at intake level is the reason for low percentage of passes in the subjects mentioned. But Dr. G.J.V.J. Raju suggested to continuously assess such students and make a report. He said that the proper reason can be analysed only after taking the report on the assessment. He suggested to call such students and find the reason for their poor performance. Dr. G.J.V.J. Raju suggested that any feed back from the students should not be taken adversely by the faculty members. Sri L.K. Raju suggested that the feed back from the students should be placed in the next College Academic Committee Meeting. Dr. Gargesa explained the exercise they evolved to improve the performance of the students, contacting the students personally and finding out where they are facing difficulty and arranging special classes for the same. This worked out well and the results were very good last semester. But this semester, inspite of notifying on the Notice Board the students did not register their names for the special classes. Sri L.K. Raju wanted to know the reason behind not attending the special classes. He was of the opinion that the outside tuitions taken by the students may be one of the reasons for the low response for attending special classes in the Institute. Dr. Gargesa said that good lecturers are to be identified and only they have to handle the special classes for the students.

DECISION: It was decided to take the feed back from the students for their poor performance and also decided to find out the reason from the students for not attending the special classes arranged in the institute.

4. Report on progress made towards Accreditation.

Principal reported about the submission of application for the following courses for Accreditation.

1. B.E. in Mechanical Engineering
2. B.E. in Electrical & Electronics Engineering
3. B.E. in Electronics & Communication Engineering
4. B.E. In Computer Science & Engineering.

Dr. Gopinath Gargesa, Coordinator of the Accreditation preparations reported in detail about the strong points and the weak points of the Institute.

He was having a doubt about the syllabus being given 100 marks by the Accreditation committee. He was of the opinion that the Colleges like ours will follow the syllabus framed by the University and the College will not come into picture in framing the syllabus. Hence he wanted to know how the marks will be given towards syllabus. He also reported about the workshops being conducted on Bio-technology and Mechatronics. He said that the scheme of studies and copies of the syllabus are being sent to the Registrar, VTU for approval.

Dr. G.J.V.J. suggested that even though the syllabus is framed by the University, the staff of your college should be instructed to teach more than what is contained in the syllabus if it really helps the students.

Dr. Gargesa informed that the teachers are being told to use the OHP facilities in the class rooms. He was of the opinion that it is better if DLP system is provided to each department. At present only one DLP is available in the College.

He said that a check list has been prepared and a core committee has been formed which will be informed of the works to be done. He informed that the students are also being informed, except I semester for whom he is going to address very shortly.

Sri L.K. Raju was of the opinion that apart from the preparations being done towards Accreditation the loop holes also are to be looked into and set right before the visit of the team.

Dr. Gargesa reported some EDP programmes being conducted.

Dr. G.J.V.J. Raju suggested to give a small video presentation about the institute before the Accreditation committee.

Principal informed that the video cassettes on various fields are kept in the Library and students are utilising the facility. The Library is maintaining a register to that effect.

Principal informed about the provision of Project laboratory/Hobby Centre to the students.

5. Additional courses in B.E

Principal reported about the proposal for starting four year B.E. degree in Biotechnology and Mechatronics. He detailed about the conduct of workshops in framing the syllabus and scheme of studies. He reported that the institute is applying for the following Under Graduate courses and for enhanced intake in the courses given below.

NEW COURSES	INTAKE
Biotechnology	60
Mechatronics	60

ENHANCED INTAKE FOR THE EXISTING COURSES

COURSES	EXISTING	PROPOSED
1. Electronics	90	120
2. Civil	30	60
3. Mechanical	90	120

(by closing intake of IEM and merging with Mechanical without retrenching the existing staff in the IEM stream.)

Though the application has been submitted to VTU on 29th May for renewal of affiliation including the additional course of Biotechnology, one more application is being submitted in the prescribed proforma seeking affiliation for Mechatronics in addition to enhanced intake as above.

DECISION: It was decided that necessary arrangements are to be made before the LIC visits our institute.

6. AICTE approval for starting PG courses in

- a. M.Tech in Mechanical Engineering, "Computer Integrated Manufacturing".
- b. M.Tech in Electronics and Communication Engineering.

Principal informed of the approval received from AICTE for starting Post-Graduate courses in M.Tech in Mechanical Engineering, "Computer Integrated Manufacturing" and M.Tech in Electronics and Communication Engineering.

Principal wanted clarification regarding the timings for institution of MBA course. He suggested to conduct classes in the evening between 6.00 and 9.00 PM since large number of candidates who are working in industries and institutes would like to undergo the course. Dr. G.J.V.J. Raju suggested not to mention any timings but institute the course initially with regular full time schedule and later the timings may be changed or time-table may be staggered according to the convenience. Sri L.K. Raju suggested that this particular item has to be repeated in the next agenda of the Governing Body Meeting for further review of the progress.

DECISION: It was decided not to mention any timings but institute the course initially with regular full time schedule and later the timings may be changed or time-table may be staggered according to the convenience.

7. AICTE approval for starting MBA course.

Principal informed about the approval given by AICTE to start MBA course from the academic year 2001-2002. He also informed that the expert committee from VTU has inspected the institution and the affiliation is expected to be issued shortly. The institution is ready to start the course this year. A portion of the MCA block is earmarked for this course.

DECISION: Decided to seek the approval from the State Government and in the meantime commence the classes as early as possible.

8. Progress on Formation of Quality Circle.

Principal reported about the efforts made towards establishing Quality Circle in the institute. He said that Mr. B.S. Ravindra is deputed to attend a workshop under Summer school on TQM organised by REC, Calicut supported by ISTE – AICTE. He said the Quality Manual, which includes recruitment of faculty, faculty development, faculty attended CEP, laboratory resources, physical resources, teaching learning process, evaluation of teachers, evaluation of Heads of the Departments, examination system, valuation of examination answer scripts, award of degree is prepared.

Dr. G.J.V.J. Raju suggested the following to be included in the Quality Manual.

- ◆ Teachers should be role models.
- ◆ Culture of the teaching should be stressed in the quality manual.

Principal read out the quality policy formed for the approval of the Governing Body.

QUALITY POLICY

“To create Trained Technical Man Power, competent and responsive to handle challenges of a dynamic and vibrant society” was approved by the Governing Body.

DECISION: Decided to include the points, mentioned above, in the Quality Manual.

9. Recognition of Sir MVIT as Research Centre by VTU to pursue M.Sc. Engineering and Ph.D. courses.

Principal was happy to inform the members of the Governing Body about the recognition our Institute got from the VTU as R & D centre for registering for Ph.D. and M.Sc. Engineering by research in respect of Mechanical, Electrical from the academic year 2000-01. He gave details about number of internal candidates registered for Ph.D. through Sir MVIT.

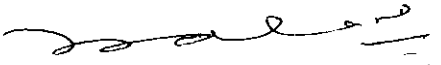
DECISION: It was decided to formulate necessary guidelines in respect of external candidates for registering their course through our Institute.

- Prof. Kamath also enquired about the extra curricular activities. Dean and Dr. Gargesa explained about the cultural forum, Susamskriti and the Inter-college festival, KALANJALI, being held every year.
- Dr. Gargesa also explained about the forum activities where lectures will be arranged from an external member. This is in addition to the seminars and lectures arranged by ISTE.
- Prof. Kamath enquired about the placement position. Dean, Academic gave details of the students being selected through Campus interviews. But because of the downward trend of employments the placement cell is facing difficulty.
- Dr. Gargesh informed about the existence of Software Development Cell in the institute. Dr. G.J.V.J. Raju suggested to highlight the strong points the institute has.
- Principal informed that the Web Site was developed by our own faculty members of the Computer Science Department and is being updated by them.

The meeting ended with Vote of Thanks.

To

The Chairman, Governing Body
Members of the Governing Body


O/C. **PRINCIPAL**
Sir M. Visveswaraya Institute of Technology
Via Bettahalsur,
BANGALORE - 562 157.



SIR M. VISVESVARAYA INSTITUTE OF TECHNOLOGY
BANGALORE - 562 157

REF. NO. VIT/OFF/4521 /99-2000

DATE: 24.03.2000

GOVERNING COUNCIL MEETING HELD ON 7.3.2000

RESOLUTIONS

MEMBERS PRESENT :

- | | |
|----------------------------|-----------------------------------|
| 1. Sri K. Changama Raju | : Chairman |
| 2. Dr. G.J.V.J. Raju | : Member |
| 3. Prof. Vivekananda | : Member |
| 4. Sri K. Muniswamy Raju | : Member |
| 5. Sri K.V. Sekhar Raju | : Member |
| 6. Sri V. Anantha Raju | : Member |
| 7. Sri L.K. Raju | : Member |
| 8. Sri M. Gopal Raju | : Member |
| 9. Prof. D.M. Krishnegowda | : Invitee |
| 10. Dr. D.R. Raju | : Convenor
(Member Ex-Officio) |

Principal welcomed all the members to the Governing Council meeting.

After getting approval from the Council, all the Heads of the Departments and Project Engineer were invited for the meeting.

ITEM NO. 1: REVIEW OF THE PREVIOUS GOVERNING COUNCIL MEETING RESOLUTIONS.

a. Vision and Mission Statements.

RESOLUTION: Resolved to approve the Mission Statement and to revise the Vision statement projecting the objectives and goals of the Institution.

b. Shifting of Dental College laboratories.

RESOLUTION: Management is planning to construct a separate building for the Dental College and Hospital.

Resolved to vacate the rooms occupied by the Administrative office in the Civil Engineering Block and shift to MCA building. It was suggested that the Heads of the Departments should pursue the procurement of equipment etc at the Trust office.

Resolved to provide Departmental libraries and atleast one class room with Audio-Visual facilities for each department.

- c. Computers and Electronics Laboratories to be strengthened and
- d. Automation of Library and Office.

RESOLUTION: The members were informed of purchase of 50 Pentium III machines, formation of a separate Computer laboratory for the departments of Electrical and Electronics Engineering, networking of all the computers in the Institution through OFC and computerisation of the library transactions and introduction of bar coding system.

- e. Formation of Placement cell, Quality Circle, Grievance Cell and Centre for III.

RESOLUTION: Members were informed of the formation of the Centre for III with Placement & Training and R & D as its cells. A Software Development Cell is also created with a view to computerise all the transactions in the Institution and this cell will also become ultimately the third unit of the Centre.

They were also informed of the formation of the Grievance Redressal cell for the staff members and existence of a similar cell for the students.

Resolved to take suitable steps for the formation of a Quality Circle.

- f. Ladies staff room,
- g. Development of Computer Centre and Library,
- h. Mock Assessment/Interview and Hobby Centre to improve communication skills under Training and Placement cell,
- i. Display Boards, and
- j. Hosting of a Project Book Exhibition.

RESOLUTION: The Principal gave details about identification of a room for ladies staff room, working of the computer centre, plans for the new library building, activities of the Training and Placement cell, Distribution of display boards etc.

Sir MVIT is put on web with a site No. www.sir.mvit.edu.

ITEM NO. II: TO CONSIDER APPLYING FOR ACCREDITATION.

RESOLUTION : Resolved to postpone the submission of application for Accreditation to AICTE keeping in view the shifting of Dental College laboratories.

ITEM NO. III: CONSTITUTION OF SUB-COMMITTEES.

RESOLUTION : Resolved to constitute the sub-committees with the Principal as the Chairman, Deans and other faculty as members. (Since these are College level committees, Trustees need not be included).

Keeping in view the suggestions offered at the meeting of the Governing Council, it was further resolved that all the departments and the Departments of Civil, Mechanical, Electrical and Electronics in particular should be fully involved in the Development of the Institution. In view of this, the Heads of the Departments concerned have to submit proposals.

ITEM NO. IV: AUDITED STATEMENT OF ACCOUNTS FOR THE PREVIOUS YEAR.

RESOLUTION : Audited Statement of Accounts was placed on the table.

ITEM NO. V : RECRUITMENT OF STAFF.

RESOLUTION : Resolved to approve the recruitment made by the College since its previous meeting. Members were informed of the steps being taken in recruiting the faculty to satisfy the AICTE norms.

ITEM NO. VI: PROPOSAL FOR CREATION OF ADDITIONAL INFRASTRUCTURE.

Principal reported the following.

- * Starting of BE course on Information Science with an intake of 30 and corresponding reduction in the intake of Civil Engineering.
- * Plans for construction of a separate building for MCA.
- * Completion of girls hostel.
- * Occupation of quarters both by teaching and non-teaching staff.
- * Construction of a toilet block for men.

ITEM NO.VII: ACADEMIC PERFORMANCE OF THE STAFF AND STUDENTS.

Principal detailed the following :

- * Monitoring by the Heads of the Departments and the Principal of lesson plans, record of class work, coverage of syllabus, evaluation of internal tests & assignments and laboratory records.
- * Advice to the staff members based on their performance.
- * On line evaluation of teachers by students.
- * Registration of students at the commencement of each semester.
- * Monitoring of the students attendance.
- * Conduct of tests and information to the parents through local guardian scheme.

ITEM NO.VIII: TO CONSIDER THE PROPOSALS TO ENHANCE THE ACADEMIC ATMOSPHERE IN THE INSTITUTION.

Following proposals are approved.

- * Conduct of tutorials in a few subjects, arranging seminars/Guest lectures by experts from other Institutions/Industries.
- * Debates/Quizzes arranged by different Forums.
- * Formation of the students' council.
- * Meeting of the Trustees, Heads of the Departments and about 60 students representing various classes.
- * Seeking recognition of VTU of a few departments as Research centres.
- * Formation of an ISTE Students-Chapter.

ITEM NO.IX: TO CONSIDER THE PROPOSALS FOR EXPANSION OF EDUCATIONAL ACTIVITIES.

Following proposals were reported.

- * Computerisation of the Library.
- * Procurement of large number of Educational cassettes.

- * Addition of Video cassettes on a few subjects covering the full course.
- * Networking of all the computers through OFC.
- * Proposal to start MBA during the next academic year.

ITEM NO. X: REPORTS ON THE INSTITUTIONAL ACTIVITIES.

Principal reported the various activities of the Institute since last Governing Council meeting.

ACADEMIC ACTIVITIES

- * LIC of VTU visited the Institution regarding the Affiliation of MCA course on 18.8.1999.
- * LIC visited on 16.9.99 to consider continuation of affiliation for the Graduate courses.
- * Institution conducted a Winter School sponsored by AICTE/ISTE on POWER SYSTEM MODELLING AND SIMULATION between 20.9.99 to 1.10.99 in the Department of Electrical Engineering.
- * Campus Interviews were conducted by 8 companies and nine students were selected.
- * The present Executive Committee of Alumni Association met on 6th December 1999 and General Body meeting was conducted on 26th January in the College Campus. It further resolved to have its own building in the College Campus consisting of a seminar hall in addition to a few Guest rooms which can be given to the Alumni when they visit the Campus.
- * Parents Council meeting was convened on 26.12.1999.
- * Postponement of VTU examinations from 29.1.2000 to 28.2.2000.

OTHER ACTIVITIES.

- * The College Athletic meet was held on 18th and 19th November 1999.
- * Sir MVIT NSS Unit was inaugurated by Sri M.V. Dilshad, Liaison Officer of Bangalore University on 21.12.1999.
- * A Blood donation Camp was conducted on 21.12.1999 by Indian Red Cross Society & Lions Club, Bangalore under the auspices of NSS Unit, Sir MVIT.

RESULT ANALYSIS


Principal presented the details comparing three years Results.

ITEM NO. XI: ANY OTHER ITEM WITH THE PERMISSION OF THE CHAIR.

RESOLUTION : A suggestion was made to the representatives of the Universities that the Vice-Chancellor may convene a meeting of the University representatives in the Governing Councils of the various Colleges to find out the problems existing in the Colleges.

The meeting ended with vote of thanks.

Dr. H. K. Balakrishna,
Dean, Academic Affairs,
Sir MVIT.


PRINCIPAL
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Sir M. Visveswaraya Institute of Technology
Via Bettahalur,
BANGALORE - 562 157.