

SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY

Bengaluru - 562 157



DISCIPLINARY COMMITTEE

YEAR: 2023



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

DISCIPLINARY COMMITTEE

Date: 23.06.2023

CIRCULAR

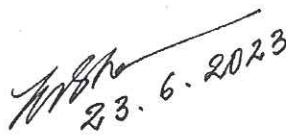
Dear Members

All the members of the disciplinary committee are requested to be present in the auditorium during the college day programme to be held on 24.06.2023. Please be available at the auditorium before 10.15 am. Monitor the movements of the students. You have to occupy the aisle seats evenly from front to end. See that there should not be any movements in and around you and also any noise.

Once the programme starts, the rear end gate of the auditorium will be closed and there should not be any movements till the completion of the programme.

If the committee member(s) are involved in any other activities of the college day programme, please do inform.

I request all your cooperation.


23.6.2023
Dr K S Shanmukharadhya
Chairman - Disciplinary Committee

PROFESSOR & HEAD
Department of Mechanical Engineering
Sir M. Visvesvaraya Institute of Technology
Bengaluru-562 157

Enclosed: List of members

- For circulation among the members
- For information to HODs

LIST OF DISCIPLINARY COMMITTEE MEMBERS

SI No	Department	Name of the Coordinator	Designation	Mobile No
1	BT	Dr Rajendra Singh C	Associate Professor	9341809544
		Dr Rashmi K V	Associate Professor	9900322322
2	CSE	Dr Sreenivasa B C	Associate Professor	9986235930
		Dr Soumya Patil	Associate Professor	9663016443
3	CV	Dr Shivanna S	Associate Professor	8762042262
		Ms Pradeepa S	Assistant Professor	9886610709
4	ECE	Dr Sasmita Mohapatra	Associate Professor	9035960301
		Mr Phanindar Ravi P	Assistant Professor	9880389503
5	EEE	Dr R Sivapriyan	Associate Professor	9945603061
		Ms D Beula	Associate Professor	9902289616
6	ETE	Ms Savitaha Harkude	Associate Professor	7975880949
		Mr Faiz Mohammad Karobari	Assistant Professor	9036502380
7	ISE	Mr Manohar R	Assistant Professor	9986515694
		Mr Vijayakumar Y M	Assistant Professor	9741901680
8	MBA	Ms Deepthi J R	Assistant Professor	9611184762
		Ms Priya Choudhary	Assistant Professor	8095184214
9	MCA	Ms Vani Harave	Assistant Professor	9901996025
		Mr Muthuramalingam R	Assistant Professor	9611980959
10	ME	Mr Kumar Swamy R	Assistant Professor	9964227454
		Ms Asha Rani A	Assistant Professor	9945290193
11	PHY	Mr Sasikumar N	Assistant Professor	9845044469
		Mr Prashanth B B	Assistant Professor	9986042929
12	CHE	Mr H M Sathyananada	Assistant Professor	9108285249
		Ms Kavya D	Assistant Professor	7624890579
13	MATHS	Mr Aravind P N	Assistant Professor	9741874459
		Ms Malashri S	Assistant Professor	9886513559



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

DISCIPLINARY COMMITTEE

Date: 29.05.2023

NOTICE

Sub: Mobile Phones are Strictly Prohibited in Academic Blocks - Reg.

- ❖ Use of mobile phones is strictly prohibited inside and in the vicinity of academic blocks (classrooms, laboratories, workshops, library and academic block corridors). However students are permitted to use the mobile phones outside the academic blocks.
- ❖ Before entering the academic blocks, students should switch off their mobile phones and keep safely in their bags. Institution is not held responsible for any mobile thefts.
- ❖ Members of the disciplinary committee will visit the classrooms, labs, library for inspection and confiscate the mobiles if found switched on and using anywhere in the academic blocks. There will be a strict disciplinary action for this with a penalty.

MS
29.05.2023

Dr K S Shanmukharadhy
Chairman - Disciplinary Committee

PROFESSOR & HEAD
Department of Mechanical Engineering
Sir M. Visvesvaraya Institute of Technology
Bengaluru-562 157

S. S. S.
PRINCIPAL *29/5*

PRINCIPAL
Sir M. VISVESVARAYA INSTITUTE OF TECHNOLOGY
Krishnadevarayanagar, Hunasamaranahalli,
International Airport Road, Bangalore-562157.

Copy to:

- All the Disciplinary Committee Members through WhatssApp
- All the department Coordinators through WhatssApp
- All the students through WhatssApp groups
- All the notice boards



**Use of mobile phones
prohibited inside and in the
vicinity of academic blocks**



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

DISCIPLINARY COMMITTEE

Date: 26.05.2023

CIRCULAR

Dear Members

There will be a meeting at 12 noon today 26.05.2023 at the chamber of the Chairman, Disciplinary Committee. All are informed to attend the meeting.

Agenda:

1. Farewell Day on 27.05.2023 FN
2. Hostel Day on 28.05.2023
3. Any other matters

Dr K S Shanmukharadhya
Chairman - Disciplinary Committee

PROFESSOR & HEAD
Department of Mechanical Engineering
Sir M. Visvesvaraya Institute of Technology
Bengaluru-562 157

➤ For circulation among the members



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

DISCIPLINARY COMMITTEE

Date: 26.05.2023

ATTENDANCE

Date: 26.05.2023

Time: 12 Noon

Venue: ME HODs Room

SL No	Name	Department/Designation	Responsibility	Signature
1	Dr K S Shanmukharadhya	HOD ME	Chairman	
2	Mr Elaiyaraja P	Warden -Men's Hostel	Convenor	
3	Dr Shantha V	Warden-Ladies Hostel	Member	
4	Dr Rajesh Y H	PED	Member	
5	Dr Rashmi KV	BT	Member	
6	Mr K V R Prasad	CV	Member	
7	Mr N Sasikumar	Physics	Member	
8	Mr Prashanth B B	Humanities	Member	
9	Dr Hariharan	BT	Special Invitee	
10	Mr S B Halesh	ME	Special Invitee	
11	Mr Faiz Mohammad Karobari	ETE	Department Coordinators	
12	Mr Manohar R	ISE		
13	Mr Vijayakumar Y M	ISE		
14	Ms Vani Harave	MCA		
15	Mr Muthuramalingam B	MCA		
16	Mr Kumar Swamy R	ME		
17	Ms Asha Rani A	ME		
18	Mr H M Sathyananada	CHE		
19	Ms Kavya D	CHE		
20	Mr Aravind P N	MATHS		
21	Ms Malashri S	MATHS		

22. Dr. Harsharam P

BT

P. Halesh



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

DISCIPLINARY COMMITTEE

Date: 26.05.2023

MINUTES OF THE MEETING HELD ON 26.05.2023

- The meeting was arranged to finalize the duties and responsibilities of the committee members and department coordinators during the farewell day on 27.05.2023 and subsequent hostel day on 28.05.2023.
- All the department coordinators were informed to present at the auditorium during the programme to control the moments of the students. Once the programme starts, the rear end gate will be closed and there will not be any movements till the completion of the programme.
- The coordinators were also informed to monitor the movements of the students during the lunch time.

Dr K S Shanmukharadhy
Chairman
Disciplinary Committee

PROFESSOR & HEAD
Department of Mechanical Engineering
Sir M. Visvesvaraya Institute of Technology
Bengaluru-562 157

For circulation amongst the members



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

DISCIPLINARY COMMITTEE

Date: 19.04.2023

CIRCULAR

Dear Members

There will be a meeting at 12 noon on 20.04.2023 at the chamber of the Chairman, Disciplinary Committee. All are informed to attend the meeting.

Agenda:

1. To finalize the duties and responsibilities of department coordinators
2. To finalize the code of conduct for students
3. Any other matters

19.04.2023

Dr K S Shanmukharadhya
Chairman - Disciplinary Committee

➤ For circulation among the members



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

DISCIPLINARY COMMITTEE

Date: 20.04.2023

ATTENDANCE

Date: 20.04.2023

Time: 12 Noon

Venue: ME HODs Room

SL No	Name	Department/Designation	Responsibility	Signature
1	Dr K S Shanmukharadhya	HOD ME	Chairman	
2	Mr Elaiyaraja P	Warden-Men's Hostel	Convenor	
3	Dr Shantha V	Warden-Ladies Hostel	Member	
4	Dr Rajesh Y H	PED	Member	
5	Dr Rashmi KV	BT	Member	
6	Mr K V R Prasad	CV	Member	
7	Mr N Sasikumar	Physics	Member	
8	Mr Prashanth B B	Humanities	Member	



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

DISCIPLINARY COMMITTEE

Date: 20.04.2023

MINUTES OF THE MEETING HELD ON 20.04.2023

- The meeting was arranged to finalize the duties and responsibilities of the department coordinators and to finalize the code of conduct for students.
- A list of department coordinators was finalized for Principals' approval. The list was prepared by the Chairman, Disciplinary Committee in consultation with all the heads of the departments. The senior faculty members from each department were given preference. Two faculty members were deputed from each department including a lady faculty. The list is enclosed.
- The code of conduct for students was discussed by the committee members and finalized for final approval by the Principal, as enclosed.

MS
20.04.2023

Dr K S Shanmukharadhya
Chairman
Disciplinary Committee

Enclosed:

1. List of department coordinators
2. Code of conduct for students



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

DISCIPLINARY COMMITTEE

Date: 20.04.2023

DEPARTMENT COORDINATORS

SI No	Department	Name of the Coordinator	Designation	Mobile No	Signature
1	BT	Dr Rajednra Singh C	Associate Professor	9341809544	
		Dr Rashmi K V	Associate Professor	9900322322	
2	CSE	Dr Sreenivasa B C	Associate Professor	9986235930	
		Dr Soumya Patil	Associate Professor	9663016443	
3	CV	Dr Shivanna S	Associate Professor	8762042262	
		Ms Pradeepa S	Assistant Professor	9886610709	
4	ECE	Dr Sasmita Mohapatra	Associate Professor	9035960301	
		Mr Phanindar Ravi P	Assistant Professor	9880389503	
5	EEE	Dr R Sivapriyan	Associate Professor	9945603061	
		Ms D Beula	Associate Professor	9902289616	
6	ETE	Ms Savitaha Harkude	Associate Professor	7975880949	
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7	ISE	Mr Manohar R	Assistant Professor	9986515694	
		Mr Vijayakumar Y M	Assistant Professor	9741901680	
8	MBA	Ms Deepthi J R	Assistant Professor	9611184762	
		Ms Priya Choudhary	Assistant Professor	8095184214	
9	MCA	Ms Vani Harave	Assistant Professor	9901996025	
		Mr Muthuramalingam R	Assistant Professor	9611980959	
10	ME	Mr Kumar Swamy R	Assistant Professor	9964227454	
		Ms Asha Rani A	Assistant Professor	9945290193	
11	PHY	Mr Sasikumar N	Assistant Professor	9845044469	
		Mr Prashanth B B	Assistant Professor	9986042929	
12	CHE	Mr H M Sathyananada	Assistant Professor	9108285249	
		Ms Kavya D	Assistant Professor	7624890579	
13	MATHS	Mr Aravind P N	Assistant Professor	9741874459	
		Ms Malashri S	Assistant Professor	9886513559	

Dr K S Shanmukharadhyia
Chairman Disciplinary Committee

PRINCIPAL

❖ DUTIES AND RESPONSIBILITIES OF THE DEPARTMENT COORDINATORS

➤ The duties and responsibilities of the department coordinators include:

1. To implement the rules and regulations as per the disciplinary rules.
2. To make the student aware of the discipline rules/code of conducts and strictly adhere to them.
3. To initiate disciplinary action against any of the misconduct.
4. To coordinate with disciplinary committee in case of any disciplinary activity.
5. To report the cases of indiscipline to the committee on case to case basis.
6. The department disciplinary committee coordinators are responsible for the overall discipline of the students of their department.

❖ DISCIPLINE RULES/ CODE OF CONDUCT FOR STUDENTS

A) PREAMBLE

This discipline rules / Code of conduct indicate the standard procedures and practices of the Sir M. Visvesvaraya Institute of Technology for all students enrolling with the Institute for pursuing varied courses. All students must know that it is incumbent upon them to abide by this Code of Ethics and Conduct and the rights, responsibilities including the restrictions flowing from it. That the Institute's endeavor by means of enforcing this Code is to pioneer and administer a student discipline process that is egalitarian, conscientious, effectual and expeditious; and providing a system which promotes student growth through individual and collective responsibility. All Students are requested to be well conversant with this Code, which can be also reviewed on the official website of the Institute.

B) JURISDICTION

The Institute shall have the jurisdiction over the conduct of the students associated /enrolled with the Institute and to take cognizance of all acts of misconduct including incidents of ragging or otherwise which are taking place on the Institute campus or in connection with the Institute related activities and functions.

Institute may also exercise jurisdiction over conduct which occurs off-campus violating the ideal student conduct and discipline as laid down in this Policy and other regulations, as if the conduct has occurred on campus, which has a negative impact or constitutes a nuisance to members of the surrounding off-campus community. The Institute, while determining whether or not to exercise such off-campus jurisdiction in situations enumerated hereinabove, the Institute shall consider the seriousness of the alleged offense, the risk of harm involved, whether the victim(s) are members of the campus community and/or whether the off campus conduct is part of a series of actions, which occurred both on, and off-campus.

C) ETHICS AND CODE:

1. The students should strictly follow the rules and regulations of the college.
2. Students shall wear the Institute identity (ID) card always on the campus, during the tests and examinations. In case of loss of the Identity Card, the student should report it to the authorities concerned and should immediately collect a duplicate ID Card. Students without ID Cards are not allowed to enter the college campus. ID card must be produced whenever asked for by any of the college authorities.
3. Students shall wear clean, neat and presentable clothing.
4. Every student is expected to have a minimum attendance of 85% as prescribed by the University for qualifying to take university semester examinations.
5. As a Sir MVITian, every student should maintain high standards of discipline, courtesy and behavior both on and off the campus.
6. Students are expected to behave politely and in courteous manner towards the staff.
7. Students are strictly forbidden from consuming drugs. Smoking, consuming alcohol inside the campus is strictly prohibited. Those who indulge in such activities will attract disciplinary action such as suspension/expulsion from the institute.
8. Ragging in any form is strictly prohibited. If any information is received about any student involved in any form of ragging, he/she will be called for an enquiry and suitable action will be taken such as fine/suspension/expulsion from the institute.
9. As per the direction from the Hon'ble Supreme Court of India and relevant instructions from the University & UGC authorities, Anti-Ragging Committee is formed in this

College. All the students are encouraged to approach them without any hesitation in case of ragging.

10. Indulging or supporting malpractice and misbehavior will be considered undesirable and will be viewed seriously. Suitable action will be taken as per the institution norms.
11. During the class hours, students are forbidden from loitering along the corridors or roads. Students are required to spend their free hours in the library.
12. Students shall strictly observe and follow the safety regulations in the laboratories and workshops.
13. Care should be exercised in handling the property of the institute and any damage caused casually or willingly will entail disciplinary/penal action and recovery of cost.
14. Students are prohibited from damaging any asset of the institute. Students are forbidden from writing or marking on the walls or desks. The cost of any damage so caused will be recovered along with fine from the students concerned or collectively, if responsibility for it cannot be fixed on any individual. Besides the fine, they will also be subjected to disciplinary action.
15. A disciplinary committee constituted by the institute will manage the students' discipline efficiently and effectively. The committee can summon any student(s) to appear before them in relations to an enquiry into any issue related to student discipline. Also, based on the severity of the issues, parents will also be called during the enquiry.
16. Students are required to give an undertaking at the time of joining the institute to abstain from ragging, eve-teasing, smoking, use of alcoholic drinks, drugs and indulging in any other undesirable activity.
17. Students should strictly desist from use of rude language towards staff of the institute/hostel, assaulting or attempting to assault the staff or fellow students of the institute.
18. Students are advised to actively participate in all the functions and meetings held in the institute. The institute will provide them an opportunity to participate in cultural and technical events as well as sports.
19. Principal/hostel authorities have the power to frame and issue additional/amended rules and regulations for proper conduct of proceedings inside and outside the institute and/or hostel premises from time to time.

20. Students should approach their Local Guardians/Class advisers/Head of the department concerned for any requests, complaints or any requirements, not directly to the higher authorities.
21. In all academic or disciplinary matters, decision of the authorities of the institute shall be final.
22. Students should keep the campus clean and should use the waste bins to dispose the waste materials.
23. Playing games/ partying /personal celebrations and thereby disturbing the college environment is strictly prohibited.
24. Riding bikes without helmet, with more than one pillion riders, over speeding, wheeling in the campus are strictly prohibited.
25. Use of mobile phones is strictly prohibited in the academic areas. Mobile phones of students, not adhering to this rule, will be confiscated by college authorities
26. Physical intimidation of other students and staff, indulging in criminal acts of any kind are strictly prohibited.
27. No student in whatsoever manner will create/publish/comment/or do any such act/s on any social media against the interest of the institution or its members (Teaching, Non-Teaching Staff, Students and other such members), and if found doing / abetting such acts will liable for his/her misconduct under appropriate laws and the prevailing cyber law.
28. Students shall not invite or encourage outsiders to enter the campus without any proper reason and without permission from the Institute.
29. Sexual harassment will be viewed very seriously.
30. No student should take the law into his/her own hands, whatever the circumstances may be. Use of violence by a student on any other person will be viewed seriously and dealt with severely. If students need any help, they can approach disciplinary coordinators of the department.
31. Students should not participate in any political and antisocial activities on campus.

D) DISCIPLINARY ACTION:

If there is a case against a student for a possible breach of code of conduct, then Disciplinary committee shall inquire into the alleged violation and accordingly suggest the action to be taken against the said student. . The committee may meet with the student to ascertain the

misconduct and suggest one or more of the following disciplinary actions based on the nature of misconduct.

1 WARNING- Indicating that the action of the said delinquent student was in violation of the Code and any further acts of misconduct shall result in severe disciplinary action.

2 RESTRICTIONS -Reprimanding and restricting access to various facilities on the campus for a specified period of time.

3. MONETARY PENALTY- May also include suspension or forfeiture of scholarship/fellowship for a specific time period.

4. SUSPENSION- A student may be suspended for a specified period of time which will entail prohibition on participating in student related activities, classes, programs etc. Additionally, the student will be forbidden to use various Institute facilities unless permission is obtained from the Competent Authority.

5. EXPULSION - Expulsion of a student from the Institute permanently. Indicating prohibition from entering the Institute premises or participating in any student related activities or campus residences etc.

Dr K S Shanmukharadhya
Chairman Disciplinary Committee

PRINCIPAL



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

DISCIPLINARY COMMITTEE

Date: 10.04.2023

CIRCULAR

Dear Members

There will be a meeting today at 03.00PM at the chamber of the Chairman, Disciplinary Committee. All are informed to attend the meeting.

Agenda:

1. Department Coordinators - Duties and Responsibilities
2. DOs and DONTs for students

[Handwritten signature]
10.04.2023
Dr K S Shanmukharadhya
Chairman - Disciplinary Committee

PROFESSOR & HEAD
Department of Mechanical Engineering
Sir M. Visvesvaraya Institute of Technology
Bengaluru-562 157

➤ For circulation among the members



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

DISCIPLINARY COMMITTEE

Date: 10.04.2023

ATTENDANCE

Date: 10.04.2023

Time: 3 pm

Venue: ME HODs Room

SL No	Name	Department/Designation	Responsibility	Signature
1	Dr K S Shanmukharadhya	HOD ME	Chairman	
2	Mr Elaiyaraja P	Warden-Men's Hostel	Convenor	
3	Dr Shantha V	Warden-Ladies Hostel	Member	
4	Dr Rajesh Y H	PED	Member	
5	Dr Rashmi KV	BT	Member	 10/4/2023
6	Mr K V R Prasad	CV	Member	
7	Mr N Sasikumar	Physics	Member	
8	Mr Prashanth B B	Humanities	Member	



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

DISCIPLINARY COMMITTEE

Date: 10.04.2023

MINUTES OF THE MEETING HELD ON 10.04.2023

- The meeting was arranged to discuss about the inclusion of faculty members as coordinators from all the departments to support the disciplinary committee.
- The present committee constituted at the institute level is handling mostly enquiries. But for preventive measures and for the effective coordination at the department levels, the committee strength is not enough. To increase the efficiency of the committee, it requires support from all the departments. So the committee decided to include two faculty members from each department at senior level including a lady faculty.
- The Chairman, Disciplinary Committee, decided to contact all the HODs in person to get the names of the two faculty members.
- The committee members decided to frame the roles and responsibilities of the department coordinators and also code of conducts for the students.

Dr K S Shanmukharadhya
Chairman
Disciplinary Committee



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

DISCIPLINARY COMMITTEE

Date: 07.03.2023

CIRCULAR

Sub: Instructions to Students on Holi Festival - Reg.

- The celebration of Holi festival by the students in the academic areas is strictly prohibited on 08.03.2023 due to the ongoing VTU examinations and the classes for UG I and III semesters of BE and PG I semester of MBA and MCA.
- However the students are permitted to celebrate the Holi festival only at Boys' and Girls' hostel premises as per the instructions given by the respective Wardens.
- The Wardens of both Boys' and Girls' hostels are hereby requested to take necessary steps in celebrating the Holi festival only in their respective hostel premises. They are also informed to make necessary security measures during the Holi festival.
- All the HODs of various departments are requested to ensure safety to the students who will be attending the classes in their departments. The HODs of the Basic Science departments are requested to ensure safety to the first year students at basic science block.
- All the HODs and Wardens are hereby informed to display a copy of this circular on their department/hostel Notice Boards.
- ❖ **WARNING: The celebration of the Holi festival is strictly prohibited in the Academic areas. Whoever involves in celebrating the Holi festival in the academic areas by violating the institution norms and disturbing the classes, will be viewed very seriously and strict disciplinary actions will be taken.**

NSA
07.03.2023
Dr K S Shanmukharadhy
Chairman Disciplinary Committee

PROFESSOR & HEAD
Department of Mechanical Engineering
Sir M. Visvesvaraya Institute of Technolgy
Bengaluru-562 157

- Copy to:
1. The Principal for kind information
 2. The Wardens, Boys' and Girls' Hostels
 3. All the HODs
 4. Notice Boards



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

DISCIPLINARY AND ANTI - RAGGING COMMITTEE

Date: 27.02.2023

VIGILANCE DUTY AT HOSTELS (MARCH 2023)

BOYS HOSTEL

PERIOD		TIME	STAFF MEMBERS	MOBILE NO
01.03.2023	07.03.2023	8 PM-10 PM	Dr K S Shanmukharadhya (ME)	9611146183
			Dr Hariharan (BT)	9035317417
			Mr Narasa Raju K (CV)	9008430150
08.03.2023	14.03.2023	8 PM-10 PM	Dr Prashant S H (ME)	9611501012
			Dr Hanamantrygouda M B (ME)	9980196506
			Mr G R Shivakumar (CHE)	8746992056
15.03.2023	21.03.2023	8 PM-10 PM	Mr Prashanth B B (PHY)	9986042929
			Mr Sampath Kumar L (ME)	9591488258
			Mr Parthasarathi K (LIB)	7022634762
22.03.2023	28.03.2023	8 PM-10 PM	Dr Sundarguru R (ECE)	9008430150
			Dr K S Shanmukharadhya (ME)	9611146183
			Mr Basavaraj H (PT)	9986714314
29.03.2023	31.03.2023	8 PM-10 PM	Dr K S Shanmukharadhya (ME)	9611146183
			Dr Hariharan (BT)	9035317417
			Mr Narasa Raju K (CV)	9008430150

LADIES HOSTEL

PERIOD		TIME	STAFF MEMBERS	MOBILE NO
01.03.2023	10.03.2023	8 PM-10 PM	Dr Rashmi K V (BT)	9900322322
			Mrs Ekta Jolly (ECE)	8375903102
			Mrs Rajeshwari (ECE)	9980743760
			Ms Renu Desai (MBA)	9740363833
11.03.2023	20.03.2023	8 PM-10 PM	Mrs Chethana (MATHS)	9739352224
			Dr Vanipriya (MCA)	9036973536
			Mrs Asha Rani A (ME)	9945290193
			Dr Anitha (ENG)	7815888826
21.03.2023	31.03.2023	8 PM-10 PM	Dr E Kavitha (ETE)	7259589702
			Mrs Seema (ECE)	9986973260
			Ms Sai Anvesha (ENG)	9353038889
			Ms Swarnalatha (MBA)	9121927997

NOTE:

- (1) The very purpose of this arrangement is to maintain a good discipline at hostels and for regular interaction with the students.
- (2) The staff members who are residing at staff quarters/hostels are requested to visit the hostel during the study hours for only observations. The visits are on random basis during the assigned period (at least two visits by a staff are desirable). The observations to be recorded in the Anti-Ragging register maintained at the hostel.
- (3) If staff members observe any undesirable activities of the students during the rounds, they may immediately bring it to the notice of the Warden/Supervisor/Convenor.

[Signature]
27.02.2023
Dr K S Shanmukharadhya
Convenor

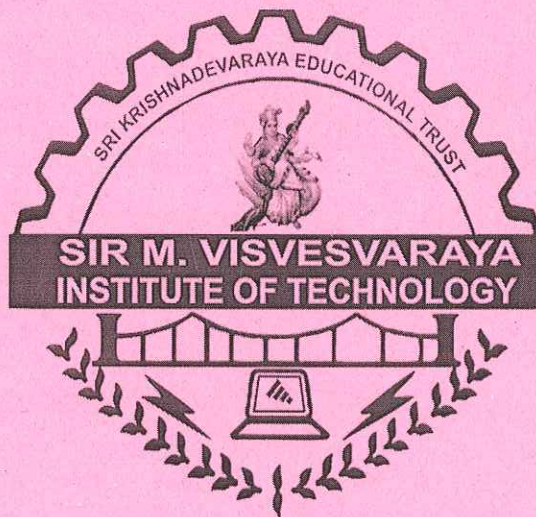
PROFESSOR & HEAD
Department of Mechanical Engineering
Sir M. Visvesvaraya Institute of Technology
Bengaluru-562 157

[Signature]
PRINCIPAL *[Signature]*

PRINCIPAL
Sir M. VISVESVARAYA INSTITUTE OF TECHNOLOGY
Krishnadevarayanagar, Hunasamaranahalli,
International Airport Road, Bangalore-562 157.

SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY

Bengaluru - 562 157



DISCIPLINARY COMMITTEE

YEAR: 2022



Office of the Principal
 Sir M. Visvesvaraya Inst. of Technology
 Ph. 080-28467248, 28477024 Extn: 200
 Email: principal-int@sirmvit.edu

Ref.No.:SMVIT/PO/N&C/018/2022-23

Date: 02.12.2022

Disciplinary Action Committee

Disciplinary Action Committee is reconstituted w.e.f. 01.12.2022 and following is the constitution of the committee. Faculty members who have been entrusted with various responsibilities are hereby requested to accept the same and work in unison, under the directions of the Chairman of the committee.

Disciplinary Action Committee

Sl. No.	Name	Department / Designation	Responsibility
1	Shanmukharadhya K.S.	HoD-Mechanical	Chairman
2	Elaiyaraja P.	Warden-Men's Hostel	Convenor
3	Shantha V.	Warden-Ladies Hostel	Member
4	Rajesh Y.H	PED	Member
5	Rashmi K.V.	BT	Member
6	K.V.R. Prasad	CV	Member
7	N. Sasikumar	Physics	Member
8	Prashanth B.B.	Humanities	Member

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PRINCIPAL



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SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru – 562 157

DISCIPLINARY COMMITTEE

Date: 17.03.2022

CIRCULAR

Dear Members

There will be a disciplinary committee meeting today (17.03.2022) at 3 pm at HODs Room, Mechanical Engineering Block. All are informed to attend the meeting.

Agenda:

1. Roles and responsibilities of the committee members
2. Students disciplines
3. Holi festival - precautions
4. Any other matter


Dr K S Shanmukharadhya
Coordinator

PROFESSOR & HEAD
Department of Mechanical Engineering
Sir M. Visvesvaraya Institute of Technology
Bengaluru-562 157



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru – 562 157

Date: 17.03.2022

DISCIPLINARY COMMITTEE MEETING

Members Attended:

SI No	Name	Designation	Status	Signature
1	Dr V R Manjunath	Principal	Chairman	
2	Dr K S Shanmukharadhya	HOD ME	Coordinator	<i>[Signature]</i>
3	Dr Rajesh Y H	PED	Member	
4	Mr Mahaboob Basha D	Asso. Prof. - ME	Member	
5	Mr K V R Prasad	Asso. Prof. - CV	Member	
6	Dr Kiran Kumar M	Asst. Prof. - ME	Member	
7	Dr I G Naveen	Asst. Prof. - ECE	Member	<i>[Signature]</i>
8	Mr Sasikumar	Asst. Prof. - PHY	Member	<i>[Signature]</i>
9	Mr Srinivasa Prabhu B	Asst. PED	Member	
10	Mr Jaganmohana Reddy	Estate Officer	Member	<i>[Signature]</i>
11	Mr Prashanth B B	Asst. Prof. -PHY	Member	<i>[Signature]</i>
12	Mr Elaiyaraja P	Asst. Prof. - CSE and Warden - Mens Hostel	Member	
13	Mr Kumara Swamy R	Asst. Prof. - ME	Member	
14	Dr Hariharan P	Instructor - BT	Member	<i>[Signature]</i>



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

DISCIPLINARY COMMITTEE

Date: 17.03.2022

MINUTES OF THE MEETING HELD ON 17.03.2022

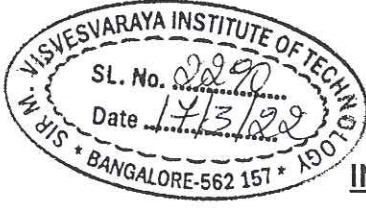
- The roles and responsibilities of the committee members were discussed. The members should involve in any disciplinary actions, as and when arise.
- The students should not be loitered in the corridor when classes are running. They should possess the institute identity card always during the classes, labs and should produce as and when asked.
- The celebration of Holi festival and the precautions were discussed with the Mr Elaiyaraja, Warden of Boys Hostels.

Dr K S Shanmukharadhya
Chairman
Disciplinary Committee

PROFESSOR & HEAD
Department of Mechanical Engineering
Sir M. Visvesvaraya Institute of Technolgy
Bengaluru-562 157

For circulation amongst the members

Date: 17/03/2022



CIRCULAR

INSTRUCTIONS TO STUDENTS REGARDING HOLI

In view of VTU Examination in progress and also I & III Semester classes being conducted, all the students are hereby informed that celebrating Holi, throwing colours at others, moving around in groups within the college campus is STRICTLY PROHIBITED on 17th and 18th March'2022.

Therefore, all the students are hereby informed not to indulge in any such acts and cooperate with the college administration in maintaining peaceful atmosphere in the college. However, anyone found guilty of violating the above instructions will face disciplinary action.

The college disciplinary committee along with Wardens of both Boys' and Girls Hostel are hereby informed to take necessary steps in this regard and ensure no Hostel student comes out of Hostel premises and create disturbance in the campus.

Further, HODs of Basic Science are required to safeguard the 1st year students who are attending the classes in the Science Block, while other HODs must ensure safety of III Semester students who are attending classes in their respective departments.

The Transport Officer is informed to provide a few Buses near the Boys' Hostel and also to direct all the Drivers to be near the Boys' Hostel Gate to assist the Disciplinary committee in maintain discipline.

HODs and Wardens are hereby informed to display a copy on their department/Hostel Notice Boards.


PRINCIPAL

Cc to :

1. All HODs
2. Coordinator Disciplinary committee
3. Warden, Boys' Hostel
4. Warden Girls' Hostel
5. Notice Board

SIR M. VISVESVARAYA INSTITUTE OF TECHNOLOGY
Krishnadevarayanagar, Hunasamaranahalli.
International Airport Road, BANGALORE-562 157



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

Date: 14.03.2022

Ref. No. VIT/OFF/^{M-8}/2021-2022/2250

MEMO

Disciplinary Committee comprising of the following faculty is constituted as shown in the table below:

SI No	Name	Designation	Status	Signature
1	Dr V R Manjunath	Principal	Chairman	<i>[Signature]</i>
2	Dr K S Shanmukharadhya	HOD ME	Coordinator	<i>[Signature]</i>
3	Dr Rajesh Y H	PED	Member	<i>[Signature]</i>
4	Mr Mahaboob Basha D	Asso. Prof. - ME	Member	<i>[Signature]</i>
5	Mr K V R Prasad	Asso. Prof. - CV	Member	<i>[Signature]</i>
6	Dr Kiran Kumar M	Asst. Prof. - ME	Member	<i>[Signature]</i> 17/3/22
7	Dr I G Naveen	Asst. Prof. - ECE	Member	<i>[Signature]</i>
8	Mr Sasikumar	Asst. Prof. - PHY	Member	<i>[Signature]</i>
9	Mr Srinivasa Prabhu B	Asst. PED	Member	<i>[Signature]</i>
10	Mr Jaganmohana Reddy	Estate Officer	Member	<i>[Signature]</i>
11	Mr Prashanth B B	Asst. Prof. -PHY	Member	<i>[Signature]</i>
12	Mr Elaiyaraja P	Asst. Prof. - CSE and Warden - Mens Hostel	Member	<i>[Signature]</i>
13	Mr Kumara Swamy R	Asst. Prof. - ME	Member	<i>[Signature]</i>
14	Dr Hariharan P	Instructor - BT	Member	<i>[Signature]</i>

All the concerned faculty members must sign in front of their names as an acknowledgement for having received the Memo. The Coordinator of the committee in consultation with the Chairman must convene regular meetings atleast once in a month or more if necessary and maintain a record of the proceedings of the meetings with important decisions taken in proceedings book which should be under the custody of the Coordinator.

The roles and responsibilities of the committee will be intimated in due course.

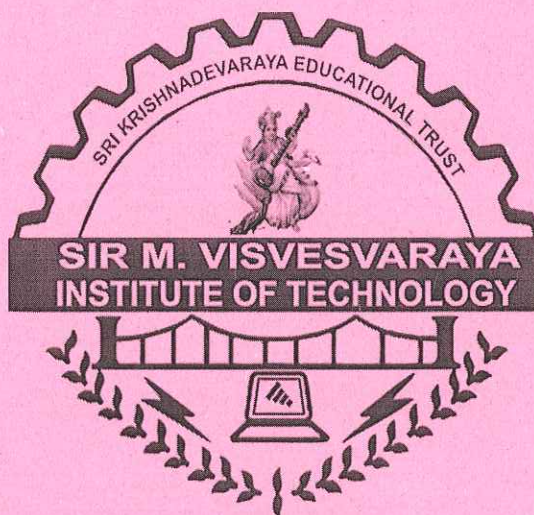
[Signature]
PRINCIPAL

To
The concerned

SIR M. VISVESVARAYA INSTITUTE OF TECHNOLOGY
Krishnadevarayanagar, Hunasamaranahalli,
International Airport Road, BANGALORE-562 157

SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY

Bengaluru - 562 157



DISCIPLINARY COMMITTEE

YEAR: 2021



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru – 562 157

Date: 15.02.2021

DISCIPLINARY COMMITTEE

CIRCULAR

Dear Members

There will be a disciplinary committee meeting on 17.02.2021, at 11 am. All are informed to attend the meeting.

Venue: HODs Room, Mechanical Engineering Block

Agenda:

1. Campus discipline
2. Students' ID card
3. Any other matters

Dr K S Shanmukharadhya
Coordinator

PROFESSOR & HEAD
Department of Mechanical Engineering
Sir M. Visvesvaraya Institute of Technology
Bengaluru-562 157

➤ For circulation among the members.



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru – 562 157

Date: 17.02.2021

DISCIPLINARY COMMITTEE MEETING

Members Attended:

Name	Designation	Status	Signature
Dr V R Manjunath	Principal	Chairman	
Dr K S Shanmukharadhya	HOD - Mechanical	Coordinator	
Dr Rajesh Y H	PED	Member	
Mr Srinivasa Prabhu B	Asst. PED	Member	
Dr Chandrashekar Naik	Professor - BT	Member	
Mr Mahaboob Basha	Asso. Prof. - ME	Member	
Mr K V R Prasad	Asso. Prof. - CV	Member	
Mr I G Naveen	Asst. Prof. - ECE	Member	
Mr Sasikumar	Asst. Prof. - Phy	Member	
Dr Kiran Kumar M	Asst. Prof - ME	Member	

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SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY

Bengaluru - 562 157

Date: 17.02.2021

DISCIPLINARY COMMITTEE

PROCEEDINGS OF THE MEETING HELD ON 17.02.2021

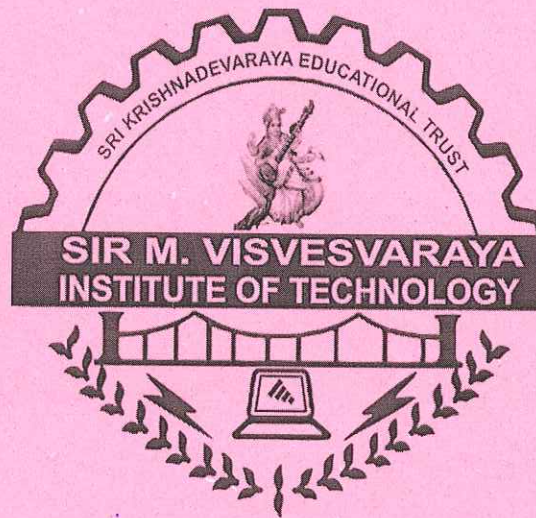
1. **Campus discipline:** It is regularly practiced that the students are not allowed to sit near the first year block, during class hours, which will cause disturbance to handle first year classes earlier. Security members are instructed to monitor this work regularly and checked by the disciplinary coordinator. Disciplinary coordinator along with the members visits the canteen, road sides during the working hours for monitoring students' discipline.
2. **Students' ID card:** Some of the students have the habit of not wearing the ID in the campus. Such students have been warned by the committee members wherever found. The library authorities are strictly informed to allow students only if they have ID.
3. **Any other matters:**
 - Senior faculty members staying at staff quarters to be requested to visit the hostels during the evening time to enquire the students regarding their studies and to direct them to approach any faculty, incase if they need any help.
 - The coordinator informed that all the first year students were informed about the senior faculty members staying in staff quarters along with their contact number. If any student wishes, he may contact at any time.
 - It is also decided to visit the hostel rooms, once or twice in a month, along with the hostel authorities, to check the neatness of the rooms.


Dr K S Shanmukharadhy
Coordinator

PROFESSOR & HEAD
Department of Mechanical Engineering
Sir M. Visvesvaraya Institute of Technology
Bengaluru-562 157

SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY

Bengaluru - 562 157



DISCIPLINARY COMMITTEE

YEAR: 2020



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

DISCIPLINARY COMMITTEE

Date: 23.05.2020

There will be a disciplinary committee meeting on 26.05.2020 at 10 am, at coordinator's chamber, Mechanical Department. All are informed to attend the meeting without fail.

Agenda:

- General Disciplinary measures in campus
- COVID -19 Preventive measures in campus

Dr K S Shanmukharadhya
Coordinator

PROFESSOR & HEAD
Department of Mechanical Engineering
Sir M. Visvesvaraya Institute of Technology
Bengaluru-562 157

- Copy to all the members



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

DISCIPLINARY COMMITTEE

Date: 26.05.2020

Attendance

SI No	Name	Designation	Status	Signature
1	Dr V R Manjunath	Principal	Chairman	
2	Dr K S Shanmukharadhya	HOD - Mechanical	Coordinator	
3	Mr Srinivasa Prabhu B	Asst. PED	Member	
4	Dr Chandrashekar Naik	Professor - BT	Member	
5	Mr Mahaboob Basha D	Asso. Prof. - ME	Member	
6	Mr K V R Prasad	Asso. Prof. - CV	Member	
7	Mr I G Naveen	Asst. Prof. - ECE	Member	
8	Mr Sasikumar	Asst. Prof. - Phy	Member	
9	Dr Kiran Kumar M	Asst. Prof - ME	Member	

Dr K S Shanmukharadhya
Coordinator

PROFESSOR & HEAD
Department of Mechanical Engineer
Sir M. Visvesvaraya Institute of Technology
Bengaluru-562 157



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

DISCIPLINARY COMMITTEE

Date: 26.05.2020

MINUTES OF THE MEETING HELD ON 26.05.2020

1. General Disciplinary measures in campus: Since students will be coming to take the practical examinations, general disciplinary measures such as identity proof, to be checked.
2. COVID -19 Preventive measures in campus: Due to prevailing COVID-19 Pandemic, all the safety precautions to be followed in the campus. The SOP guidelines provided by the University to be followed strictly in the campus. The committee should monitor the students movements in the campus, the social distancing to be maintained.


Dr K S Shanmukharadhya
Coordinator

PROFESSOR & HEAD
Department of Mechanical Engineering
Sir M. Visvesvaraya Institute of Technology
Bengaluru-562 157



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru – 562 157

Date: 05.03.2020

DISCIPLINARY COMMITTEE

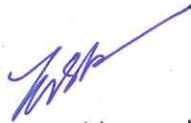
CIRCULAR

Dear Members

There will be a disciplinary committee meeting on 05.03.2020, at 3 pm. All are informed to attend the meeting.

Agenda:

1. Isiri Programme
2. Holi festival
3. General discipline


Dr K S Shanmukharadhya
Coordinator

PROFESSOR & HEAD
Department of Mechanical Engineering
Sir M. Visvesvaraya Institute of Technology
Bengaluru-562 157



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

Date: 05.03.2020

DISCIPLINARY COMMITTEE MEETING

Members Attended:

Name	Designation	Status	Signature
Dr V R Manjunath	Principal	Chairman	
Dr K S Shanmukharadhya	HOD - Mechanical	Coordinator	
Dr Chandrashekar Naik	Professor - BT	Member	
Mr Mahaboob Basha	Asso. Prof. - ME	Member	
Mr K V R Prasad	Asso. Prof. - CV	Member	
Mr. I.G Naveen	Asst. Prof. - ECE	Member	
Mr N Sasikumar	Asst. Prof. - Phy	Member	
Dr Kiran Kumar M	Asst. Prof - ME	Member	
Mr. Srinivasa Prabhu B	PED	Member	



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY

Bengaluru - 562 157

Date: 05.03.2020

DISCIPLINARY COMMITTEE

PROCEEDINGS OF THE MEETING HELD ON 05.03.2020

A meeting with all the members of the disciplinary committee was held on 05.03.2020 at 3 pm, in the chamber of disciplinary coordinator. Following are the agenda and minutes of the meeting:

1. **Isiri Programme:** The committees members decided to visit the key places where the Isiri programme will be held. The places like main block, auditorium, to be visited by the committee members.
2. **Holi festival:** Students will be celebrating the holy festival regularly. But it should be restricted to only hostel premises only. Disciplinary coordinator along with the members should visit the hostel and monitor the students until the celebration completes.
3. **General Discipline:**
The committee decided to visit the central library, canteen and the campus during the working hours. If any student stays in the campus during the working hours, they should be enquired for proper reason.


Dr K S Shanmukharadhya
Coordinator

PROFESSOR & HEAD
Department of Mechanical Engineering
Sir M. Visvesvaraya Institute of Technology
Bengaluru-562 157

SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY

Bengaluru - 562 157



DISCIPLINARY COMMITTEE

YEAR: 2019

38

SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru – 562 157

Date: 11.12.2019

DISCIPLINARY COMMITTEE

CIRCULAR

Dear Members

There will be a disciplinary committee meeting on 14.12.2019, at 2 pm. All are informed to attend the meeting.

Agenda:

1. Campus discipline (students loitering during class hours)
2. Students' ID card
3. Any other matters



Dr K S Shanmukharadhya
Coordinator



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

Date: 14.12.2019

DISCIPLINARY COMMITTEE MEETING

Members Attended:

Name	Designation	Status	Signature
Dr. V.R Manjunath	Principal	Chairman	
Dr. Shanmukharadhya	HOD - Mechanical	Coordinator	
Mr. Srinivasa Prabhu B	PED	Member	
Dr. Chandrashekar Naik	Professor - BT	Member	
Mr. Mahaboob Basha	Asso. Prof. - ME	Member	
Mr. K.V.R Prasad	Asso. Prof. - CV	Member	
Mr. I.G Naveen	Asst. Prof. - ECE	Member	
Mr. Sasikumar	Asst. Prof. - Phy	Member	
Mr. Kiran Kumar M	Asst. Prof - ME	Member	



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY

Bengaluru - 562 157

Date: 14.12.2019

DISCIPLINARY COMMITTEE

PROCEEDINGS OF THE MEETING HELD ON 14.12.2019

A meeting with all the members of the disciplinary committee was held on 14.12.2019 at 2 pm, in the chamber of disciplinary coordinator. Following are the agenda and minutes of the meeting:

Agenda:

1. Students' ID card
2. Campus discipline
3. Any other matters

1. **Students' ID card:** Some of the students have the habit of not wearing the ID in the campus. Such students have been warned by the committee members wherever found.

2. **Campus discipline** Students are not allowed to sit near the first year block, during class hours, which was causing disturbance to handle first year classes earlier. Security members are instructed to monitor this work regularly and checked by the disciplinary coordinator. Disciplinary coordinator along with the members visits the canteen, road sides during the working hours for monitoring students' discipline.

3. Any other matters

Canteen: In canteen, the place reserved for staff members will be occupied by the students. Canteen vendor to be advised to reserve the place for staff.

Dr K S Shanmukharadhya
Coordinator



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru – 562 157

Date: 22.11.2019

DISCIPLINARY COMMITTEE

CIRCULAR

Dear Members

There will be a disciplinary committee meeting on 23.11.2019, at 11 am. All are informed to attend the meeting.

Agenda:

1. Campus discipline
2. Students studies at hostels
3. Students' ID card
4. Any other matters

Dr K S Shanmukharadhya
Coordinator



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru – 562 157

Date: 23.11.2019

DISCIPLINARY COMMITTEE MEETING

Members Attended:

Name	Designation	Status	Signature
Dr. V.R Manjunath	Principal	Chairman	
Dr. Shanmukharadhya	HOD - Mechanical	Coordinator	
Mr. Srinivasa Prabhu B	PED	Member	
Dr. Chandrashekar Naik	Professor - BT	Member	
Mr. Mahaboob Basha	Asso. Prof. - ME	Member	
Mr. K.V.R Prasad	Asso. Prof. - CV	Member	
Mr. I.G Naveen	Asst. Prof. - ECE	Member	
Mr. Sasikumar	Asst. Prof. - Phy	Member	
Mr. Kiran Kumar M	Asst. Prof - ME	Member	



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY

Bengaluru - 562 157

Date: 23.11.2019

DISCIPLINARY COMMITTEE

PROCEEDINGS OF THE MEETING HELD ON 23.11.2019

1. **Students' ID card:** Some of the students have the habit of not wearing the ID in the campus. Such students have been warned by the committee members wherever found.
2. **Students Studies at Hostels:** Senior faculty members staying at staff quarters to be requested to visit the hostels during the evening time to enquire the students regarding their studies and to direct them to approach any faculty, incase if they need any help.
3. **Campus discipline** Students are not allowed to sit near the first year block, during class hours, which was causing disturbance to handle first year classes earlier. Security members are instructed to monitor this work regularly and checked by the disciplinary coordinator. Disciplinary coordinator along with the members visits the canteen, road sides during the working hours for monitoring students' discipline.
4. **Any other matters**
Students who are coming to the coffee shop should be observed that they should make any noise, which would affect the first year classes. Security people may be directed to monitor this work.


Dr K S Shanmukharadhya
Coordinator



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru – 562 157

Date: 10.10.2019

DISCIPLINARY COMMITTEE

CIRCULAR

Dear Members

There will be a disciplinary committee meeting on 12.10.2019, at 2 pm. All are informed to attend the meeting.

Agenda:

1. Students' ID card and lab dress code
2. Campus discipline

Dr K S Shanmukharadhya
Coordinator



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru – 562 157

Date: 12.10.2019

DISCIPLINARY COMMITTEE MEETING

Members Attended:

Name	Designation	Status	Signature
Dr. V.R Manjunath	Principal	Chairman	
Dr. Shanmukharadhya	HOD - Mechanical	Coordinator	
Mr. Srinivasa Prabhu B	PED	Member	
Dr. Chandrashekar Naik	Professor - BT	Member	
Mr. Mahaboob Basha	Asso. Prof. - ME	Member	
Mr. K.V.R Prasad	Asso. Prof. - CV	Member	
Mr. I.G Naveen	Asst. Prof. - ECE	Member	
Mr. Sasikumar	Asst. Prof. - Phy	Member	
Mr. Kiran Kumar M	Asst. Prof - ME	Member	



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

Date: 12.10.2019

DISCIPLINARY COMMITTEE

PROCEEDINGS OF THE MEETING HELD ON 12.10.2019

A meeting with all the members of the disciplinary committee was held on 12.10.2019 at 2 pm, in the chamber of disciplinary coordinator. Following are the minutes of the meeting:

- ❖ Students are not allowed to sit near the first year block, during class hours, which was causing disturbance to handle first year classes earlier. Security members are instructed to monitor this work regularly and checked by the disciplinary coordinator. Disciplinary coordinator along with the members visits the canteen, road sides during the working hours for monitoring students' discipline.
- ❖ Some of the students in the laboratories found without wearing lab dress. Such students were warned by the committee.
- ❖ Lab dress codes to be strictly monitored. Students are strictly not allowed without proper dress code. Shoes are mandatory in foundry shop, machine shop, MT lab, thermal lab, basic workshops.


Dr K S Shanmukharadhya
Coordinator

SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru – 562 157

Date: 12.09.2019

DISCIPLINARY COMMITTEE

CIRCULAR

Dear Members

There will be a disciplinary committee meeting on 14.09.2019, at 10 am at Coordinators' room. All are informed to attend the meeting.

Agenda:

1. Students' ID card
2. Dance practice by the students beyond the class hours



Dr K S Shanmukharadhya
Coordinator



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru – 562 157

Date: 14.09.2019

DISCIPLINARY COMMITTEE MEETING

Members Attended:

Name	Designation	Status	Signature
Dr. V.R Manjunath	Principal	Chairman	
Dr. Shanmukharadhya	HOD - Mechanical	Coordinator	
Mr. Srinivasa Prabhu B	PED	Member	
Dr. Chandrashekar Naik	Professor - BT	Member	
Mr. Mahaboob Basha	Asso. Prof. - ME	Member	
Mr. K.V.R Prasad	Asso. Prof. - CV	Member	
Mr. I.G Naveen	Asst. Prof. - ECE	Member	
Mr. Sasikumar	Asst. Prof. - Phy	Member	
Mr. Kiran Kumar M	Asst. Prof - ME	Member	



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

Date: 14.09.2019

DISCIPLINARY COMMITTEE

PROCEEDINGS OF THE DISCIPLINARY COMMITTEE MEETING

A meeting with all the members of the disciplinary committee was held on 14.09.2019 at 3 pm, in the chamber of disciplinary coordinator. Following are the agenda and minutes of the meeting:

Agenda:

1. Students' ID card
2. Dance practice by the students beyond the class hours

Minutes of the meeting:

- Wearing the college identity card is mandatory for all the students all the time during campus. However, some of the students have the habit of not wearing the ID in the campus.
- Some of the students doesn't possess identity card due to various reasons. The committee members decided to find out such students during the rounds. If any student doesn't have ID, such students details to be informed to the concerned HOD for proper action so that the student will get the ID.
- Students who practice dance were enquired by the coordinator during the visits. Prof Hedge has been informed regarding the same. Students should obtain permission from Prof Hedge for such practices but can practice up to 6 pm.


Dr K S Shanmukharadhya
Coordinator

SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru -562 157

DISCIPLINARY COMMITTEE

Date: 07.08.2019

CIRCULAR

Dear Members

There will be a disciplinary committee meeting on 10.08.2019, at 11 am at Coordinator's room. All are informed to attend the meeting.

Agenda:

Disciplinary Committee Rules and Regulations



Dr K S Shanmukharadhya
Coordinator

For circulation among the members



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru – 562 157

Date: 10.08.2019

DISCIPLINARY COMMITTEE MEETING

Members Attended:

Name	Designation	Status	Signature
Dr. V.R Manjunath	Principal	Chairman	
Dr. Shanmukharadhya	HOD - Mechanical	Coordinator	
Mr. Srinivasa Prabhu B	PED	Member	
Dr. Chandrashekar Naik	Professor - BT	Member	
Mr. Mahaboob Basha	Asso. Prof. - ME	Member	
Mr. K.V.R Prasad	Asso. Prof. - CV	Member	
Mr. I.G Naveen	Asst. Prof. - ECE	Member	
Mr. Sasikumar	Asst. Prof. - Phy	Member	
Mr. Kiran Kumar M	Asst. Prof - ME	Member	



SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY

Bengaluru -562 157

DISCIPLINARY COMMITTEE

Date: 10.08.2019

PROCEEDINGS OF THE DISCIPLINARY COMMITTEE MEETING

- **Identity Card:** Every student admitted in Sir MVIT will have to wear the identity card attached to lanyard on neck always, issued by the institution. If a student doesn't have an identity card, he/she has to make arrangements to obtain it immediately through the HOD/office. (It is the responsibility of the HOD and the faculty members of the department to ensure that the students of their department attend the class with identity card.)
- **Mobile Phones:** Mobile phones should not be used in academic areas such as classrooms, labs, workshops, library and office. But normally all students possess mobile phones. It is the responsibility of the class teacher to ensure that students should switch off their mobiles/silent mode and keep them in their bags away from them during classes (theory/Practical). If still students violate the norms and misuse the mobiles inside the learning centre, it may be reported to the disciplinary committee through Principal.
- **Loitering during Classes:** Students are forbidden from loitering along the corridors or disturb other classes at work. Any violation will be viewed seriously. (The senior faculty members and HOD of the department can monitor their department). If it happens regularly, it may be reported to the disciplinary committee through proper channel.

Dr K S Shanmukharadhya
Coordinator

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SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru – 562 157

Date: 05.04.2019

DISCIPLINARY COMMITTEE


CIRCULAR

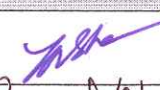
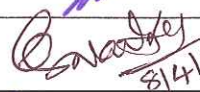


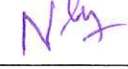
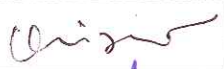
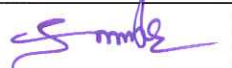
Dear Members

There will be a disciplinary committee meeting on 08.04.2019, at 3 pm. All are informed to attend the meeting.

Agenda:

1. Campus discipline (students loitering during class hours)
2. Students' ID card
3. Any other matters


Dr K S Shanmukharadhya
Coordinator

SI No.	Name	Designation	Status	Signature
1	Dr K S Shanmukharadhya	HOD, Mech	Coordinator	
2	Dr Chandrashekar Naik	Professor, BT	Member	 8/4/19
3	Mr Mahabbob Basha	Asso. Prof. ME	Member	
4	Mr K V R Prasad	Asso. Prof. CV	Member	
5	Mr I G Naveen	Asst. Prof. ECE	Member	
6	Mr N Sasikumar	Asst. Prof. PHY	Member	
7	Mr Srinivaa Prabhu	PED	Member	

SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

Date: 09.04.2019

DISCIPLINARY COMMITTEE

MINUTES OF THE MEETING HELD ON 08.04.2019

A meeting with all the members of the disciplinary committee was held on 08.04.2019 at 3 pm, in the chamber of disciplinary coordinator. Following are the minutes of the meeting:

1. **Campus discipline** (students loitering during class hours): Students are not allowed to sit near the first year block, during class hours, which was causing disturbance to handle first year classes earlier. Security members are instructed to monitor this work regularly and checked by the disciplinary coordinator. Disciplinary coordinator along with the members visits the canteen, road sides during the working hours for monitoring students' discipline.
2. **Students' ID card:** Some of the students have the habit of not wearing the ID in the campus. Such students have been warned by the committee members wherever found.

3. **Any other matters**

Canteen: In canteen, most of the times, the place reserved for staff members will be occupied by the students. Canteen vendor should be strictly advised to reserve the place for staff.

Vehicle Parking Area: Parking area to be identified for students and faculty.



Dr K S Shanmukharadhya
Coordinator

Copy to the Principal for kind information

SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru – 562 157

Date: 09.02.2019

DISCIPLINARY COMMITTEE

CIRCULAR

Dear Members

There will be a disciplinary committee meeting on 11.02.2019, at 3 pm, at Coordinator's room. All are informed to attend the meeting.

Agenda:

1. Students' discipline




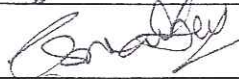




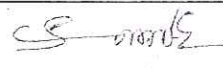
Dr K S Shanmukharadhya
Coordinator

SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru – 562 157

Date: 11.02.2019

DISCIPLINARY COMMITTEE MEETING

Members Attended the Meeting

SI No.	Name	Designation	Status	Signature
1	Dr K S Shanmukharadhya	HOD, Mech	Coordinator	
2	Dr Chandrashekar Naik	Professor, BT	Member	
3	Mr Mahabbob Basha D	Asso. Prof. ME	Member	
4	Mr K V R Prasad	Asso. Prof. CV	Member	
5	Mr I G Naveen	Asst. Prof. ECE	Member	
6	Mr N Sasikumar	Asst. Prof. PHY	Member	
7	Mr Srinivasa Prabhu	PED	Member	

SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

Date: 11.02.2019

DISCIPLINARY COMMITTEE

MINUTES OF THE MEETING HELD ON 11.02.2019

A meeting with all the members of the disciplinary committee was held on 11.02.2019 at 3 pm, in the chamber of disciplinary coordinator. Following are the minutes of the meeting:

Students' discipline: The even semester classes have been started from February first week. To maintain discipline in the campus, the following points have been discussed in the meeting:

- Normally, some of the students spend their time on the compound wall in front of the coffee shop, which disturbs the first year classes. The committee has to take strict action to monitor the students not to sit on the compound wall during the first year class hours.
- The coordinator and the committee members to monitor this regularly. Security peoples to be given proper instructions to monitor the students' crowd at this point.
- Disciplinary coordinator along with the members should visit the canteen, road sides during the working hours for monitoring students' discipline.
- If the committee members find any students loitering during class hours, they should be properly enquired and suitable action to be taken, if they found wrong.


Dr K S Shanmukharadhya
Coordinator

Copy to the Principal for kind information
Copy to all the members for information

SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY

Bengaluru - 562 157



DISCIPLINARY COMMITTEE

YEAR: 2018

SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru – 562 157

Date: 12.09.2018

DISCIPLINARY COMMITTEE

CIRCULAR

Dear Members

There will be a disciplinary committee meeting on 14.09.2018, at 3 pm at Coordinators' room. All are informed to attend the meeting.

Agenda:

1. Students' ID card
2. Dance practice by the students beyond the class hours



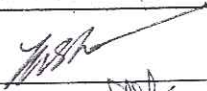
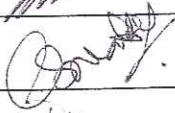


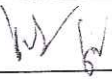
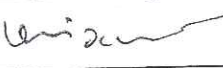
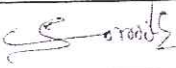
Dr K S Shanmukharadhya
Coordinator

SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru – 562 157

Date: 14.09.2018

DISCIPLINARY COMMITTEE MEETING

Members Attended the Meeting

SI No.	Name	Designation	Status	Signature
1	Dr K S Shanmukharadhya	HOD, Mech	Coordinator	
2	Dr Chandrashekar Naik	Professor, BT	Member	
3	Mr Mahabbob Basha	Asso. Prof. ME	Member	
4	Mr K V R Prasad	Asso. Prof. CV	Member	
5	Mr I G Naveen	Asst. Prof. ECE	Member	
6	Mr N Sasikumar	Asst. Prof. PHY	Member	
7	Mr Srinivasa Prabhu	PED	Member	

SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru - 562 157

Date: 14.09.2018

DISCIPLINARY COMMITTEE
MINUTES OF THE MEETING HELD ON 14.09.2018

A meeting with all the members of the disciplinary committee was held on 14.09.2019 at 3 pm, in the chamber of disciplinary coordinator. Following are the minutes of the meeting:

Students' ID card:

- Wearing the college identity card is mandatory for all the students all the time during campus. However, some of the students have the habit of not wearing the ID in the campus.
- Some of the students doesn't possess identity card due to various reasons. The committee members decided to find out such students during the rounds. If any student doesn't have ID, such students details to be informed to the concerned HOD for proper action so that the student will get the ID.
- It is also observed by the coordinator that some of the students wear identity card belongs to other student. This should be carefully observed by the faculty and the staff.

Dance practice by the students beyond the class hours:

- It is observed by the coordinator that some of the student practice dance beyond the class hours at old auditorium. Such students were enquired by the coordinator during the visits. Prof Hedge has been informed regarding the same. Students should obtain permission from Prof Hedge for such practices but can practice up to 6 pm.


Dr K S Shanmukharadhya
Coordinator

Copy to the Principal for kind information
Copy to all the members for information

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SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY
Bengaluru -562 157

DISCIPLINARY COMMITTEE

Date: 15.08.2018

CIRCULAR

Dear Members

There will be a disciplinary committee meeting on 18.08.2018, at 11 am at Coordinator's room. All are informed to attend the meeting.

Agenda:

Disciplinary Committee Rules and Regulations



Dr K S Shanmukharadhya
Coordinator

For circulation among the members

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Bengaluru -562 157

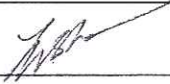






DISCIPLINARY COMMITTEE MEETING

Date: 18.08.2018

Agenda:

Disciplinary Committee Rules and Regulations

Members Attended:

SI No.	Name	Status	Signature
1	Dr K S Shanmukharadhya	Coordinator	
2	Dr Rajesh Y H	Member	
3	Dr Chandrashekar Naik	Member	
4	Mr Mahaboob Basha D	Member	
5	Mr K V R Prasad	Member	
6	Mr Kiran Kumar M	Member	
7	Mr Sasikumar N	Member	

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SIR M VISVESVARAYA INSTITUTE OF TECHNOLOGY

Bengaluru -562 157

DISCIPLINARY COMMITTEE

Date: 18.08.2018

Minutes of the Meeting:

1. **Aim:** The discipline of the institution depends on the cooperation of everyone. The disciplinary committee works on behalf of everyone. The aim of the disciplinary committee is to manage students' discipline efficiently and effectively.

To hear any students' complaints related to discipline, reported to the Principal, through proper channel. The Principal in turn shall hand over the matter to the Committee.

2. **Identity Card:** Every student admitted in Sir MVIT will have to wear the identity card attached to lanyard on neck always, issued by the institution.

If a student doesn't have an identity card, he/she has to make arrangements to obtain it immediately through the HOD/office.

(It is the responsibility of the HOD and the faculty members of the department to ensure that the students of their department attend the class with identity card.)

Mobile Phones: Mobile phones should not be used in academic areas such as classrooms, labs, workshops, library and office. But normally all students possess mobile phones.

It is the responsibility of the class teacher to ensure that students should switch off their mobiles/silent mode and keep them in their bags away from them during classes (theory/Practical). If still students violate the norms and misuse the mobiles inside the learning centre, it may be reported to the disciplinary committee through Principal.

*The disciplinary committee suggests providing the committee members the power to visit the classrooms/labs/workshops/library on **random** basis to check the students' ID, mobile. This will create alertness in the minds of students as well as faculty. If any student is found without ID or possessing*

mobile, he/she will be enquired and suitable action will be taken by the committee.

3. **University Examination/Class Tests:** It shall be the responsibility of Exam Supervisors to report in writing any malpractice or anomaly found during the examination to the Principal. The Principal in turn shall hand over the matter to the Committee.
4. **Loitering during Classes:** During class hours, students are forbidden from loitering along the corridors or disturb other classes at work. Any violation will be viewed seriously. (The senior faculty members and HOD of the department can monitor their department). If it happens regularly, it may be reported to the disciplinary committee through proper channel.
5. **Disciplinary Action:** Based on the severity of the incident, disciplinary action on students will include any one or more of the following as decided by the Disciplinary Committee:
 - a. Fine
 - b. Suspension from attending the classes for a specific number of days. Such suspension period will be treated as days of absence.
 - c. Expulsion from the Institute/Hostel (depends on the severity of the matter)
6. In all disciplinary matters, decision of the committee members shall be final.
7. No notice of any kind shall be circulated/ pasted on the notice boards regarding the disciplinary enquiries/actions of the institute.



Dr K S Shanmukharadhya
Coordinator

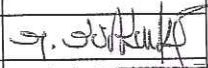



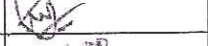



**SIR M. VISVESVARAYA INSTITUTE OF TECHNOLOGY
BANGALORE - 562 157**

Ref.No.VIT/OFF/ *M-8* /2018-19/ *1854*

Date: 11.08.2018

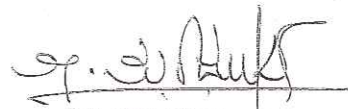
M E M O

Disciplinary Committee comprising of the following faculty is constituted as shown in the table below.

Sl. No.	Name	Designation	Status	Signature
1	Dr.V.R.Manjunath	Principal	Chairman	
2	Dr. Shanmukharadhya <i>K S</i>	HOD, Mechanical	Coordinator	
3	Dr. Rajesh, <i>V. H</i>	PED	Member	
4	Dr. Chandrashekar Naik	Professor, BT	Member	
5	Mr. Mahaboob Basha	Asso. Prof. ME	Member	
6	Mr. K.V.R.Prasad	Asso. Prof. CV	Member	
7	Mr. Kiran Kumar <i>. M</i>	Asst. Prof. ME	Member	
8	Mr. Sasikumar	Asst. Prof. Phy	Member	

All the concerned faculty must sign in front of their names as an acknowledgement for having received the Memo. The Coordinator of the committee in consultation with the Chairman must convene regular meetings atleast once in a month or more if necessary and maintain a record of the proceedings of the meetings with important decisions taken in proceedings book which should be under the custody of the Coordinator.

The roles and responsibilities of the committee will be intimated in due course.


PRINCIPAL

SIR M. VISVESVARAYA INSTITUTE OF TECHNOLOGY
3rd Cross Street, Bangalore, Karnataka, India
International Airport Road, Bangalore-562157.

To
The concerned

SRR/-